

# TTAD Rolling Agenda

<b>Month</b>
<p><b><u>September 24, 2025</u></b></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> <li>• August Minutes (C)</li> <li>• Monthly Service Bills and Fees (C)</li> </ul> <p><u>Action</u></p> <ul style="list-style-type: none"> <li>• Annual ACIP Review (A)</li> <li>• 2026 Budget Workshop 1 of 2 (D)</li> </ul> <p><u>Information</u></p> <ul style="list-style-type: none"> <li>• Board and Staff Committee Assignment Report (I) <ul style="list-style-type: none"> <li>◦ ACT Meeting: TTAD CY 2026 Budget Discussion</li> </ul> </li> <li>• Management Team Reports (G)</li> </ul> <p><u>Closed Session</u></p> <ul style="list-style-type: none"> <li>• GM Quarterly Performance Review (CS)</li> </ul>
<p><b><u>October 22, 2025</u></b></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> <li>• September Minutes (C)</li> <li>• Monthly Service Bills and Fees (C)</li> <li>• AB 2561 (2024) Local Agencies: Vacancy Report (C)</li> </ul> <p><u>Action</u></p> <ul style="list-style-type: none"> <li>• 2026 Budget Workshop 2 of 2 (D)</li> <li>• 2026 Final Budget Approval (A)</li> </ul> <p><u>Information</u></p> <ul style="list-style-type: none"> <li>• Quarterly Financial Report (I)</li> <li>• Quarterly Operations and Comment Report (I)</li> <li>• Peak Period Runway Utilization Report – Summer (I)</li> <li>• Board and Staff Committee Assignment Report (I) <ul style="list-style-type: none"> <li>◦ ACT Meeting: Hangar and TTAD Facility Rent Study Results (October)</li> <li>◦ ACT Meeting: Winter Weather/Snow Ops Overview (November)</li> </ul> </li> <li>• Management Team Reports (G)</li> </ul>
<p><b><u>December 3, 2025</u></b></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> <li>• October Minutes (C)</li> <li>• Monthly Service Bills and Fees (C)</li> </ul> <p><b><u>SPECIAL PRESENTATION</u></b></p> <ul style="list-style-type: none"> <li>• Aviation STEAM Programs Annual Review</li> <li>• Wildfire Mitigation Projects Annual Review</li> </ul> <p><u>Information</u></p> <ul style="list-style-type: none"> <li>• Board and Staff Committee Assignment Report (I) <ul style="list-style-type: none"> <li>◦ ACT Meeting: Update on Unleaded Aviation Fuel Replacement</li> </ul> </li> <li>• Management Team Reports (G)</li> </ul> <p><u>Closed Session</u></p> <ul style="list-style-type: none"> <li>• GM Quarterly Performance Review (CS)</li> </ul>
<p><b><u>January 2026</u></b></p> <p><u>Special Action Item</u></p> <ul style="list-style-type: none"> <li>• Assignment of Board President &amp; Vice President (A)</li> </ul> <p><u>Consent</u></p> <ul style="list-style-type: none"> <li>• November/December Minutes (C)</li> </ul>

