

TTAD Rolling Agenda

Month
<p><u>July 11, 2025 – Strategic Plan Workshop</u></p> <ul style="list-style-type: none"> • Strategic Plan Goals – Budget Translation w/Agnew::Beck
<p><u>July 23, 2025</u></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> • June Minutes (C) • Monthly Service Bills and Fees (C) • Insurance Renewals (C) <p><u>Action</u></p> <ul style="list-style-type: none"> • TTAD Strategic Plan 2025-2028 (A) <p><u>Information</u></p> <ul style="list-style-type: none"> • Warehouse Mixed Use Facility Update (I) • Quarterly Financial Report (I) • Finalize Budget Timeline and Workshop Date CY 2026 Budget (G) • Quarterly Operations and Comment Report (I) • Board and Staff Committee Assignment Report (I) <ul style="list-style-type: none"> ◦ ACT Meeting: Community Noise Impact Discussion – Part II • Management Team Reports (G)
<p><u>August 27, 2025</u></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> • July Minutes • Monthly Service Bills and Fees <p><u>Action</u></p> <ul style="list-style-type: none"> • PI 204 Conflict of Interest Code Review and Approval every even year (A) <p><u>Information</u></p> <ul style="list-style-type: none"> • Board and Staff Committee Assignment Report (I) <ul style="list-style-type: none"> ◦ ACT Meeting: On-Field Non-Profits Overview • Management Team Reports (G) • Strategic Plan 2025-2028 Implementation Plan (I)
<p><u>September 24, 2025</u></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> • August Minutes (C) • Monthly Service Bills and Fees (C) <p><u>Action</u></p> <ul style="list-style-type: none"> • Annual ACIP Review (A) • 2026 Budget Workshop 1 of 2 (D) <p><u>Information</u></p> <ul style="list-style-type: none"> • Board and Staff Committee Assignment Report (I) <ul style="list-style-type: none"> ◦ ACT Meeting: TTAD CY 2026 Budget Discussion • Management Team Reports (G) <p><u>Closed Session</u></p> <ul style="list-style-type: none"> • GM Quarterly Performance Review (CS)
<p><u>October 22, 2025</u></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> • September Minutes (C) • Monthly Service Bills and Fees (C) • AB 2561 (2024) Local Agencies: Vacancy Report (C)

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Action

- 2026 Budget Workshop 2 of 2 (D)
- 2026 Final Budget Approval (A)

Information

- Quarterly Financial Report (I)
- Quarterly Operations and Comment Report (I)
- Peak Period Runway Utilization Report – Summer (I)
- Board and Staff Committee Assignment Report (I)
 - ACT Meeting: Hangar and TTAD Facility Rent Study Results (October)
 - ACT Meeting: Winter Weather/Snow Ops Overview (November)
- Management Team Reports (G)

December 3, 2025

Consent

- October Minutes (C)
- Monthly Service Bills and Fees (C)

SPECIAL PRESENTATION

- Aviation STEAM Programs Annual Review
- Wildfire Mitigation Projects Annual Review

Information

- Board and Staff Committee Assignment Report (I)
 - ACT Meeting: Update on Unleaded Aviation Fuel Replacement
- Management Team Reports (G)

January 2026

Special Action Item

- Assignment of Board President & Vice President (A)

Consent

- November/December Minutes (C)
- Monthly Service Bills and Fees (C)

Special Presentation

- Annual Board of Directors Training - BBK (Brown Act, FPPC Form 700, Conflict of Interest)

Action

- Property/Liability Insurance Renewal (A) when needed due to an increase in premiums.

Information

- Annual Operations and Comment Report (I)
- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)

February 2026

Consent

- January Minutes (C)
- Monthly Service Bills and Fees (C)

Action

Information

- Quarterly Financial Report (I)
- Quarterly Pilot/Passenger Outreach Report (I)
- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)

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March 2026

Consent

- February Minutes (C)
- February Monthly Service Bills and Fees (C)
- Annual Reporting of Reimbursements and Disclosure Report (C)

Action

Information

- ACT Forum Report (I)
- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)

Closed Session

- GM Quarterly Performance Review (CS)
- Conference with Labor Negotiators (CS)

April 2026

Consent

- March Minutes (C)
- Monthly Service Bills and Fees (C)

Action

- Consideration of GM Merit Increase and Performance Bonus (A)

Information

- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)

Closed Session

- Annual GM Performance Review (CS)
- Conference with Labor Negotiators (CS)

May 2026

Consent

- April Minutes (C)
- Monthly Service Bills and Fees (C)
- ARFF Annual Report (C)
- Call for General Election in Nevada County and Placer County (C) (every even year)

Action

- Annual Audit Presentation and Acceptance (A)
- Approval of annual Appropriations Limit Resolution (A)

Information

- Peak Period Runway Utilization Report - Winter (I)
- Board and Staff Committee Assignment Report (I)
- Aviation STEAM Programs 2025 (D)

Guidance

- Management Team Reports (G)
- Preview Annual Employee COLA Adjustment (G)

June 2026

Consent

- May Regular Meeting Minutes (C)
- Monthly Service Bills and Fees (C)

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- Approval of Annual Employee COLA (C)

Action

Information

- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)

Required Ethics Training Due (every 2 years)

O'Dette – March 2027

Hetherington – May 2027

Horvath - February 2027

Rohlf – November 2026

Etnyre – May 2026

Diamond – January 2027

Woo – March 2027

Menasco – October 2026

Wawrzynski – September 2026

Required Anti-Harassment Training Due (every 2 years)

O'Dette – June 2027

Hetherington – June 2025

Horvath – January 2027

Rohlf – August 2025

Diamond – March 2027

Etnyre – May 2026

Menasco – February 2027

Wawrzynski – September 2026

Woo – March 2027

Service Contracts Tracking List

Vendor	Service	Expiration Date
Brandley Engineering	Aviation/Airport Engineering Services	January 2026
Mead & Hunt	Aviation/Airfield Planning - On Call	Retainer Agreement
BBK	Special District, General, HR Legal Services	Retainer Agreement
Auerbach Engineering	General Civil Engineering (Local Engineer)	January 2026
Kaplan Kirsch Rockwell	Specialized Aviation Legal Services	Retainer Agreement

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