

TTAD Rolling Agenda

Month
<u>July 29, 2026</u> • May 2026 Follow Up Workshop • 1:00 PM – 4:00 PM
<u>August 26, 2026</u> <u>Consent</u> • July Regular Meeting Minutes • Monthly Service Bills and Fees • CalPERS Unfunded Liability Payment <u>Action</u> • PI 204 Conflict of Interest Code Review and Approval every even year (A) • Policy Instruction Updates (A) <u>Public Hearing</u> • Annual TTAD Vacancy Report - 2025 <u>Information</u> • Board and Staff Committee Assignment Report (I) • FLY SAFE: Instrument Flight Rules • Management Team Reports (G)
<u>September 3, 2026</u> • Budget Workshop CY 2027 #1 • 1:00 PM – 4:00 PM
<u>September 25, 2026</u> <u>Consent</u> • August Minutes (C) • Monthly Service Bills and Fees (C) <u>Action</u> • Annual ACIP Review (A) <u>Information</u> • Board and Staff Committee Assignment Report (I) • FLY SAFE: Energy Management – STOL Pilot Kevin Quinn • Management Team Reports (G) <u>Closed Session</u> • GM Quarterly Performance Review (CS)
<u>October 21, 2026</u> <u>Consent</u> • September Minutes (C) • Monthly Service Bills and Fees (C) • Board Policy Instructions Review and Approval – Financial Policies (C) <u>Action</u> <u>Information</u> • Quarterly Financial Report (I) • Quarterly Operations and Comment Report (I) • Peak Period Runway Utilization Report – Summer (I) • Board and Staff Committee Assignment Report (I) • Management Team Reports (G) • FLY SAFE: TBD
<u>December 2, 2026</u> <u>Consent</u>

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TTAD Rolling Agenda

- October Minutes (C)
- Monthly Service Bills and Fees (C)

SPECIAL PRESENTATION

- Truckee Donner Rec and Park District Annual Review
- Aviation STEAM Programs Annual Review
- Wildfire Mitigation Projects Annual Review
- BGCNLT Annual Review

Action

Information

- Board and Staff Committee Assignment Report (I)
 - FLY SAFE (November): Winter Operations 2026-27
- Management Team Reports (G)

Closed Session

- GM Quarterly Performance Review (CS)

Special Action Item

- Assignment of Board President, Vice President, and Internal Auditor (A) – *Pro Tem on Election Years*

January 2027

Consent

- November/December Minutes (C)
- Monthly Service Bills and Fees (C)
- Board Policy Instructions Review and Approval – Maintenance & Operations Policies (C)

Special Presentation

- Annual Board of Directors Training - BBK (Brown Act, FPPC Form 700, Conflict of Interest)

Action

Information

- Annual Operations and Comment Report (I)
- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)
 - FLY SAFE:

February 2027

Consent

- January Minutes (C)
- Monthly Service Bills and Fees (C)
- Annual Reporting of Reimbursements and Disclosure Report (C)

Action

Information

- Monthly Financial Report (I)
- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)
 - FLY SAFE Meeting:

March 2027

Consent

- February Minutes (C)
- February Monthly Service Bills and Fees (C)

Action

- Consideration of GM Merit Increase and Performance Bonus (A)

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Information

- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)
 - FLY SAFE:

Closed Session

- GM Annual Performance Review (CS)
- Conference with Labor Negotiators (CS)

April 2027

Consent

- March Minutes (C)
- Monthly Service Bills and Fees (C)

Action

Information

- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)
- Quarterly Ops and Comment Report (G)
 - FLY SAFE:

May 2027

Consent

- April Minutes (C)
- Monthly Service Bills and Fees (C)
- Call for General Election in Nevada County and Placer County (C) (every even year)

Action

Information

- Peak Period Runway Utilization Report - Winter (I)
- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)
- FLY SAFE:
- Preview Annual Employee COLA Adjustment (G)

June 2027

Consent

- May Regular Meeting Minutes (C)
- Monthly Service Bills and Fees (C)
- Approval of Annual Employee COLA (C)
- Annual ARFF Report (C)

Action

- Annual Audit Presentation and Acceptance (A)
- Approval of annual Appropriations Limit Resolution (A)

Information

- Airshow & Family Festival Debrief
- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)
- FLY SAFE:

Closed Session

- GM Quarterly Performance Review (CS)

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July 2027

Consent

- June Minutes (C)
- Monthly Service Bills and Fees (C)
- Insurance Renewals (C)

Action

- Airport Office Building Lease (A)
- Property/Liability Insurance Renewal (A) when needed due to an increase in premiums

Information

- Aviation STEAM Continuum 2027 (D)
- Quarterly Operations and Comment Report (I)
- Board and Staff Committee Assignment Report (I)
 - FLY SAFE:
- Management Team Reports (G)

Required Ethics Training Due (every 2 years)

O'Dette – March 2027
 Hetherington – May 2027
 Horvath - February 2027
 Rohlf – July 2028
 Etnyre – May 2028
 Diamond – January 2027
 Menasco – October 2026
 Wawrzynski – July 2028
 Smith – September 2027

Required Anti-Harassment Training Due (every 2 years)

O'Dette – June 2027
 Hetherington – July 2027
 Horvath – January 2027
 Rohlf – August 2027
 Diamond – March 2027
 Etnyre – May 2028
 Menasco – February 2027
 Wawrzynski – September 2026
 Smith – November 2027

Required Fiscal and Financial Training (every 2 years)

Diamond – June 2028
 Rohlf – June 2028
 Smith – June 2028

Service Contracts Tracking List

Vendor	Service	Expiration Date
Brandley Engineering	Aviation/Airport Engineering Services	January 2026
Mead & Hunt	Aviation/Airfield Planning - On Call	Retainer Agreement
BBK	Special District, General, HR Legal Services	Retainer Agreement
Auerbach Engineering	General Civil Engineering (Local Engineer)	January 2026
Kaplan Kirsch Rockwell	Specialized Aviation Legal Services	Retainer Agreement

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