The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS regular meeting held Wednesday, June 24, 2026, Truckee Tahoe Airport District Community Room A & B, located at Truckee Airport, 10356 Truckee Airport Road and via live stream.

CALL MEETING TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE

DIRECTORS PRESENT: President David Diamond
Vice President Greg Horvath
Director Mary Hetherington
Director Teresa O'Dette
Director Kat Rohlf

STAFF PRESENT: Mr. Robb Etnyre, General Manager
Mr. Jeff Menasco, Director of Aviation
Ms. Liza Smith, Director of Finance & Administration
Mr. Vince Wawrzynski, Director of Operations & Maintenance
Mr. Josh Nelson, District Legal Counsel representative
Ms. Lauren Tapia, HR Manager & District Clerk

VISITORS' PRESENT: 3

PUBLIC COMMENT ON CLOSED SESSION ITEM:

Mr. Jan Holan made a public comment on the Conference with Real Property Negotiators closed session item.

CLOSED SESSION

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION
  - Government Code Section 54957
  - Title: District Legal Counsel
- QUARTERLY PERFORMANCE EVALUATION
  - Government Code Section 54957
  - Title: General Manager
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
  - (Paragraph (1) of subdivision (d) of section 54956.9)
  - Name of case: *Akatiff*, FAA Part 16
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS
  - Property: 10266 Truckee Airport Road
  - Agency Negotiator: Robb Etnyre
  - Negotiating Parties: Truckee River Ventures Inc, dba Lift Truckee
  - Under Negotiation: Rent and Rental Payments

ADJOURN OUT OF CLOSED SESSION: 4:30 PM

President Diamond reported out of closed session that there was no reportable action.

CALL MEETING TO ORDER: 4:38 PM

VISITORS PRESENT: 11

SPECIAL ORDERS OF BUSINESS: None.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

Ms. Courtney Murrell made a public comment on the 2026 Truckee Tahoe Airshow.

MODIFICATION OF AGENDA: None.

CONSENT ITEMS

- Minutes: May 20, 2026, Special Meeting -- TAB 01
- Minutes: May 20, 2026, Regular Meeting -- TAB 02
- Monthly Service Bills and Fees – May 2026 -------------------------------------- TAB 03
- Approval of Annual Employee COLA -- TAB 04
- Approval of Annual TFPD ARFF Report -- TAB 05
- Surplus Sale of Gas Power Vacuum Model PV-66 ------------------------------ TAB 06
- Quarterly Internal Audit Report --- TAB 07

PUBLIC COMMENT: None.

<u>MOTION #1 JUNE 24, 2026:</u> Director Hetherington motioned to approve the Consent Items Tabs 01 – 07. Director Rohlf seconded the motion. President Diamond, Vice President Horvath, and Directors Hetherington, O'Dette, and Rohlf voted in favor of the motion. Motion passed.

SPECIAL PRESENTATION

HIGH SCHOOL INTERNSHIP PRESENTATION – Mr. Toby Meehan

Mr. Toby Meehan, student at Sage Ridge School, provided a review of the 60-hour internship he completed May of 2026 at the Truckee Tahoe Airport District. The Board of Directors thanked Mr. Meehan for his presentation.

PUBLIC COMMENT: None.

ACTION ITEMS

ANNUAL AUDIT PRESENTATION AND ACCEPTANCE (TAB 08)

Ms. Liza Smith, Director of Finance and Administration, introduced the agenda item for the Board of Directors. Mr. Ritesh Sharma, Partner of James Marta & Company LLP, reviewed the Annual Audit slide deck for the Board of Directors. The Board of Directors had no questions or comments on the agenda item. There was consensus from the Board to accept the 2025 Annual Audit Report.

PUBLIC COMMENT: None.

<u>MOTION #2 JUNE 24, 2026:</u> Director Hetherington motioned to accept the Annual Audit and Draft Financial Statements for the year ended December 31, 2025, as prepared and presented by the Auditors and recommend issuance of the final report. Vice President Horvath seconded the motion. President Diamond, Vice President Horvath, and Directors Hetherington, O'Dette, and Rohlf voted in favor of the motion. Motion passed.

