

The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS regular meeting held Wednesday, April 23, 2025, Truckee Tahoe Airport District Community Room A & B, located at the Truckee Airport, 10356 Truckee Airport Road, as well as live stream.

CALL MEETING TO ORDER: 1:00 PM

PLEDGE OF ALLEGIANCE

DIRECTORS PRESENT: President David Diamond
Vice President Mary Hetherington
Director Greg Horvath
Director Teresa O'Dette
Director Kat Rohlf

STAFF PRESENT: Mr. Robb Etnyre, General Manager
Mr. Jeff Menasco, Director of Aviation
Ms. Kelly Woo, Director of Finance & Administration
Mr. Vince Wawrzynski, Director of Operations & Maintenance
Mr. Josh Nelson, District Legal Counsel
Ms. Lauren Tapia, HR Manager/District Clerk

VISITORS PRESENT: 0

CLOSED SESSION

- GENERAL MANAGER PERFORMANCE REVIEW
 - Government Code 54957
 - Annual Performance Review
- CONFERENCE WITH LABOR NEGOTIATORS
 - Agency designated representatives: President David Diamond
 - Unrepresented employee: General Manager Robb Etnyre

ADJOURN OUT OF CLOSED SESSION: 4:16 PM

VISITORS PRESENT: 09

SPECIAL ORDERS OF BUSINESS: None.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

Mr. Steve Teshara made a public comment on the current efforts to incorporate in the Tahoe Basin.

MODIFICATION OF AGENDA: None.

CONSENT ITEMS

- Minutes: March 26, 2025, Regular Meeting ----- TAB 01
- Monthly Service Bills and Fees – March 2025 ----- TAB 02
- Truckee Tahoe Soaring Association – Lease Amendment – Campground Use ----- TAB 03
- Approval of RESOLUTION 2025-03 – Governmental Equipment Lease – Purchase w/Caterpillar Financial Services ----- TAB 04

PUBLIC COMMENT: None.

MOTION #1 APRIL 23, 2025: Director O'Dette motioned to approve the Consent Items Tabs 01 - 04. Vice President Hetherington seconded the motion. President Diamond, Vice-President Hetherington, and Directors Horvath, O'Dette, and Rohlf voted in favor of the motion. Motion passed.

APRON A2 RECONSTRUCTION CONTRACT AWARD (TAB 05)

Mr. Vince Wawrzynski, Director of Operations and Maintenance, provided background information on the proposed project and reviewed the list of contractors that submitted bids. Mr. Wawrzynski noted that staff is making a recommendation for the Directors to award a contract to the low bidder, McGuire Hester, and authorize the General Manager to sign the necessary contracts to complete the project. The Board reviewed their questions and comments on the agenda item. Discussion ensued regarding the low bidding process, when the Board reviews potential project financing options, the FAA project commitment letter, explanation of Airport Improvement Grant (AIG) funding vs. entitlement funding, and the cost of the heating element of the project.

PUBLIC COMMENT: None

MOTION #2 APRIL 23, 2025: Vice President Hetherington motioned to award McGuire and Hester Company the contract for Reconstruction of Apron A2 as presented, for a contract price of \$4,860,079.00, and authorize the General Manager to sign the necessary documents for the contract award for the project. Director Horvath seconded the motion. President Diamond, Vice-President Hetherington, and Directors Horvath, O'Dette, and Rohlf voted in favor of the motion. Motion passed.

CONSIDERATION OF THE GENERAL MANAGER'S MERIT INCREASE AND PERFORMANCE BONUS

President Diamond noted that the Board of Directors in closed session voted to award the General Manager a performance bonus of \$12,~~350~~453.

PUBLIC COMMENT: None.

MOTION #3 APRIL 23, 2025: Vice President Hetherington motioned to approve a performance bonus of \$12,~~350~~453 to General Manager Robb Etnyre. Director Rohlf seconded the motion. President Diamond, Vice-President Hetherington, and Directors Horvath, O'Dette, and Rohlf voted in favor of the motion. Motion passed.

