



TRUCKEE TAHOE AIRPORT DISTRICT
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 JOHN B. JONES, JR.
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 LISA WALLACE

**AGENDA
 FOR
 MAY 23, 2013**

A meeting of the Truckee Tahoe Airport District will be held on **Thursday, May 23, 2013 at 9:00 a.m. in the Truckee Tahoe Airport District Community Room**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

REGULAR MEETING: 9:00 a.m.

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name for the record. The President may limit any individual to not less than 3 minutes. Time to address the Board will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allocated expires.

CONSENT ITEMS

- 1. Minutes: April 25, 2013 Regular Meeting ----- **TAB 1**
- 2. Monthly Service Bills and Fees ----- **TAB 2**
- 3. Financial Report ----- **TAB 3**
- 4. Funding Request for Jet A Tank Lining ----- **TAB 4**
 Request to reallocate funds from Capital Expenditures to Repair and Maintenance budget to reline the Jet A Tank

ROUTINE REPORTS FROM CONSULTANTS

- 5. AIRPORT COMMUNITY ADVISORY TEAM ----- **TAB 5**
- 6. AIR FAIR COMMITTEE REPORT
 Air Fair Committee will provide a monthly report regarding activities and progress of the event.
- 7. ENGINEER’S REPORT ----- **TAB 6**

BOARD ACTION ITEMS

- 8. APPROVE WEBSITE AND DIGITAL MEDIA VENDOR SELECTION ----- **TAB 7**
 Staff will present proposal to approve a vendor for website update and ongoing maintenance

BOARD GUIDANCE AND INFORMATION ITEMS

- 9. MASTER PLAN PRESENTATION – OUTREACH SUMMARY REPORT
Fresh Tracks Communications will provide a report on community comments and common trends from the Master Plan workshops and outreach effort
- 10. LAND LEASING UPDATE
Staff will provide a brief update on land leasing proposals – a full presentation on land leasing options to be presented at the June Board meeting.
- 11. GENERAL MANAGER’S REPORT ----- **TAB 8**
 - Aviation Exhibit at the Kid Zone
 - Quarterly Aviation Safety Seminar
 - Alder Hill Beacon Tower Update
 - Upcoming Training Opportunities
 - Aviation Safety Initiatives Progress Report
 - Runway Obstruction Removal
 - Project Tracking List Review

ADJOURNMENT OF MEETING



**BUDGET WORKSHOP
SPECIAL MEETING**

(Budget Workshop will commence immediately following the Board Meeting)

STANDING ORDERS: Call the Meeting to Order

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- 1. Budget Memo – FY2014----- **TAB 9**

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS AND EVENTS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – June 27, 2013, 9:00 AM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Airport Playground Dedication** – June 27, 2013, 2:00 PM: Terminal Building Playground Area, 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – July 25, 2013, 9:00 AM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Air Fair and Family Festival** – July 5-6, 2013: Truckee Tahoe Airport, 10356 Truckee Airport Rd., Truckee CA

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on May 17, 2013.

Maria Martinez, District Clerk