

1 The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS
2 regular meeting held Wednesday, June 25, 2025, Truckee Tahoe Airport District Community Room A & B,
3 located at the Truckee Airport, 10356 Truckee Airport Road, 2397 Crescent Walk, Holland, Michigan
4 49424, as well as live stream.

5 **CALL MEETING TO ORDER: 3:00 PM**

6 **PLEDGE OF ALLEGIANCE**

7 **DIRECTORS PRESENT:** President David Diamond
8 Vice President Mary Hetherington
9 Director Greg Horvath (via Teleconference)
10 Director Teresa O’Dette
11 Director Kat Rohlf

12 **STAFF PRESENT:** Mr. Robb Etnyre, General Manager
13 Mr. Jeff Menasco, Director of Aviation
14 Ms. Kelly Woo, Director of Finance & Administration
15 Mr. Vince Wawrzynski, Director of Operations & Maintenance
16 Mr. Josh Nelson, District Legal Counsel
17 Ms. Lauren Tapia, HR Manager/District Clerk

18 **VISITORS PRESENT: 0**

19 **CLOSED SESSION**

20 • PERFORMANCE REVIEW
21 ○ Government Code 54957
22 ○ Title: General Manager
23 • CONFERENCE WITH LABOR NEGOTIATORS
24 ○ Agency designated representatives: President David Diamond
25 ○ Unrepresented employee: General Manager Robb Etnyre

26 **ADJOURN OUT OF CLOSED SESSION: 4:10 PM**

27 President Diamond noted that there was no reportable action taken in Closed Session.

28 **CALL MEETING TO ORDER: 4:32 PM**

29 **VISITORS PRESENT: 16**

30 **SPECIAL ORDERS OF BUSINESS: None.**

31 **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:**

32 Ms. Missy Mohler made a public comment on SWEP’s methane reduction projects in the community.

33 **MODIFICATION OF AGENDA: None.**

34 **CONSENT ITEMS**

35 • Minutes: April 23, 2025, Regular Meeting – Amended ----- TAB 01
36 • Minutes: May 28, 2025, Special Meeting ----- TAB 02
37 • Minutes: May 28, 2025, Regular Meeting ----- TAB 03
38 • Monthly Service Bills and Fees – May 2025 ----- TAB 04
39 • Approval of Annual Employee COLA ----- TAB 05

40 **PUBLIC COMMENT: None.**

District Counsel Nelson noted that the Consent Items include the approval of an Annual Employee COLA Adjustment.

MOTION #1 JUNE 25, 2025: Vice President Hetherington motioned to approve the Consent Items Tabs 01 – 05, which include the Annual Employee COLA Adjustment. Director O’Dette seconded the motion. President Diamond, yes. Vice-President Hetherington, yes. Director Horvath, yes. Director O’Dette, yes. Director Rohlf, yes. Motion passed.

2025 PLACER COUNTY LAFCO ALTERNATE SPECIAL DISTRICT MEMBER - NOMINATION (TAB 06)

President Diamond noted that Mr. Scott Wilson (T-TSA) has expressed interest in being nominated for the Alternate Special District Member for Placer County LAFCO. There was Board consensus to nominate Mr. Scott Wilson.

PUBLIC COMMENT: None

MOTION #2 JUNE 25, 2025: Director Rohlf motioned to nominate Mr. Scott Wilson for 2025 Placer County LAFCO Alternate Special District Member. Director O’Dette seconded the motion. President Diamond, yes. Vice-President Hetherington, yes. Director Horvath, yes. Director O’Dette, yes. Director Rohlf, yes. Motion passed.

APRON A2 INSTALLMENT PURCHASE CONTRACT – RESOLUTION 2025-05 (TAB 07)

Mr. Robb Etnyre, General Manager, noted that staff is requesting the Board to consider approving the Installment Purchase Contract of \$5.6 million to fund the reconstruction of Apron A2. The Board reviewed their questions and comments on the agenda item. Discussion ensued regarding the specialized council fee noted in the agenda item materials.

PUBLIC COMMENT: None.

MOTION #3 JUNE 25, 2025: Vice President Hetherington motioned to approve Resolution 2025-05 Approving a conveyance agreement and installment purchase contract, making certain determinations thereto; and authorizing certain other actions in connection therewith and to waive the reading. Director O’Dette seconded the motion. President Diamond, yes. Vice-President Hetherington, yes. Director Horvath, yes. Director O’Dette, yes. Director Rohlf, yes. Motion passed.

TRUCKEE TAHOE AIRPORT STRATEGIC INITIATIVES – AIRSHOW AND STEAM PROGRAMS (TAB 08)

Mr. Etnyre reviewed the discussion item for the Board of Directors. Dr. David Love, Airshow Committee President, reviewed the background of the airshow and provided detailed elements of putting on an airshow and timeline requirements to execute a 2026 Airshow and Family Festival. The Board reviewed their questions and comments on the agenda item.

PUBLIC COMMENT:

Mr. Ken Aronson made a public comment on the potential Airshow in 2026.