UC DAVIS NOISE AND EMISSIONS SYMPOSIUM – RECAP AND NEXT STEPS (TAB 06)

Mr. Jeff Menasco reviewed the UC Davis Noise and Emissions Symposium recap and provided an overview of a proposed three-phase plan based on the following themes: Noise Abatement, Technology Integration, and Community Education that could be implemented over the next 18 months. Mr. Menasco reviewed the proposed three phases: Exploration, Implementation and Integration & Potential Expansion, and their timeline. The Board reviewed their questions and comments on the agenda item.

PUBLIC COMMENT:

Mr. Tal Fletcher, Truckee resident, made a public comment on his attendance and takeaways from the UC Davis Noise and Emissions Symposium.

Discussion ensued regarding actionable items that could be garnered from the implementation of the proposed plan, the importance of hearing a human voice when submitting a noise comment and concerns regarding only providing automated responses, conflicting views on a NOMS system and what kind of actionable data it may or may not provide the District, the idea of adding staff outreach to chief pilots of charter companies in phase I, forming a joint effort with other resort communities in terms of noise mitigation response, looking into the idea of adding a noise barrier at the end of Runway 11, and the financial impact to the District for certain components within each of the phases. Staff noted that they could come back, as early as next month, with a newly created plan with possible pricing components for the Board of Directors.

BOARD COMMITTEE ASSIGNMENTS AND AD HOC COMMITTEE REPORTS (TAB 07)

84 • Truckee Tahoe Workforce Housing Agency Update

85 Ms. Lauren Tapia reviewed the TTWHA update.

86 • Town of Truckee River Revitalization Steering Committee

87 Mr. Jeff Menasco reviewed his Truckee River Revitalization Steering Committee's monthly update.

88 • Climate Transformation Alliance Report

89 Mr. Etnyre reviewed the last quarterly Climate Transformation Alliance meeting, which was held in Kings

90 Beach on April 11th.

91 • ACT Board of Directors Attendance

92 Mr. Etnyre reviewed the list of monthly meeting topics for calendar year 2025.

93 **GENERAL MANAGERS REPORT (TAB 08)**

94 Mr. Etnyre reviewed the District Priorities for the Board of Directors.

95 Mr. Menasco reviewed the Burn Bot demonstration that took place this week and the Quarterly

96 Operations and Comment Report.

97 Ms. Kelly Woo reviewed the Quarterly Financial Report.

98 **PUBLIC COMMENT:** None

99 **ROLLING AGENDA (TAB 09)**

100 Mr. Etnyre reviewed the Rolling Agenda for the Board of Directors.

101 **STAFF AND BOARD MEMBER CONFERENCE ATTENDANCE REPORT(S)**

102 Mr. Etnyre and President Diamond noted that they attended the Transforming Local Government

103 conference in Scottsdale, AZ, and provided a brief overview of the sessions they attended and general key

104 takeaways.

105 President Diamond noted that he was part of the group of officials that delivered Resolutions to

106 Congressman Kevin Kiley.

107 **BOARD MEMBER ANNOUNCEMENTS**

108 **ADJOURN**

109 **PUBLIC COMMENT:** None

110 **MOTION #4 APRIL 23, 2025:** Director O'Dette motioned to adjourn the meeting. Director Rohlf seconded

111 the motion. President Diamond, Vice-President Hetherington, and Directors Horvath, O'Dette, and Rohlf

112 voted in favor of the motion. Motion passed.

113 At 5:49 PM the April 23, 2025, a regular meeting of the Truckee Tahoe Airport Board of Directors

114 adjourned.

115 **THIS SET OF MINUTES IS A CONDENSED VERSION OF APRIL 23, 2025, REGULAR BOARD MEETING. TO**

116 **WATCH THE MEETING IN ITS ENTIRTY:** [https://ttm.open.media/sessions/318633/truckee-tahoe-airport-](https://ttm.open.media/sessions/318633/truckee-tahoe-airport-board-april-23-2025?category=458)

117 [board-april-23-2025?category=458](https://ttm.open.media/sessions/318633/truckee-tahoe-airport-board-april-23-2025?category=458)