APPROVAL OF RESOLUTION 2026-04 ANNUAL APPROPRIATIONS LIMIT FOR CY 2026 (TAB 09)

There was consensus from the Board of Directors to approve RESOLUTION 2026-04 Annual Appropriations Limit for CY 2026.

PUBLIC COMMENT: None.

MOTION #3 JUNE 24, 2026: Director Hetherington motioned to approve RESOLUTION 2026-04 Annual Appropriations Limit for CY 2026 and to waive the reading. Vice President Horvath seconded the motion. President Diamond, Vice President Horvath, and Directors Hetherington, O'Dette, and Rohlf voted in favor of the motion. Motion passed.

NEW REGIONAL TRUCKEE LIBRARY FUNDING AGREEMENT (TAB 10)

Mr. Etnyre reviewed the staff report outlining the agenda item. Ms. Kathleene Eagan and Ms. April Cole expressed their appreciation. District Counsel Nelson provided information regarding the need to amend tonight's motion to include public purpose language outlined in the Funding Agreement. The Board of Directors noted their questions and comments. Discussion ensued regarding the positive impact the future library will have on the Truckee North Lake Tahoe region.

PUBLIC COMMENT: None.

MOTION #4 JUNE 24, 2026: Director Horvath motioned to approve the General Manager to enter into a funding agreement with the Friends of the Truckee Library and Library JPA for $2m for the construction of the new Regional Truckee Library; In doing so it is determined that the agreement serves a public purpose of TTAD for the reasons set forth in the record including: (1) Increase STEM Education opportunities, (2) Remedy the lack of space for emergency coordination and response, and (3) Quiet spaces consistent with TTAD's efforts to mitigate noise from Airport operations. Director Hetherington seconded the motion. President Diamond, Vice President Horvath, and Directors Hetherington, O'Dette, and Rohlf voted in favor of the motion. Motion passed.

WILDFIRE MITIGATION PROJECT – USFS – BIG JACK EAST WUI MAINTENANCE (TAB 11)

Mr. Etnyre reviewed the staff report noting that the District was short one project for potential 2026 funding, and that the Board challenged staff to source an additional project for this year. Mr. Etnyre stated that it was a collaboration between Cal FIRE, USFS, and National Forest Foundation to select the Big Jack East WUI Maintenance project that is being presented tonight for approval. Mr. Kevin Mecham of USFS and Mr. Dan Alvey of the National Forest Foundation provided an overview of the Big Jack East WUI Maintenance project for the Board of Directors. The Board of Directors reviewed their questions and comments. Discussion ensued regarding the other WUI projects in the region, agencies moving towards a more collaborative working relationship to tackle our region's land management, the reasons why the Big Jack East WUI Maintenance project was identified as a critical area, and the differences in funding opportunities between the US Forest Service office in the Tahoe Basin vs. the Truckee office.

PUBLIC COMMENT:

Mr. Thomas Smith, Cal Fire Battalion Chief for the Truckee – North Tahoe Area, made a public comment on the Wildfire Mitigation Project – USFS – Big Jack East WUI Maintenance agenda item.

MOTION #5 JUNE 24, 2026: President Diamond motioned to approve the proposed USFS Big Jack East WUI Maintenance project presented as part of the District Community Wildfire Mitigation

Projects in the amount not to exceed $500,000, as presented in this staff report, and authorize the General Manager to enter into professional service agreement with the National Forest Foundation for this project for a duration not to exceed 18 months. Vice President Horvath seconded the motion. President Diamond, Vice President Horvath, and Directors Hetherington, O'Dette, and Rohlf voted in favor of the motion. Motion passed.

2026 TRUCKEE TAHOE AIRSHOW AND FAMILY FESTIVAL – DEBRIEF

Mr. Etnyre reviewed the 2026 Truckee Tahoe Airshow and Family Festival debrief presentation for the Board of Directors. The presentation provided an overview of the airshow layout map, key takeaways, Airshow numbers, several highlight videos, and the Golden Knight's baton presentation to Director Mary Hetherington.

