

TTAD Rolling Agenda

Month
<p><u>June 24, 2026</u></p> <p><u>Consent</u></p> <ul style="list-style-type: none">• May Regular Meeting Minutes (C)• Monthly Service Bills and Fees (C)• Approval of Annual Employee COLA (C)• Annual ARFF Report (C) <p><u>Action</u></p> <ul style="list-style-type: none">• Annual Audit Presentation and Acceptance (A)• Approval of annual Appropriations Limit Resolution (A)• New Truckee Library Funding (A)• Airport Office Building Lease (A) <p><u>Information</u></p> <ul style="list-style-type: none">• Airshow & Family Festival Debrief• Board and Staff Committee Assignment Report (I)• Management Team Reports (G)<ul style="list-style-type: none">• FLY SAFE: Ditching in the Pacific w/Heidi Porch <p><u>Closed Session</u></p> <ul style="list-style-type: none">• GM Quarterly Performance Review (CS)
<p><u>July 22, 2026</u></p> <p><u>Consent</u></p> <ul style="list-style-type: none">• June Minutes (C)• Monthly Service Bills and Fees (C)• Insurance Renewals (C) <p><u>Public Hearing</u></p> <p><u>Action</u></p> <ul style="list-style-type: none">• Property/Liability Insurance Renewal (A) when needed due to an increase in premiums <p><u>Information</u></p> <ul style="list-style-type: none">• Aviation STEAM Continuum 2026 (D)• Quarterly Operations and Comment Report (I)• Board and Staff Committee Assignment Report (I)<ul style="list-style-type: none">• FLY SAFE:• Management Team Reports (G)
<p><u>August 26, 2026</u></p> <p><u>Consent</u></p> <ul style="list-style-type: none">• July Regular Meeting Minutes• Monthly Service Bills and Fees <p><u>Action</u></p> <ul style="list-style-type: none">• PI 204 Conflict of Interest Code Review and Approval every even year (A)• Policy Instruction Updates (A)• Annual TTAD Vacancy Report - 2025 <p><u>Information</u></p> <ul style="list-style-type: none">• Board and Staff Committee Assignment Report (I)<ul style="list-style-type: none">• FLY SAFE:• Management Team Reports (G)
<p><u>September 25, 2026</u></p> <p><u>Consent</u></p> <ul style="list-style-type: none">• August Minutes (C)

(I) = Information (G) = Guidance (A) = Action (CS) = Closed Session (C) = Consent (P) = Proposal (R) = Reminder (D) = Discussion

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- Monthly Service Bills and Fees (C)

Action

- Annual ACIP Review (A)

Information

- Board and Staff Committee Assignment Report (I)
 - FLY SAFE:
- Management Team Reports (G)

Closed Session

- GM Quarterly Performance Review (CS)

October 21, 2026

Consent

- September Minutes (C)
- Monthly Service Bills and Fees (C)
- Board Policy Instructions Review and Approval – Financial Policies (C)

Action

Information

- Quarterly Financial Report (I)
- Quarterly Operations and Comment Report (I)
- Peak Period Runway Utilization Report – Summer (I)
- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)
 - FLY SAFE:

December 2, 2026

Consent

- October Minutes (C)
- Monthly Service Bills and Fees (C)

SPECIAL PRESENTATION

- Truckee Donner Rec and Park District Annual Review
- Aviation STEAM Programs Annual Review
- Wildfire Mitigation Projects Annual Review
- BGCNLT Annual Review

Action

Information

- Board and Staff Committee Assignment Report (I)
 - FLY SAFE:
- Management Team Reports (G)

Closed Session

- GM Quarterly Performance Review (CS)

Special Action Item

- Assignment of Board President, Vice President, and Internal Auditor (A) – *Pro Tem on Election Years*

January 2027

Consent

- November/December Minutes (C)
- Monthly Service Bills and Fees (C)
- Board Policy Instructions Review and Approval – Maintenance & Operations Policies (C)

Special Presentation

- Annual Board of Directors Training - BBK (Brown Act, FPPC Form 700, Conflict of Interest)

Action

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Information

- Annual Operations and Comment Report (I)
- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)
 - FLY SAFE:

February 2027

Consent

- January Minutes (C)
- Monthly Service Bills and Fees (C)
- Annual Reporting of Reimbursements and Disclosure Report (C)

Action

Information

- Monthly Financial Report (I)
- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)
 - FLY SAFE Meeting:

March 2027

Consent

- February Minutes (C)
- February Monthly Service Bills and Fees (C)

Action

- Consideration of GM Merit Increase and Performance Bonus (A)

Information

- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)
 - FLY SAFE:

Closed Session

- GM Annual Performance Review (CS)
- Conference with Labor Negotiators (CS)

April 2027

Consent

- March Minutes (C)
- Monthly Service Bills and Fees (C)

Action

Information

- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)
- Quarterly Ops and Comment Report (G)
 - FLY SAFE:

May 2027

Consent

- April Minutes (C)
- Monthly Service Bills and Fees (C)
- Call for General Election in Nevada County and Placer County (C) (every even year)

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<p><u>Action</u></p> <p><u>Information</u></p> <ul style="list-style-type: none"> • Peak Period Runway Utilization Report - Winter (I) • Board and Staff Committee Assignment Report (I) <p><u>Guidance</u></p> <ul style="list-style-type: none"> • Management Team Reports (G) • FLY SAFE: Human Factors w/Jason Miller • Preview Annual Employee COLA Adjustment (G)
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<p><u>Required Ethics Training Due (every 2 years)</u></p> <p>O’Dette – March 2027</p> <p>Hetherington – May 2027</p> <p>Horvath - February 2027</p> <p>Rohlf – November 2026</p> <p>Etnyre – May 2028</p> <p>Diamond – January 2027</p> <p>Menasco – October 2026</p> <p>Wawrzynski – September 2026</p> <p>Liza Smith – September 2027</p>	<p><u>Required Anti-Harassment Training Due (every 2 years)</u></p> <p>O’Dette – June 2027</p> <p>Hetherington – July 2027</p> <p>Horvath – January 2027</p> <p>Rohlf – August 2027</p> <p>Diamond – March 2027</p> <p>Etnyre – May 2026</p> <p>Menasco – February 2027</p> <p>Wawrzynski – September 2026</p> <p>Liza Smith – November 2027</p>
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Service Contracts Tracking List		
Vendor	Service	Expiration Date
Brandley Engineering	Aviation/Airport Engineering Services	January 2026
Mead & Hunt	Aviation/Airfield Planning - On Call	Retainer Agreement
BBK	Special District, General, HR Legal Services	Retainer Agreement
Auerbach Engineering	General Civil Engineering (Local Engineer)	January 2026
Kaplan Kirsch Rockwell	Specialized Aviation Legal Services	Retainer Agreement