

# TTAD Rolling Agenda

<b>Month</b>
<b><u>May 20, 2026 S</u></b> <ul style="list-style-type: none"><li>• Board Workshop<ul style="list-style-type: none"><li>• Draft 5-Year District Operating &amp; Reserve Budget Discussion</li><li>• TTAD Vacant Land Use Discussion</li><li>• PI 311 Recission &amp; New Community Benefit Policy Discussion</li></ul></li></ul>
<b><u>May 20, 2026</u></b> <p><u>Consent</u></p> <ul style="list-style-type: none"><li>• April Minutes (C)</li><li>• Monthly Service Bills and Fees (C)</li><li>• ARFF Annual Report (C)</li><li>• Call for General Election in Nevada County and Placer County (C) (every even year)</li></ul> <p><u>Public Hearing</u></p> <ul style="list-style-type: none"><li>• Annual TTAD Vacancy Report - 2025</li></ul> <p><u>Action</u></p> <ul style="list-style-type: none"><li>• New Truckee Library Funding (A)</li><li>• Airport Office Building Lease (A)</li><li>• Annual Audit Presentation and Acceptance (A)</li><li>• Approval of annual Appropriations Limit Resolution (A)</li><li>• Fire Suppression RFP Award – Warehouse Office Building (A)</li><li>• Policy Instruction Updates – Administrative Policies (A)</li></ul> <p><u>Information</u></p> <ul style="list-style-type: none"><li>• Peak Period Runway Utilization Report - Winter (I)</li><li>• Board and Staff Committee Assignment Report (I)</li><li>• Aviation STEAM Continuum 2026 (D)</li><li>• Housing JPA Briefing (D)</li></ul> <p><u>Guidance</u></p> <ul style="list-style-type: none"><li>• Management Team Reports (G)<ul style="list-style-type: none"><li>• FLY SAFE: Human Factors w/Jason Miller</li></ul></li><li>• Preview Annual Employee COLA Adjustment (G)</li></ul>
<b><u>June 24, 2026</u></b> <p><u>Consent</u></p> <ul style="list-style-type: none"><li>• May Regular Meeting Minutes (C)</li><li>• Monthly Service Bills and Fees (C)</li><li>• Approval of Annual Employee COLA (C)</li></ul> <p><u>Action</u></p> <p><u>Information</u></p> <ul style="list-style-type: none"><li>• Board and Staff Committee Assignment Report (I)</li><li>• Management Team Reports (G)<ul style="list-style-type: none"><li>• FLY SAFE: Ditching in the Pacific w/Heidi Porch</li></ul></li></ul> <p><u>Closed Session</u></p> <ul style="list-style-type: none"><li>• GM Quarterly Performance Review (CS)</li></ul>
<b><u>July 22, 2026</u></b> <p><u>Consent</u></p> <ul style="list-style-type: none"><li>• June Minutes (C)</li><li>• Monthly Service Bills and Fees (C)</li><li>• Insurance Renewals (C)</li><li>• Board Policy Instructions Review and Approval – Governance Policies (C)</li></ul>

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## Action

- Property/Liability Insurance Renewal (A) when needed due to an increase in premiums

## Information

- Quarterly Operations and Comment Report (I)
- Board and Staff Committee Assignment Report (I)
  - FLY SAFE:
- Management Team Reports (G)

## **August 26, 2026**

### Consent

- July Regular Meeting Minutes
- Monthly Service Bills and Fees

### Action

- PI 204 Conflict of Interest Code Review and Approval every even year (A)

### Information

- Board and Staff Committee Assignment Report (I)
  - FLY SAFE:

Management Team Reports (G)

## **September 25, 2026**

### Consent

- August Minutes (C)
- Monthly Service Bills and Fees (C)

### Action

- Annual ACIP Review (A)

### Information

- Board and Staff Committee Assignment Report (I)
  - FLY SAFE:
- Management Team Reports (G)

### Closed Session

- GM Quarterly Performance Review (CS)

## **October 21, 2026**

### Consent

- September Minutes (C)
- Monthly Service Bills and Fees (C)
- Board Policy Instructions Review and Approval – Financial Policies (C)

