



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**10356 Truckee Airport Rd.**  
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**DIRECTORS**  
 MARY HETHERINGTON  
 JOHN B. JONES, JR.  
 JAMES W. MORRISON  
 J. THOMAS VAN BERKEM  
 LISA WALLACE

**AGENDA  
 FOR  
 JUNE 25, 2014**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, June 25, 2014 at 5:30 p.m. in the Truckee Tahoe Airport District Community Room**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

**REGULAR MEETING:** 5:30 pm

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

**CONSENT ITEMS**

1. Minutes: May 28, 2014 Regular Meeting ----- **TAB 1**
2. Monthly Service Bills and Fees ----- **TAB 2**
3. Financial Report ----- **TAB 3**
4. Property Insurance Renewal ----- **TAB 4**
5. Notice of District Election (NV) & Notice of Vacancies (PL)----- **TAB 5**

**PRESENTATIONS AND ROUTINE REPORTS**

6. AIRSHOW UPDATE
7. AIRPORT COMMUNITY ADVISORY TEAM ----- **TAB 6**

**BOARD ACTION ITEMS**

8. SKYDIVING POLICY INSTRUCTION APPROVAL ----- **TAB 7**  
 Staff will present a new Policy Instruction outlining requirements and guidelines for consideration and processing of applications for skydiving operations on airport property
9. 2014 SUMMER PAVEMENT MAINTENANCE PROGRAM FUNDING APPROVAL  
 Board of Directors will consider a staff request to authorize the President of the Board to approve the contract with the successful bidder for the 2014 Summer Pavement Maintenance project. Authorization for approval is to be within the funding and scope parameters approved at the February 19, 2014 Board meeting. The bid opening is June 26, 2014. Construction is anticipated to begin prior to the July 23, 2014 Board meeting.

## **BOARD GUIDANCE AND INFORMATION ITEMS**

**10. UNICOM STUDY RESULTS PRESENTATION -----TAB 8**  
General Manager will present a report outlining findings of the Unicom Assessment and review current measures in place to address recommendations of the study along with future enhancements.

**11. GENERAL MANAGER'S REPORT -----TAB 9**

- Upcoming Training Opportunities
- Ad Hoc Committees Update
  - Land Leasing – Clear Capital
  - Master Plan
  - Hangar 3 – Update on progress of Architect/Engineer Selection
  - Benefit Review
- Upcoming Meetings
- Green Bucks Proposal Update
- Quarterly Operating Revenue Results
- Master Plan Public Comment Update
- Pavement Project Update
- Non-Aeronautical Hangar Leasing Program Update
- New Quarterly Project Tracking List update

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – July 23, 2014, **5:30 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – August 27, 2014, **5:30 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Budget Workshop** – September 3, 2014, **3:00 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – September 24, 2014, **5:30 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – October 29, 2014, **5:30 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – December 3, 2014, **5:30 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA

### **ADJOURNMENT OF MEETING**

**NOTE:** A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on June 20, 2014.

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Denae Granger, District Clerk