

ACAT Meeting Minutes from the August 12, 2014 Regular Meeting

Call Meeting to Order: 9:34 a.m.

ACAT Members Present: Chair Gerald Herrick
Andrew Terry
Leigh Golden
Deborah Croyle
Robert Anderson (via conference phone, no voting privileges)
John Aadland

Staff Present: Kevin Smith, General Manager
Hardy Bullock, Director of Aviation and Community Services
Mike Cooke, Aviation and Community Services Manager
Marc Lamb, Aviation and Community Services Associate
Lauren Tapia, Administrative Clerk

Public Present: 0

SPECIAL ORDERS OF BUSINESS: None

PUBLIC COMMENT: None

CONSENT CALENDAR

- Minutes of the ACAT July 8, 2014 Regular Meeting

Member Terry requested that the Minutes of the ACAT July 8, 2014 regular meeting be pulled.

Member Terry corrected the Minutes from the July ACAT meeting, which were noted as MoGas budget update but should be MoGas status update. Member Terry requested the status update be agendized. Mr. Bullock stated that the subject could be handled under staff reports. Members and Staff lightly discussed the subject; Staff concluded that MoGas will be put on the September meeting's agenda.

PUBLIC COMMENT: None

MOTION #1: Member Croyle moved to approve the Minutes of the ACAT June 10, 2014 regular Meeting as revised. Member Aadland seconded the motion. Chair Herrick, and Members Terry, Golden, Aadland and Croyle voted in favor of the motion. Member Anderson does not have voting privileges as he attended the meeting via phone conference. The motion passed.

ACAT BUDGET

Mr. Bullock presented the ACAT annual recurring and special project budget for the fiscal year of 2014-2015. Mr. Bullock reported that he spent several hours working with Ms. Lyon, and the budget ended up being reduced to \$115,000. Mr. Bullock broke down and explained each section of the budget to Committee Members. Mr. Bullock also encouraged Committee Members to look at their calendars in early March, the UC Davis Noise Symposium is opening up for registration. Member Terry reiterated to the Committee that if they see any line items they wish to bump up, the Committee can still adjust the budget.

PUBLIC COMMENT: None

MOTION #2: Member Aadland moved to approve the 2014-2015 ACAT Annual Recurring and Special Project Budget. Member Golden seconded the motion. Chair Herrick, and Members Terry, Golden, Aadland and Croyle voted in favor of the motion. The motion passed.

HISTORICAL FLIGHT TRACKING DATA ACQUISITION

Mr. Cooke updated the committee about the Historical Flight Tracking Data Acquisition that was discussed/requested at the July ACAT Meeting. Mr. Cooke received a quote to retrieve all of the historical flight data which goes back to November 2010. It will cost the District about \$2,000 to purchase the data. The historical data can only be usable if we pay the current vendor to input it into our system, it would be a substantial cost increase. Mr. Cooke recommended to the Committee to purchase the historical data to own. Member Croyle and Aadland agreed that it would be a great idea to purchase the data as an insurance policy.

PUBLIC COMMENT: None

MOTION #3: Member Croyle moved to approve the purchase of Historical Flight Tracking Data in the amount of \$2,000. Member Terry seconded the motion. Chair Herrick, and Members Terry, Golden, Aadland and Croyle voted in favor of the motion. The motion passed.

NOISE & OPERATIONS MONITORING DATA

Mr. Bullock reported that the Committee expressed some interest in reviewing Policy Number 511. Mr. Bullock helped draft this policy in 2011 with extensive input from the District Board and the Pilot Community. The Policy was written so that the Data would be used in a way to confidentially advise pilots. Member Herrick explained that he felt it was a good opportunity for ACAT to review and acknowledge the policy but currently the Committee does not see the need in making any changes to the policy.

ACAT Members and Staff reviewed Policy #511. No motion needed.

PUBLIC COMMENT: None

PILOT INCENTIVES

Mr. Bullock put together a draft proposal for the Pilot Incentives Program and presented it to Committee Members. Mr. Bullock expressed that he does not want this program to become idle and that he really wants to see this program to be effective. Mr. Bullock explained that the quiz should be unique to our Airport, poignant and not too easy for the participant to complete. Committee Members discussed adding in the Sierra Aero credit the Committee received as an option to choose from the incentives. Member Croyle stated that she believes the proposal needs to be a bit more complete. Mr. Hardy agreed that he can put together a sample quiz and compile incentive options, provide total cost information and bring that back to the September ACAT meeting to discuss it more in depth.

ACAT Members and Staff reviewed the draft Pilot Incentive Program proposal. No motion needed.

PUBLIC COMMENT: None.

PROFESSIONAL SERVICES FEE FOR PETER KIRSCH

The Night Ops Subcommittee conducted a conference call with Mr. Peter Kirsch to obtain expert legal counsel and to review the draft Night Operations White Paper. The Subcommittee would like the ACAT Committee to approve the amount not to exceed \$2,000 to cover the cost of Mr. Kirsch legal counsel.

PUBLIC COMMENT: None

MOTION #4: Member Croyle moved to approve the Professional Services Fee in the amount not to exceed \$2,000 for Mr. Peter Kirsche. Member Golden seconded the motion. Chair Herrick, and Members Terry, Golden, Aadland and Croyle voted in favor of the motion. The motion passed.

STAFF REPORT

Mr. Cooke informed the Committee that the new NOMS system has been deployed. Staff are quite impressed with the new system and welcomes any of the Committee Members to come up and take a look at the new system. Mr. Lamb had a community member come up and complain about a pilot that flew over Tahoe Donner at night. Mr. Cooke utilized our new system and was able to easily find the jet at its flight data. The jet was an older Gulfstream that was not flying into the Truckee Tahoe Airport, the jet instead seems to have been doing a scenic flight over Lake Tahoe at 11:30 PM! Mr. Lamb explained this information to the community member and then gave a tour of the UNICOM area and explained the Airports procedures. The Community member left on a positive note and much more informed. Member Terry asked Staff about the Airport extending NOMS down at the Lake. Mr. Bullock explained that once we get our interrogator in place and certified that option will rise in importance and priority.

Mr. Bullock informed the Committee that the new lease agreement has been signed by the airport and Surf Air. Mr. Bullock stated that we do need to keep their growth in the back of our mind do to our terminal operations. The Airport's terminal is not built to operate at a high commercial volume. Currently, Surf Air is not impacting our terminal or airfield.

PUBLIC COMMENT: None

ACAT MEMBERS REPORTS

Member Aadland stated he had his first glider instruction. It went really well and really enjoyed it. He also stated that next month is his last membership meeting, as he will be moving out of the area. Mr. Bullock stated that the Board will be submitting an official thank you to Member Aadland in the form of a Board Resolution at the October Board Meeting.

Member Croyle stated that she was happy with the feedback that the Night Ops Committee received from Mr. Peter Kirsch.

Member Terry expressed that he is really wanting to bring the Night Ops White Paper to ACAT for review and also MoGas.

Member Golden apologized for not putting enough time into the Night Ops Committee as he planned, as he has had some medical issues come up.

Member Herrick: none

Member Anderson: none

PUBLIC COMMENT: None

ADJOURN

MOTION #5: Member Terry made a motion to adjourn the meeting. Member Golden seconded the motion. Chair Herrick, and Members Golden, Croyle, Terry, and Aadland voted in favor of the motion. The motion passed.

At 11:18 a.m. the August 12, 2014 regular meeting of the Airport Community Advisory Team adjourned.

DRAFT