TTAD Rolling Agenda

Month

December 2, 2026

Consent

- October Minutes (C)
- Monthly Service Bills and Fees (C)

SPECIAL PRESENTATION

- Truckee Donner Rec and Park District Annual Review
- Aviation STEAM Programs Annual Review
- Wildfire Mitigation Projects Annual Review
- BGCNLT Annual Review

Action

Information

- Board and Staff Committee Assignment Report (I)
  - FLY SAFE (November): Winter Operations 2026-27
- Management Team Reports (G)

Closed Session

- GM Quarterly Performance Review (CS)

Special Action Item

- Assignment of Board President, Vice President, and Internal Auditor (A) – *Pro Tem on Election Years*

January 2027

Consent

- November/December Minutes (C)
- Monthly Service Bills and Fees (C)
- Board Policy Instructions Review and Approval – Maintenance & Operations Policies (C)

Special Presentation

- Annual Board of Directors Training - BBK (Brown Act, FPPC Form 700, Conflict of Interest)

Action

Information

- Annual Operations and Comment Report (I)
- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)
  - FLY SAFE:

February 2027

Consent

- January Minutes (C)
- Monthly Service Bills and Fees (C)
- Annual Reporting of Reimbursements and Disclosure Report (C)

Action

Information

- Monthly Financial Report (I)
- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)
  - FLY SAFE Meeting:

March 2027

Consent

- February Minutes (C)

(I) = Information (G) = Guidance (A) = Action (CS) = Closed Session (C) = Consent (P) = Proposal (R) = Reminder (D) = Discussion

This rolling agenda is not intended to be all inclusive and serves simply as a guide which is subject to change at the request of the Board President or General Manager. ***Updated 10/16/26***

TTAD Rolling Agenda

- February Monthly Service Bills and Fees (C)

Action

- Consideration of GM Merit Increase and Performance Bonus (A)

Information

- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)
  - FLY SAFE:

Closed Session

- GM Annual Performance Review (CS)
- Conference with Labor Negotiators (CS)

April 2027

Consent

- March Minutes (C)
- Monthly Service Bills and Fees (C)

Action

Information

- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)
- Quarterly Ops and Comment Report (G)
  - FLY SAFE:

May 2027

Consent

- April Minutes (C)
- Monthly Service Bills and Fees (C)
- Call for General Election in Nevada County and Placer County (C) (every even year)

Action

Information

- Peak Period Runway Utilization Report - Winter (I)
- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)
- FLY SAFE:
- Preview Annual Employee COLA Adjustment (G)

June 2027

Consent

- May Regular Meeting Minutes (C)
- Monthly Service Bills and Fees (C)
- Approval of Annual Employee COLA (C)
- Annual ARFF Report (C)

Action

- Annual Audit Presentation and Acceptance (A)
- Approval of annual Appropriations Limit Resolution (A)

Information

- Airshow & Family Festival Debrief
- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)

(I) = Information (G) = Guidance (A) = Action (CS) = Closed Session (C) = Consent (P) = Proposal (R) = Reminder (D) = Discussion

This rolling agenda is not intended to be all inclusive and serves simply as a guide which is subject to change at the request of the Board President or General Manager. ***Updated 10/16/26***

TTAD Rolling Agenda

- FLY SAFE:

Closed Session

- GM Quarterly Performance Review (CS)

July 2027

Consent

- June Minutes (C)
- Monthly Service Bills and Fees (C)
- Insurance Renewals (C)

Action

- Airport Office Building Lease (A)
- Property/Liability Insurance Renewal (A) when needed due to an increase in premiums

Information

- Aviation STEAM Continuum 2027 (D)
- Quarterly Operations and Comment Report (I)
- Board and Staff Committee Assignment Report (I)
  - FLY SAFE:
- Management Team Reports (G)

August 2027

Consent

- July Regular Meeting Minutes
- July Special Meeting Minutes
- Monthly Service Bills and Fees

Action

Public Hearing

- Annual TTAD Vacancy Report - 2026

Information

- Board and Staff Committee Assignment Report (I)
  - FLY SAFE: Instrument Flight Rules

Management Team Reports (G)

September 2027

Consent

- August Minutes (C)
- Monthly Service Bills and Fees (C)

Action

- Annual ACIP Review (A)

Information

- Board and Staff Committee Assignment Report (I)
  - FLY SAFE:
- Management Team Reports (G)

Closed Session

- GM Quarterly Performance Review (CS)

October 2027

Consent

- September Minutes (C)
- Monthly Service Bills and Fees (C)

Action

- PI 204 Conflict of Interest Code Review and Approval (ON EVEN YEARS)

(I) = Information (G) = Guidance (A) = Action (CS) = Closed Session (C) = Consent (P) = Proposal (R) = Reminder (D) = Discussion

This rolling agenda is not intended to be all inclusive and serves simply as a guide which is subject to change at the request of the Board President or General Manager. ***Updated 10/16/26***

TTAD Rolling Agenda

Information

- Quarterly Financial Report (I)
- Quarterly Operations and Comment Report (I)
- Peak Period Runway Utilization Report – Summer (I)
- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)
- FLY SAFE: TBD

Required Ethics Training Due (every 2 years)	**Required Anti-Harassment Training Due (every 2 years)**	**Required Fiscal and Financial Training (every 2 years)**
O'Dette – March 2027	O'Dette – June 2027	Diamond – June 2028
Hetherington – May 2027	Hetherington – July 2027	Rohlf – June 2028
Horvath - February 2027	Horvath – January 2027	Smith – June 2028
Rohlf – July 2028	Rohlf – August 2027	
Etnyre – May 2028	Diamond – March 2027	
Diamond – January 2027	Etnyre – May 2028	
Menasco – October 2026	Menasco – February 2027	
Wawrzynski – July 2028	Wawrzynski – September 2028	
Smith – September 2027	Smith – November 2027	

Service Contracts Tracking List		
Vendor	Service	Expiration Date
Brandley Engineering	Aviation/Airport Engineering Services	January 2027
Mead & Hunt	Aviation/Airfield Planning - On Call	On Call
BBK	Special District, General, HR Legal Services	Retainer Agreement
Auerbach Engineering	General Civil Engineering (Local Engineer)	On Call
Kaplan Kirsch Rockwell	Specialized Aviation Legal Services	Retainer Agreement

(I) = Information (G) = Guidance (A) = Action (CS) = Closed Session (C) = Consent (P) = Proposal (R) = Reminder (D) = Discussion

This rolling agenda is not intended to be all inclusive and serves simply as a guide which is subject to change at the request of the Board President or General Manager. ***Updated 10/16/26***