

# TTAD Rolling Agenda

<b>Month</b>
<p><b><u>January 28, 2026</u></b></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> <li>• November/December Minutes (C)</li> <li>• Monthly Service Bills and Fees (C)</li> </ul> <p><u>Special Presentation</u></p> <ul style="list-style-type: none"> <li>• Annual Board of Directors Training - BBK (Brown Act, FPPC Form 700, Conflict of Interest)</li> </ul> <p><u>Action</u></p> <ul style="list-style-type: none"> <li>• TTAD Hangar Rent Study (A)</li> <li>• Airport Office Building RFP Award (A)</li> </ul> <p><u>Information</u></p> <ul style="list-style-type: none"> <li>• TTAD Board Team Building Program (I)</li> <li>• Annual Operations and Comment Report (I)</li> <li>• Board and Staff Committee Assignment Report (I)</li> <li>• Management Team Reports (G)</li> </ul>
<p><b><u>February 25, 2026</u></b></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> <li>• January Minutes (C)</li> <li>• Monthly Service Bills and Fees (C)</li> </ul> <p><u>Action</u></p> <ul style="list-style-type: none"> <li>• Fire Suppression RFP Award - Warehouse Office Building (A)</li> </ul> <p><u>Information</u></p> <ul style="list-style-type: none"> <li>• Quarterly Financial Report (I)</li> <li>• Quarterly Pilot/Passenger Outreach Report (I)</li> <li>• Board and Staff Committee Assignment Report (I)</li> </ul> <p><u>Guidance</u></p> <ul style="list-style-type: none"> <li>• TTAD Vacant Land Use Plan (D)</li> <li>• Management Team Reports (G)</li> <li>• ACT Meeting:</li> </ul>
<p><b><u>March 25, 2026</u></b></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> <li>• February Minutes (C)</li> <li>• February Monthly Service Bills and Fees (C)</li> <li>• Annual Reporting of Reimbursements and Disclosure Report (C)</li> </ul> <p><u>Action</u></p> <p><u>Information</u></p> <ul style="list-style-type: none"> <li>• PI 311 Update – Review (D)</li> <li>• ACT Forum Report (I)</li> <li>• Board and Staff Committee Assignment Report (I)</li> </ul> <p><u>Guidance</u></p> <ul style="list-style-type: none"> <li>• Management Team Reports (G)</li> <li>• ACT Meeting:</li> </ul> <p><u>Closed Session</u></p> <ul style="list-style-type: none"> <li>• GM Annual Performance Review (CS)</li> <li>• Conference with Labor Negotiators (CS)</li> </ul>
<p><b><u>April 22, 2026</u></b></p> <p><u>Consent</u></p>

(I) = Information (G) = Guidance (A) = Action (CS) = Closed Session (C) = Consent (P) = Proposal (R) = Reminder (D) = Discussion

*This rolling agenda is not intended to be all inclusive and serves simply as a guide which is subject to change at the request of the Board President or General Manager. Updated 11/25/25*

# TTAD Rolling Agenda

- March Minutes (C)
- Monthly Service Bills and Fees (C)

## Action

- Consideration of GM Merit Increase and Performance Bonus (A)

## Information

- Board and Staff Committee Assignment Report (I)

## Guidance

- Management Team Reports (G)
  - ACT Meeting:

## **May 27, 2026**

### Consent

- April Minutes (C)
- Monthly Service Bills and Fees (C)
- ARFF Annual Report (C)
- Call for General Election in Nevada County and Placer County (C) (every even year)

### Action

- Annual Audit Presentation and Acceptance (A)
- Approval of annual Appropriations Limit Resolution (A)

### Information

- Peak Period Runway Utilization Report - Winter (I)
- Board and Staff Committee Assignment Report (I)
- Aviation STEAM Programs 2025 (D)

### Guidance

- Management Team Reports (G)
  - ACT Meeting:
- Preview Annual Employee COLA Adjustment (G)

## **June 24, 2026**

### Consent

- May Regular Meeting Minutes (C)
- Monthly Service Bills and Fees (C)
- Approval of Annual Employee COLA (C)

### Action

### Information

- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)
  - ACT Meeting:

### Closed Session

- GM Quarterly Performance Review (CS)

## **July 22, 2026**

### Consent

- June Minutes (C)
- Monthly Service Bills and Fees (C)
- Insurance Renewals (C)

### Action

- Property/Liability Insurance Renewal (A) when needed due to an increase in premiums

### Information

- Quarterly Operations and Comment Report (I)
- Board and Staff Committee Assignment Report (I)

(I) = Information (G) = Guidance (A) = Action (CS) = Closed Session (C) = Consent (P) = Proposal (R) = Reminder (D) = Discussion

*This rolling agenda is not intended to be all inclusive and serves simply as a guide which is subject to change at the request of the Board President or General Manager. Updated 11/25/25*

