



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**10356 Truckee Airport Rd.**  
**Truckee, CA 96161**  
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**DIRECTORS**  
 MARY HETHERINGTON  
 JOHN B. JONES, JR.  
 JAMES W. MORRISON  
 J. THOMAS VAN BERKEM  
 LISA WALLACE

**AGENDA  
 FOR  
 JULY 25, 2013**

A meeting of the Truckee Tahoe Airport District will be held on **Thursday, July 25, 2013 at 9:00 a.m. in the Truckee Tahoe Airport District Community Room**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

**REGULAR MEETING:** 9:00 a.m.

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name for the record. The President may limit any individual to not less than 3 minutes. Time to address the Board will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allocated expires.

**CONSENT ITEMS**

- 1. Minutes: June 27, 2013 Regular Meeting ----- **TAB 1**
- 2. Monthly Service Bills and Fees ----- **TAB 2**
- 3. Financial Report ----- **TAB 3**  
Including a discussion on the hangar CPI adjustment
- 4. Award Fuel Vendor Contract ----- **TAB 4**
- 5. Forest Management Plan Update ----- **TAB 5**
- 6. Financial Report – Rates and Fees Q2 Report ----- **TAB 6**
- 7. Operations and Comment Report – Q2 2013 ----- **TAB 7**
- 8. Airport Land Leasing Update ----- **TAB 8**

**ROUTINE REPORTS FROM STAFF AND CONSULTANTS**

- 9. AIRPORT COMMUNITY ADVISORY TEAM ----- **TAB 9**
- 10. AIR FAIR COMMITTEE REPORT  
Air Fair Committee will provide a monthly report regarding activities and wrap up of the event.

- 11. ENGINEER'S REPORT – DRAFT CAPITAL FACILITY PLAN-AIRPORT STRUCTURES REVIEW ----- TAB 10**  
Draft Capital Facility Plan-Structures will be presented by the District Engineer
- 12. COMMUNICATION AND OUTREACH EFFORTS – Q2 2013----- TAB 11**  
Mike Barrett will provide an update on the District's Communication and Outreach efforts

**BOARD ACTION ITEMS**

- 13. SIERRA AERO RELOCATION PROPOSAL----- TAB 12**  
Board will review proposal from Sierra Aero to relocate from Hangar 2 to Hangar 1
- 14. SDRMA Election Ballot ----- TAB 13**  
Review and approve a resolution voting for four members for the SDRMA Board of Directors

**BOARD GUIDANCE AND INFORMATION ITEMS**

- 15. GENERAL MANAGER'S REPORT ----- TAB 14**
- Upcoming Training Opportunities
  - Tahoe City EMS Heliport Update
  - Aviation Safety Seminar for Fall 2013
  - Godbe Research Community Survey Update
  - Project Tracking List Review

**CLOSED SESSION**

- CONSIDERATION OF INITIATION OF LITIGATION PURSUANT TO SUBDIVISION (C) OF GOVERNMENT CODE SECTION 54956.9: ONE POTENTIAL CASE
- GOVERNMENT CODE SECTION 54957: PUBLIC EMPLOYMENT – GENERAL MANAGER. REVIEW OF PROPOSED RENEWAL OF EMPLOYMENT CONTRACT
- GOVERNMENT CODE SECTION 54957 - GENERAL MANAGER ANNUAL PERFORMANCE REVIEW

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – August 22, 2013, 9:00 AM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Budget Workshop** – September 16, 2013, 1:00 PM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – September 26, 2013, 9:00 AM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – October 17, 2013, 9:00 AM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **There will be no Board Meeting in November 2013**
- **Regular Board Meeting** – December 5, 2013, 9:00 AM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Mtg. (New Day/Time) Wednesday, January 22, 2014, 4:00 PM: TT Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA**

**ADJOURNMENT OF MEETING**

**NOTE:** A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on July 19, 2012.

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**Maria Martinez, District Clerk**