



**TRUCKEE TAHOE AIRPORT DISTRICT**  
10356 Truckee Airport Rd.  
Truckee, CA 96161  
(530) 587-4119 tel  
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## **DIRECTORS**

DAVID DIAMOND  
MARY HETHERINGTON  
GREG HORVATH  
TERESA O'DETTE  
KATHRYN ROHLF

### **SPECIAL MEETING AGENDA FOR DECEMBER 10, 2025**

A special meeting of the Truckee Tahoe Airport District will be held on **Wednesday, December 10, 2025** in Community Rooms A & B at 10356 Truckee Airport Road, Truckee, CA 96161. Written public comments may be submitted to [Comments@truckeetahoeairport.com](mailto:Comments@truckeetahoeairport.com) and comments received by 9:00 AM on December 10, 2025, will be forwarded to the Board of Directors before the meeting. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2 No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

#### **MISSION STATEMENT:**

*The Truckee Tahoe Airport aims to provide safe, high-quality services and facilities, reduce impact on airport neighbors and the environment, and invest in opportunities that increase community safety and provide sustained benefit to the entire Truckee Tahoe region.*

#### **CALL TO ORDER**

**SPECIAL MEETING:** 2:00 PM

**STANDING ORDERS:** Call the Regular Meeting to Order

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

#### **SPECIAL ORDERS OF BUSINESS**

**MODIFICATION OF AGENDA:** The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the

item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to three minutes. Written comments may be submitted to [Comments@truckeeahoeairport.com](mailto:Comments@truckeeahoeairport.com), and comments received by 9:00 AM on December 10, 2025, will be forwarded to the Board of Directors prior to the meeting.

**ACTION ITEM**

1. Airport Office Building – Request for Proposal (RFP) -----**TAB 01**

**CLOSED SESSION**

- PUBLIC EMPLOYEE PERFORMANCE REVIEW
  - Title: General Manager
  - Government Code 54957

**CLOSED SESSION REPORT OUT**

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – January 28, 2026; **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161
- **Regular Board Meeting** – February 25, 2026; **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161
- **Regular Board Meeting** – March 25, 2026, **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161
- **Regular Board Meeting** – April 22, 2026, **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161

**ADJOURNMENT OF MEETING**

***NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.***

***I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on December 9, 2025.***



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**Lauren Tapia, HR Manager / District Clerk**