### Action

### Information

- Quarterly Financial Report (I)
- Quarterly Operations and Comment Report (I)
- Peak Period Runway Utilization Report – Summer (I)
- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)
  - FLY SAFE:

## **December 2, 2026**

### Consent

- October Minutes (C)
- Monthly Service Bills and Fees (C)

### SPECIAL PRESENTATION

- Truckee Donner Rec and Park District Annual Review

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- Aviation STEAM Programs Annual Review
- Wildfire Mitigation Projects Annual Review
- BGCNLT Annual Review

## Action

### Information

- Board and Staff Committee Assignment Report (I)
  - FLY SAFE:
- Management Team Reports (G)

### Closed Session

- GM Quarterly Performance Review (CS)

### Special Action Item

- Assignment of Board President, Vice President, and Internal Auditor (A) – *Pro Tem on Election Years*

## **January 2027**

### Consent

- November/December Minutes (C)
- Monthly Service Bills and Fees (C)
- Board Policy Instructions Review and Approval – Maintenance & Operations Policies (C)

### Special Presentation

- Annual Board of Directors Training - BBK (Brown Act, FPPC Form 700, Conflict of Interest)

### Action

### Information

- Annual Operations and Comment Report (I)
- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)
  - FLY SAFE:

## **February 2027**

### Consent

- January Minutes (C)
- Monthly Service Bills and Fees (C)
- Annual Reporting of Reimbursements and Disclosure Report (C)

### Action

### Information

- Monthly Financial Report (I)
- Board and Staff Committee Assignment Report (I)

### Guidance

- Management Team Reports (G)
  - FLY SAFE Meeting:

## **March 2027**

### Consent

- February Minutes (C)
- February Monthly Service Bills and Fees (C)

### Action

- Consideration of GM Merit Increase and Performance Bonus (A)

### Information

- Board and Staff Committee Assignment Report (I)

### Guidance

- Management Team Reports (G)

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<ul style="list-style-type: none"> <li>• FLY SAFE:</li> </ul> <p><u>Closed Session</u></p> <ul style="list-style-type: none"> <li>• GM Annual Performance Review (CS)</li> <li>• Conference with Labor Negotiators (CS)</li> </ul>
<p><b><u>April 2027</u></b></p> <p><u>Consent</u></p> <ul style="list-style-type: none"> <li>• March Minutes (C)</li> <li>• Monthly Service Bills and Fees (C)</li> </ul> <p><u>Action</u></p> <p><u>Information</u></p> <ul style="list-style-type: none"> <li>• Board and Staff Committee Assignment Report (I)</li> </ul> <p><u>Guidance</u></p> <ul style="list-style-type: none"> <li>• Management Team Reports (G)</li> <li>• Quarterly Ops and Comment Report (G)</li> <li>• FLY SAFE:</li> </ul>

<p><b><u>Required Ethics Training Due (every 2 years)</u></b></p> <p>O’Dette – March 2027</p> <p>Hetherington – May 2027</p> <p>Horvath - February 2027</p> <p>Rohlf – November 2026</p> <p>Etnyre – May 2026</p> <p>Diamond – January 2027</p> <p>Menasco – October 2026</p> <p>Wawrzynski – September 2026</p> <p>Liza Smith – September 2027</p>	<p><b><u>Required Anti-Harassment Training Due (every 2 years)</u></b></p> <p>O’Dette – June 2027</p> <p>Hetherington – July 2027</p> <p>Horvath – January 2027</p> <p>Rohlf – August 2027</p> <p>Diamond – March 2027</p> <p>Etnyre – May 2026</p> <p>Menasco – February 2027</p> <p>Wawrzynski – September 2026</p> <p>Liza Smith – November 2027</p>
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<b>Service Contracts Tracking List</b>		
Vendor	Service	Expiration Date
Brandley Engineering	Aviation/Airport Engineering Services	January 2026
Mead & Hunt	Aviation/Airfield Planning - On Call	Retainer Agreement
BBK	Special District, General, HR Legal Services	Retainer Agreement
Auerbach Engineering	General Civil Engineering (Local Engineer)	January 2026
Kaplan Kirsch Rockwell	Specialized Aviation Legal Services	Retainer Agreement