

TTAD Rolling Agenda

Month
<u>October 22, 2025 – Special Meeting</u> Budget Workshop #2: 1:00 PM – 3:00 PM
<u>October 22, 2025</u> <u>Consent</u> - September Minutes (C) - Monthly Service Bills and Fees (C) - AB 2561 (2024) Local Agencies: Vacancy Report (C) <u>Action</u> 2026 Final Budget Approval (A) - Annual ACIP Review (A) <u>Information</u> - Quarterly Financial Report (I) - Quarterly Operations and Comment Report (I) - Peak Period Runway Utilization Report – Summer (I) - Board and Staff Committee Assignment Report (I) - ACT Meeting: Hangar and TTAD Facility Rent Study Results (October) - ACT Meeting: Winter Weather/Snow Ops Overview (November) - Management Team Reports (G)
<u>December 3, 2025</u> <u>Consent</u> - October Minutes (C) - Monthly Service Bills and Fees (C) <u>SPECIAL PRESENTATION</u> - Aviation STEAM Programs Annual Review - Wildfire Mitigation Projects Annual Review <u>Information</u> - Board and Staff Committee Assignment Report (I) - ACT Meeting: Update on Unleaded Aviation Fuel Replacement - Management Team Reports (G) <u>Closed Session</u> - GM Quarterly Performance Review (CS)
<u>January 2026</u> <u>Special Action Item</u> - Assignment of Board President & Vice President (A) <u>Consent</u> - November/December Minutes (C) - Monthly Service Bills and Fees (C) <u>Special Presentation</u> - Annual Board of Directors Training - BBK (Brown Act, FPPC Form 700, Conflict of Interest) <u>Action</u> - Property/Liability Insurance Renewal (A) when needed due to an increase in premiums. <u>Information</u> - Annual Operations and Comment Report (I) - Board and Staff Committee Assignment Report (I) - Management Team Reports (G)
<u>February 2026</u>

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Consent

- January Minutes (C)
- Monthly Service Bills and Fees (C)

Action

Information

- Quarterly Financial Report (I)
- Quarterly Pilot/Passenger Outreach Report (I)
- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)

March 2026

Consent

- February Minutes (C)
- February Monthly Service Bills and Fees (C)
- Annual Reporting of Reimbursements and Disclosure Report (C)

Action

Information

- ACT Forum Report (I)
- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)

Closed Session

- GM Annual Performance Review (CS)
- Conference with Labor Negotiators (CS)

April 2026

Consent

- March Minutes (C)
- Monthly Service Bills and Fees (C)

Action

- Consideration of GM Merit Increase and Performance Bonus (A)

Information

- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)

May 2026

Consent

- April Minutes (C)
- Monthly Service Bills and Fees (C)
- ARFF Annual Report (C)
- Call for General Election in Nevada County and Placer County (C) (every even year)

Action

- Annual Audit Presentation and Acceptance (A)
- Approval of annual Appropriations Limit Resolution (A)

Information

- Peak Period Runway Utilization Report - Winter (I)
- Board and Staff Committee Assignment Report (I)
- Aviation STEAM Programs 2025 (D)

Guidance

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• Management Team Reports (G) • Preview Annual Employee COLA Adjustment (G)
<u>June 2026</u> <u>Consent</u> • May Regular Meeting Minutes (C) • Monthly Service Bills and Fees (C) • Approval of Annual Employee COLA (C) <u>Action</u> <u>Information</u> • Board and Staff Committee Assignment Report (I) • Management Team Reports (G) <u>Closed Session</u> • GM Quarterly Performance Review (CS)
<u>July 2026</u> <u>Consent</u> • June Minutes (C) • Monthly Service Bills and Fees (C) • Insurance Renewals (C) <u>Action</u> <u>Information</u> • Quarterly Operations and Comment Report (I) • Board and Staff Committee Assignment Report (I) • Management Team Reports (G)
<u>August 2026</u> <u>Consent</u> • July Regular Meeting Minutes • Monthly Service Bills and Fees <u>Action</u> • PI 204 Conflict of Interest Code Review and Approval every even year (A) <u>Information</u> • Board and Staff Committee Assignment Report (I) • ACT Meeting: TBD Management Team Reports (G)
<u>September 2026</u> <u>Consent</u> • August Minutes (C) • Monthly Service Bills and Fees (C) <u>Action</u> <u>Information</u> • Board and Staff Committee Assignment Report (I) ◦ ACT Meeting: September 26, 2025, Community Noise Forum #2 • Management Team Reports (G) <u>Closed Session</u> • GM Quarterly Performance Review (CS)

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<u>Required Ethics Training Due (every 2 years)</u>	<u>Required Anti-Harassment Training Due (every 2 years)</u>
O'Dette – March 2027	O'Dette – June 2027
Hetherington – May 2027	Hetherington – July 2027
Horvath - February 2027	Horvath – January 2027
Rohlf – November 2026	Rohlf – August 2027
Etnyre – May 2026	Diamond – March 2027
Diamond – January 2027	Etnyre – May 2026
Menasco – October 2026	Menasco – February 2027
Wawrzynski – September 2026	Wawrzynski – September 2026
Liza Smith – September 2027	Liza Smith -

Service Contracts Tracking List		
Vendor	Service	Expiration Date
Brandley Engineering	Aviation/Airport Engineering Services	January 2026
Mead & Hunt	Aviation/Airfield Planning - On Call	Retainer Agreement
BBK	Special District, General, HR Legal Services	Retainer Agreement
Auerbach Engineering	General Civil Engineering (Local Engineer)	January 2026
Kaplan Kirsch Rockwell	Specialized Aviation Legal Services	Retainer Agreement

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