# TTAD Rolling Agenda

<ul style="list-style-type: none"> <li>• ACT Meeting:</li> <li>• Management Team Reports (G)</li> </ul>
<p><b><u>August 26, 2026</u></b></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> <li>• July Regular Meeting Minutes</li> <li>• Monthly Service Bills and Fees</li> </ul> <p><u>Action</u></p> <ul style="list-style-type: none"> <li>• PI 204 Conflict of Interest Code Review and Approval every even year (A)</li> </ul> <p><u>Information</u></p> <ul style="list-style-type: none"> <li>• Board and Staff Committee Assignment Report (I) <ul style="list-style-type: none"> <li>• ACT Meeting:</li> </ul> </li> </ul> <p>Management Team Reports (G)</p>
<p><b><u>September 25, 2026</u></b></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> <li>• August Minutes (C)</li> <li>• Monthly Service Bills and Fees (C)</li> </ul> <p><u>Action</u></p> <ul style="list-style-type: none"> <li>• Annual ACIP Review (A)</li> </ul> <p><u>Information</u></p> <ul style="list-style-type: none"> <li>• Board and Staff Committee Assignment Report (I) <ul style="list-style-type: none"> <li>○ ACT Meeting:</li> </ul> </li> <li>• Management Team Reports (G)</li> </ul> <p><u>Closed Session</u></p> <ul style="list-style-type: none"> <li>• GM Quarterly Performance Review (CS)</li> </ul>
<p><b><u>October 2026</u></b></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> <li>• September Minutes (C)</li> <li>• Monthly Service Bills and Fees (C)</li> </ul> <p><u>Action</u></p> <p><u>Information</u></p> <ul style="list-style-type: none"> <li>• Quarterly Financial Report (I)</li> <li>• Quarterly Operations and Comment Report (I)</li> <li>• Peak Period Runway Utilization Report – Summer (I)</li> <li>• Board and Staff Committee Assignment Report (I)</li> <li>• Management Team Reports (G)</li> <li>• ACT Meeting:</li> </ul>
<p><b><u>December 2026</u></b></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> <li>• October Minutes (C)</li> <li>• Monthly Service Bills and Fees (C)</li> </ul> <p><b><u>SPECIAL PRESENTATION</u></b></p> <ul style="list-style-type: none"> <li>• Truckee Donner Rec and Park District Annual Review</li> <li>• Aviation STEAM Programs Annual Review</li> <li>• Wildfire Mitigation Projects Annual Review</li> <li>• BGCNLT Annual Review</li> </ul> <p><u>Action</u></p> <p><u>Information</u></p> <ul style="list-style-type: none"> <li>• Board and Staff Committee Assignment Report (I)</li> </ul>

(I) = Information (G) = Guidance (A) = Action (CS) = Closed Session (C) = Consent (P) = Proposal (R) = Reminder (D) = Discussion

*This rolling agenda is not intended to be all inclusive and serves simply as a guide which is subject to change at the request of the Board President or General Manager. Updated 11/25/25*

## TTAD Rolling Agenda

<ul style="list-style-type: none"> <li>○ ACT Meeting:</li> <li>• Management Team Reports (G)</li> </ul> <p><u>Closed Session</u></p> <ul style="list-style-type: none"> <li>• GM Quarterly Performance Review (CS)</li> </ul> <p><u>Special Action Item</u></p> <ul style="list-style-type: none"> <li>• Assignment of Board President, Vice President, and Internal Auditor (A)</li> </ul>
---

<b><u>Required Ethics Training Due (every 2 years)</u></b>	<b><u>Required Anti-Harassment Training Due (every 2 years)</u></b>
O'Dette – March 2027	O'Dette – June 2027
Hetherington – May 2027	Hetherington – July 2027
Horvath - February 2027	Horvath – January 2027
Rohlf – November 2026	Rohlf – August 2027
Etnyre – May 2026	Diamond – March 2027
Diamond – January 2027	Etnyre – May 2026
Menasco – October 2026	Menasco – February 2027
Wawrzynski – September 2026	Wawrzynski – September 2026
Liza Smith – September 2027	Liza Smith – November 2027

<b>Service Contracts Tracking List</b>		
Vendor	Service	Expiration Date
Brandley Engineering	Aviation/Airport Engineering Services	January 2026
Mead & Hunt	Aviation/Airfield Planning - On Call	Retainer Agreement
BBK	Special District, General, HR Legal Services	Retainer Agreement
Auerbach Engineering	General Civil Engineering (Local Engineer)	January 2026
Kaplan Kirsch Rockwell	Specialized Aviation Legal Services	Retainer Agreement

(I) = Information (G) = Guidance (A) = Action (CS) = Closed Session (C) = Consent (P) = Proposal (R) = Reminder (D) = Discussion

*This rolling agenda is not intended to be all inclusive and serves simply as a guide which is subject to change at the request of the Board President or General Manager. Updated 11/25/25*