Ms. Maggie Schumacher, 1st Lt. of Civil Air Patrol's (CAP) Tahoe Truckee Composite Squadron, reviewed the CAP's volunteer presentation for the Board of Directors. The presentation provided an overview of the training process CAP used to prepare volunteer cadets for Airshow Day, the guest experience, and igniting Passion for Aviation in local youth.

The Board of Directors reviewed their questions and comments. Discussion ensued. The Board of Directors expressed gratitude to District staff and the CAP for the successful coordination and execution of the 2026 Truckee Tahoe Airshow and Family Festival.

PUBLIC COMMENT: None.

BOARD COMMITTEE ASSIGNMENTS AND AD HOC COMMITTEE REPORTS (TAB 12)

- Truckee Tahoe Workforce Housing Agency Update

Ms. Tapia noted that a consultant was selected to conduct the Regional Housing Finance Authority Phase I Feasibility Study. Next Board meeting will be September of 2026.

- Town of Truckee River Revitalization Steering Committee

No Update.

- Climate Transformation Alliance Report

Mr. Etnyre that CTA will hold their next meeting on July 10, 2026.

- TNT-TMA Report

No Update.

PUBLIC COMMENT: None.

MANAGEMENT TEAM REPORTS

GENERAL MANAGER'S REPORT (TAB 13)

Mr. Etnyre reviewed the General Manager's report, specifically item 5: Draft Letter of Agreement between the Town of Truckee and the Truckee Tahoe Airport District. There was consensus from the Board for staff to have all three (3) parcels reviewed by the FAA with the intent to sell them to the Town of Truckee. Mr. Etnyre also reviewed item 6: TTAD Insurance Renewals for 2026/27.

District Counsel Nelson reviewed the District Counsel Report which included the BBK Rate Adjustment notification as well as the FPPC Response Letter.

Mr. Menasco reviewed the Aviation and Community Services Report.

Ms. Smith reviewed the monthly Finance and Administration Report. Ms. Smith requested consensus from the Board regarding the proposed date/time for Budget Workshop #1. There was no consensus regarding the staff's proposed date and time. The Board directed staff to send out a doodle with for the Week of August 31st.

PUBLIC COMMENT: None.

ROLLING AGENDA (TAB 14)

Mr. Etnyre reviewed the rolling agenda for the Board of Directors.

STAFF AND BOARD MEMBER CONFERENCE ATTENDANCE REPORT(S): None.

BOARD MEMBER ANNOUNCEMENTS: Director Hetherington expressed appreciation for being honored with the Golden Knight's baton.

ADJOURN TO CLOSED SESSION

PUBLIC COMMENT: None

<u>MOTION #6 JUNE 24, 2026:</u> President Diamond motioned to adjourn to Closed Session. Director Horvath seconded the motion. President Diamond, Vice President Horvath, and Directors Hetherington, O'Dette, and Rohlf voted in favor of the motion. Motion passed.

CLOSED SESSION

- CONFERENCE WITH REAL PROPERTY NEGOTIATORS
  - Property: 10266 Truckee Airport Road
  - Agency Negotiator: Robb Etnyre
  - Negotiating Parties: Truckee River Ventures Inc, dba Lift Truckee
  - Under Negotiation: Rent and Rental Payments

ADJOURN OUT OF CLOSED SESSION: 6:56 PM

President Diamond reported out of closed session that there was no reportable action.

At 6:57 PM on June 24, 2026, a regular meeting of the Truckee Tahoe Airport Board of Directors adjourned.

THIS SET OF MINUTES IS A <u>CONDENSED VERSION</u> OF THE JUNE 24, 2026, REGULAR BOARD MEETING. TO WATCH THE MEETING <u>IN ITS ENTIRETY</u>: https://ttm.open.media/sessions/344400/truckee-tahoe-airport-board-june-24-2026?category=458