



TRUCKEE TAHOE AIRPORT DISTRICT
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DIRECTORS

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LISA WALLACE

AGENDA FOR OCTOBER 17, 2013

A meeting of the Truckee Tahoe Airport District will be held on **Thursday, October 17, 2013 at 9:00 a.m. in the Truckee Tahoe Airport District Community Room**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

REGULAR MEETING: 9:00 a.m.

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

- RESOLUTION NO. 2013-06 of the Truckee Tahoe Airport District expressing appreciation to Jack Ellis ----- **TAB 1**
- RESOLUTION NO. 2013-07 of the Truckee Tahoe Airport District expressing appreciation to Leeds Davis ----- **TAB 2**

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name for the record. The President may limit any individual to not less than 5 minutes. Time to address the Board will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allocated expires.

CONSENT ITEMS

1. Minutes: September 16, 2013 Budget Workshop ----- **TAB 3**
2. Minutes: September 26, 2013 Regular Meeting ----- **TAB 4**
3. Monthly Service Bills and Fees ----- **TAB 5**
4. Financial Report ----- **TAB 6**
5. Annual Reporting of Reimbursements and Disclosure Report ----- **TAB 7**
6. Tahoe Flying Club Recognition ----- **TAB 8**
7. Internal Control Review ----- **TAB 9**
8. Procurement Policy Update ----- **TAB 10**

***Note:** Due to compressed meeting schedule – the Financial Report Rates & Fees Q3 and the Operations and Comment Report Q3 will be presented at the December 5, 2013 Board meeting.

ROUTINE REPORTS FROM CONSULTANTS

9. AIRPORT COMMUNITY ADVISORY TEAM ----- **TAB 11**
10. WEBSITE UPDATE

11. COMMUNICATION AND OUTREACH EFFORTS – Q3 2013----- TAB 12
Mike Barrett will provide an update on the District’s Communication and Outreach efforts

BOARD ACTION ITEMS

12. MASTER PLAN ALTERNATIVES PRESENTATION AND ACTION ----- TAB 13
Mead and Hunt will present airport development alternatives for Board consideration and action – Public is encouraged to attend and comment
13. MARTIS VALLEY WEST DEVELOPMENT APPLICATION REVIEW ----- TAB 14
Staff and Board will discuss new development application on Brockway Summit and potential impacts to airport
14. APPROPRIATIONS LIMIT – RESOLUTION 2013-08 ----- TAB 15
Resolution to establish Annual Appropriations Limit for FY 2013-2014
15. POLICY INSTRUCTION 308 – INVESTMENT POLICY REVIEW: RESOLUTION 2013-09 ----- TAB 16
Resolution 2013-09: Adoption of District Investment Policy
16. ALDER HILL ESTATES, LOT 8 PURCHASE – RESOLUTION 2013-10 ----- TAB 17
Board will consider and approve resolution authorizing the purchase of Alder Hill Estates, Lot 8

BOARD GUIDANCE AND INFORMATION ITEMS

17. Land Lease Update – Progress Review ----- TAB 18
Staff will provide a brief update on Clear Capital Land Lease Proposal and Timeline
18. GENERAL MANAGER’S REPORT ----- TAB 19
- Upcoming Training Opportunities
 - Aviation Safety Seminar
 - Summer Pavement Maintenance Project
 - Calendaring of Future Meetings
 - Runway Obstruction Removal Project
 - Potential Runway 20 Wind Shear Issue
 - Project Tracking List

CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (SUBDIVISION (C) OF GOVERNMENT CODE SECTION 54956.9)
Name of case: Truckee Tahoe Airport District v. Gaylia Newcomb, et al., Nevada County Superior Court Case # TCU13-5538
- GOVERNMENT CODE SECTION 54957 - GENERAL MANAGER ANNUAL PERFORMANCE REVIEW

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **There will be no Board Meeting in November 2013**
- **Master Plan Airport Alternatives Open House** – November 13, 2013, 6:00 to 8:00 PM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Aviation Safety Seminar** – November 19, 2013, 6:00 PM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – December 5, 2013, 9:00 AM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Mtg. (New Day/Time) Wednesday, January 22, 2014, 4:00 PM: TT Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA**

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA on October 11, 2013.

Maria Martinez, District Clerk