



January 16, 2026

Dear TTAD Staff and Board Members,

The Lift Team and the Holan Family are grateful for the opportunity to serve our community by operating the Lift Cowork, Conference and Wellness Center in the Airport Office Building. We operate the Lift to help create an example of what we want to see in the world.

We hope to continue serving our community by negotiating a mutually beneficial 10-year lease with a 5-year extension to create an enduring community asset in collaboration with the Airport District.

Please find attached the following in response the RFP:

1. Lift Lease Proposal – 18 pages
 - a. Pg 3: Summary of Operations
 - b. Pg 5: Alignment with TTAD Strategic Focus Areas
 - c. Pg 9: Commercial Market Research
 - d. Pg 11: Lift Option A (minimal TI's) and Option B (office TI's)
 - e. Pg 15: Potential Collaboration with JSX
 - f. Pg 16: Lift Lease Financial Offer
2. Lift Proposed TI - Architectural Renderings – 9 pages
3. Confidential Financial Addendum w/credit information –13 pages
4. Public Lift support letters previously submitted – 39 pages

We look forward to discussing how we can work together to create a sustainable community asset aligned with TTAD's Strategic Focus to *“operate a fiscally responsible Airport District and contribute measurable community, environmental, and economic benefits to the region”*.

With gratitude,

DocuSigned by:

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Jan Holan
Co-founder, Lift Workspace
President, Truckee River Ventures, Inc.