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# TTAD Rolling Agenda

<ul style="list-style-type: none"> <li>• Monthly Service Bills and Fees (C)</li> </ul> <p><u>Special Presentation</u></p> <ul style="list-style-type: none"> <li>• Annual Board of Directors Training - BBK (Brown Act, FPPC Form 700, Conflict of Interest)</li> </ul> <p><u>Action</u></p> <ul style="list-style-type: none"> <li>• Property/Liability Insurance Renewal (A) when needed due to an increase in premiums.</li> </ul> <p><u>Information</u></p> <ul style="list-style-type: none"> <li>• Annual Operations and Comment Report (I)</li> <li>• Board and Staff Committee Assignment Report (I)</li> <li>• Management Team Reports (G)</li> </ul>
<p><b><u>February 2026</u></b></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> <li>• January Minutes (C)</li> <li>• Monthly Service Bills and Fees (C)</li> </ul> <p><u>Action</u></p> <p><u>Information</u></p> <ul style="list-style-type: none"> <li>• Quarterly Financial Report (I)</li> <li>• Quarterly Pilot/Passenger Outreach Report (I)</li> <li>• Board and Staff Committee Assignment Report (I)</li> </ul> <p><u>Guidance</u></p> <ul style="list-style-type: none"> <li>• Management Team Reports (G)</li> </ul>
<p><b><u>March 2026</u></b></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> <li>• February Minutes (C)</li> <li>• February Monthly Service Bills and Fees (C)</li> <li>• Annual Reporting of Reimbursements and Disclosure Report (C)</li> </ul> <p><u>Action</u></p> <p><u>Information</u></p> <ul style="list-style-type: none"> <li>• ACT Forum Report (I)</li> <li>• Board and Staff Committee Assignment Report (I)</li> </ul> <p><u>Guidance</u></p> <ul style="list-style-type: none"> <li>• Management Team Reports (G)</li> </ul> <p><u>Closed Session</u></p> <ul style="list-style-type: none"> <li>• GM Annual Performance Review (CS)</li> <li>• Conference with Labor Negotiators (CS)</li> </ul>
<p><b><u>April 2026</u></b></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> <li>• March Minutes (C)</li> <li>• Monthly Service Bills and Fees (C)</li> </ul> <p><u>Action</u></p> <ul style="list-style-type: none"> <li>• Consideration of GM Merit Increase and Performance Bonus (A)</li> </ul> <p><u>Information</u></p> <ul style="list-style-type: none"> <li>• Board and Staff Committee Assignment Report (I)</li> </ul> <p><u>Guidance</u></p> <ul style="list-style-type: none"> <li>• Management Team Reports (G)</li> </ul>
<p><b><u>May 2026</u></b></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> <li>• April Minutes (C)</li> </ul>

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# TTAD Rolling Agenda

- Monthly Service Bills and Fees (C)
- ARFF Annual Report (C)
- Call for General Election in Nevada County and Placer County (C) (every even year)

## Action

- Annual Audit Presentation and Acceptance (A)
- Approval of annual Appropriations Limit Resolution (A)

## Information

- Peak Period Runway Utilization Report - Winter (I)
- Board and Staff Committee Assignment Report (I)
- Aviation STEAM Programs 2025 (D)

## Guidance

- Management Team Reports (G)
- Preview Annual Employee COLA Adjustment (G)

## **June 2026**

### Consent

- May Regular Meeting Minutes (C)
- Monthly Service Bills and Fees (C)
- Approval of Annual Employee COLA (C)

### Action

### Information

- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)

### Closed Session

- GM Quarterly Performance Review (CS)

## **July 2026**

### Consent

- June Minutes (C)
- Monthly Service Bills and Fees (C)
- Insurance Renewals (C)

### Action

### Information

- Quarterly Operations and Comment Report (I)
- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)

## **August 2026**

### Consent

- July Regular Meeting Minutes
- Monthly Service Bills and Fees

### Action

- PI 204 Conflict of Interest Code Review and Approval every even year (A)

### Information

- Board and Staff Committee Assignment Report (I)
  - ACT Meeting: TBD

Management Team Reports (G)

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## TTAD Rolling Agenda

<u>Required Ethics Training Due (every 2 years)</u>	<u>Required Anti-Harassment Training Due (every 2 years)</u>
O'Dette – March 2027	O'Dette – June 2027
Hetherington – May 2027	Hetherington – July 2027
Horvath - February 2027	Horvath – January 2027
Rohlf – November 2026	Rohlf – August 2027
Etnyre – May 2026	Diamond – March 2027
Diamond – January 2027	Etnyre – May 2026
Menasco – October 2026	Menasco – February 2027
Wawrzynski – September 2026	Wawrzynski – September 2026
Liza Smith -	Liza Smith -

Service Contracts Tracking List		
Vendor	Service	Expiration Date
Brandley Engineering	Aviation/Airport Engineering Services	January 2026
Mead & Hunt	Aviation/Airfield Planning - On Call	Retainer Agreement
BBK	Special District, General, HR Legal Services	Retainer Agreement
Auerbach Engineering	General Civil Engineering (Local Engineer)	January 2026
Kaplan Kirsch Rockwell	Specialized Aviation Legal Services	Retainer Agreement

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