

TTAD Rolling Agenda

Month
<u>September 3, 2026</u> 1:00 PM – 4:00 PM - Budget Workshop CY 2027 #1 (D) - Airport Office Building Lease (A)
<u>September 25, 2026</u> <u>Consent</u> - August Minutes (C) - Monthly Service Bills and Fees (C) <u>Action</u> - Annual ACIP Review (A) - PI 507 Update (A) - PI 311 Update (A) - Airport Office Building Lease (A) <u>Information</u> - Board and Staff Committee Assignment Report (I) - FLY SAFE: Energy Management – STOL Pilot Kevin Quinn - Management Team Reports (G) <u>Closed Session</u> - GM Quarterly Performance Review (CS)
<u>October 21, 2026</u> <u>Consent</u> - September Minutes (C) - Monthly Service Bills and Fees (C) <u>Action</u> - PI 204 Conflict of Interest Code Review and Approval <u>Information</u> - Quarterly Financial Report (I) - Quarterly Operations and Comment Report (I) - Peak Period Runway Utilization Report – Summer (I) - Board and Staff Committee Assignment Report (I) - Management Team Reports (G) - FLY SAFE: TBD
<u>December 2, 2026</u> <u>Consent</u> - October Minutes (C) - Monthly Service Bills and Fees (C) <u>SPECIAL PRESENTATION</u> - Truckee Donner Rec and Park District Annual Review - Aviation STEAM Programs Annual Review - Wildfire Mitigation Projects Annual Review - BGCNLT Annual Review <u>Action</u> <u>Information</u> - Board and Staff Committee Assignment Report (I) - FLY SAFE (November): Winter Operations 2026-27 - Management Team Reports (G) <u>Closed Session</u>

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• GM Quarterly Performance Review (CS) <u>Special Action Item</u> • Assignment of Board President, Vice President, and Internal Auditor (A) – <i>Pro Tem on Election Years</i>
<u>January 2027</u> <u>Consent</u> • November/December Minutes (C) • Monthly Service Bills and Fees (C) • Board Policy Instructions Review and Approval – Maintenance & Operations Policies (C) <u>Special Presentation</u> • Annual Board of Directors Training - BBK (Brown Act, FPPC Form 700, Conflict of Interest) <u>Action</u> <u>Information</u> • Annual Operations and Comment Report (I) • Board and Staff Committee Assignment Report (I) • Management Team Reports (G) • FLY SAFE:
<u>February 2027</u> <u>Consent</u> • January Minutes (C) • Monthly Service Bills and Fees (C) • Annual Reporting of Reimbursements and Disclosure Report (C) <u>Action</u> <u>Information</u> • Monthly Financial Report (I) • Board and Staff Committee Assignment Report (I) <u>Guidance</u> • Management Team Reports (G) • FLY SAFE Meeting:
<u>March 2027</u> <u>Consent</u> • February Minutes (C) • February Monthly Service Bills and Fees (C) <u>Action</u> • Consideration of GM Merit Increase and Performance Bonus (A) <u>Information</u> • Board and Staff Committee Assignment Report (I) <u>Guidance</u> • Management Team Reports (G) • FLY SAFE: <u>Closed Session</u> • GM Annual Performance Review (CS) • Conference with Labor Negotiators (CS)
<u>April 2027</u> <u>Consent</u> • March Minutes (C) • Monthly Service Bills and Fees (C) <u>Action</u>

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Information

- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)
- Quarterly Ops and Comment Report (G)
 - FLY SAFE:

May 2027

Consent

- April Minutes (C)
- Monthly Service Bills and Fees (C)
- Call for General Election in Nevada County and Placer County (C) (every even year)

Action

Information

- Peak Period Runway Utilization Report - Winter (I)
- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)
- FLY SAFE:
- Preview Annual Employee COLA Adjustment (G)

June 2027

Consent

- May Regular Meeting Minutes (C)
- Monthly Service Bills and Fees (C)
- Approval of Annual Employee COLA (C)
- Annual ARFF Report (C)

Action

- Annual Audit Presentation and Acceptance (A)
- Approval of annual Appropriations Limit Resolution (A)

Information

- Airshow & Family Festival Debrief
- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)
- FLY SAFE:

Closed Session

- GM Quarterly Performance Review (CS)

July 2027

Consent

- June Minutes (C)
- Monthly Service Bills and Fees (C)
- Insurance Renewals (C)

Action

- Airport Office Building Lease (A)
- Property/Liability Insurance Renewal (A) when needed due to an increase in premiums

Information

- Aviation STEAM Continuum 2027 (D)
- Quarterly Operations and Comment Report (I)
- Board and Staff Committee Assignment Report (I)
 - FLY SAFE:

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• Management Team Reports (G)
<u>August 2027</u> <u>Consent</u> • July Regular Meeting Minutes • July Special Meeting Minutes • Monthly Service Bills and Fees <u>Action</u> <u>Public Hearing</u> • Annual TTAD Vacancy Report - 2026 <u>Information</u> • Board and Staff Committee Assignment Report (I) • FLY SAFE: Instrument Flight Rules Management Team Reports (G)

<u>Required Ethics Training Due (every 2 years)</u> O'Dette – March 2027 Hetherington – May 2027 Horvath - February 2027 Rohlf – July 2028 Etnyre – May 2028 Diamond – January 2027 Menasco – October 2026 Wawrzynski – July 2028 Smith – September 2027	<u>Required Anti-Harassment Training Due (every 2 years)</u> O'Dette – June 2027 Hetherington – July 2027 Horvath – January 2027 Rohlf – August 2027 Diamond – March 2027 Etnyre – May 2028 Menasco – February 2027 Wawrzynski – September 2026 Smith – November 2027	<u>Required Fiscal and Financial Training (every 2 years)</u> Diamond – June 2028 Rohlf – June 2028 Smith – June 2028
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Service Contracts Tracking List		
Vendor	Service	Expiration Date
Brandley Engineering	Aviation/Airport Engineering Services	January 2027
Mead & Hunt	Aviation/Airfield Planning - On Call	On Call
BBK	Special District, General, HR Legal Services	Retainer Agreement
Auerbach Engineering	General Civil Engineering (Local Engineer)	On Call
Kaplan Kirsch Rockwell	Specialized Aviation Legal Services	Retainer Agreement

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