Ms. Missy Mohler made a public comment on the potential Airshow in 2026 and year-round STEAM Education Programs.

Mr. Curtis Crooks made a public comment on the potential Airshow in 2026.

Mr. Leigh Golden made a public comment on the potential Airshow in 2026.

Mr. Pat McDonough made a public comment on the potential Airshow in 2026.

Board discussion ensued regarding hosting an Airshow and Family festival in 2026, how District STEAM Programming is still in development, potential Airshow Budget, liability concerns, reoccurring frequency of hosting an Airshow, balancing community support of the District hosting an airshow and providing year-

round STEAM programming, the environmental impact the Airshow has, exploring other types of Airshow management, District staff capacity, and timeline constraints with the RFP process to source Airshow Management resources. Mr. Etnyre expressed his questions about whether the Airshow fits within the District’s mission statement, the structure of the Airshow Committee, and the staff time impacts of being the fiscal agent for the Airshow Committee. Mr. Etnyre noted that he is in support of the District seeking official Airshow Management services from a professional company through an RFP process. Discussion ensued regarding how the Airshow fits within the District’s Mission Statement and whether the Board could wait until August to receive further information about possible Airshow Management services. There was Board consensus for Staff to come back with a plan for a 2026 Airshow under the existing Airshow Committee at the July Board Meeting.

CLIMATE TRANSFORMATION ALLIANCE – UPDATE (TAB 09)

Mr. Etnyre introduced the agenda item for the Board of Directors. Ms. Kaeleigh Reynolds, Sierra Business Council, provided an overview of the Climate Transformation Alliance (CTA), the accomplishments they have achieved over the past several years, and the upcoming strategic planning process for 2026. Ms. Krista Finn and Ms. Anna Klovstad provided information about the history of CTA, the mission of CTA, the grant funding CTA has received, and the sphere of influence CTA has in the region. The Board reviewed their questions and comments on the agenda item. Discussion ensued regarding potential funding opportunities for CTA, CTA’s future role as a possible “implementer” instead of an “educator”, the difference between a charter member vs. a non-charter member, results of greenhouse gas reduction through CTA projects/partnerships, having CTA provide an educational component of the environmental impact of an Airshow at the 2026 Airshow, and focusing the future strategic direction of CTA. The Board thanked the CTA representatives for the additional information provided and the discussion being held this evening.

PUBLIC COMMENT: None.

BOARD COMMITTEE ASSIGNMENTS AND AD HOC COMMITTEE REPORTS (TAB 10)

- Truckee Tahoe Workforce Housing Agency Update

Ms. Lauren Tapia noted that a strategic workshop was held in June and that a recap will be provided at the July board meeting.

- Town of Truckee River Revitalization Steering Committee

Mr. Jeff Menasco reviewed the Truckee River Revitalization Steering Committee's monthly update.

- Climate Transformation Alliance Report

Nothing to add.

- ACT Board of Directors Attendance

Mr. Etnyre reviewed the list of updated monthly meeting topics for the calendar year 2025.

GENERAL MANAGER'S REPORT (TAB 11)

Mr. Etnyre reviewed the General Manager’s report, which included a draft agenda for the July 11 Board workshop and the A2 Reconstruction schedule update. Discussion ensued about adding a Special District representative to the proposed panel discussion on the draft workshop agenda.

District Counsel Josh Nelson reviewed the monthly Legal Counsel report.

Mr. Menasco reviewed the monthly Operations and Comment Report.

Ms. Kelly Woo reviewed the monthly Financial Report.

123 **PUBLIC COMMENT:** None.

124 **ROLLING AGENDA (TAB 12)**

125 Mr. Etnyre reviewed the Rolling Agenda for the Board of Directors. Mr. Etnyre noted that Airshow
126 proposal will be presented to the Board as an action item at the regular July Board meeting.

127 **STAFF AND BOARD MEMBER CONFERENCE ATTENDANCE REPORT(S)**

128 None.

129 **BOARD MEMBER ANNOUNCEMENTS**

130 **ADJOURN**

131 **PUBLIC COMMENT:** None

132 **MOTION #4 JUNE 25, 2025:** Director Hetherington motioned to adjourn the meeting. Director O'Dette
133 seconded the motion. President Diamond, yes. Vice-President Hetherington, yes. Director Horvath, yes.
134 Director O'Dette, yes. Director Rohlf, yes. Motion passed.

135 At 7:03 PM the June 25, 2025, a regular meeting of the Truckee Tahoe Airport Board of Directors
136 adjourned.

137 **THIS SET OF MINUTES IS A CONDENSED VERSION OF THE JUNE 25, 2025, REGULAR BOARD MEETING. TO**
138 **WATCH THE MEETING IN ITS ENTIRETY:** [https://ttm.open.media/sessions/323018/truckee-tahoe-](https://ttm.open.media/sessions/323018/truckee-tahoe-airport-board-june-25-2025?category=458)
139 [airport-board-june-25-2025?category=458](https://ttm.open.media/sessions/323018/truckee-tahoe-airport-board-june-25-2025?category=458)