

MEMO:

To: Board of Directors and Staff
From: Jane Dykstra
Subject: Financial Report
Date: May 15, 2013

Airside Revenues for the first seven months of the fiscal year (the period from October 1, 2012 through April 30, 2013) are \$113,099 ahead of budget – with net Airside Revenues \$56,170 ahead of budget.

Fiscal year-to-date fuel sales through May 15, 2013 versus the prior year are as follows:

	Gallons Sold		Increase (Decrease)
	10/1/12 - 5/15/13	10/1/11 - 5/15/12	
100LL	35,487	40,805	(5,318)
JetA	84,760	73,645	11,115

Transient use events over the same period equal 872 events in the current year versus 730 in the period ended May 15, 2012. The Transient Use Fee revenues were \$16,956 over budget on a year-to-date basis as of April 30, 2013.

Total revenues are \$114,742 (6.44%) ahead of the year-to-date budget. Operating, General and Administrative Expenses are 10% below budget, and Repair and Maintenance Expenses are 68% below budget on a year-to-date basis. The significant variances to budgeted repair and maintenance expense is related to the timing of the pavement maintenance projects, the fact that staff is waiting for the results of the Capital Facilities Plan before proceeding with the hangar roof maintenance projects and the delay of the obstruction removal project.

AIP Grant #27 (for last summer's runway work) is still open; we have yet to receive the final engineer's report, as-built drawings, or the final invoice from Brandley Engineering. The retainage owed to Sierra Nevada Construction has been paid; however we cannot draw down against the grant to be reimbursed until the final engineer's report has been submitted.

AIP Grant #28 (ramp lighting and segmented circle) has recently been drawn against for the final progress payment to Koch & Koch – we have \$42,789 in retainage that will be paid once the Notice of Completion has been filed with the County. Final engineer's report and as-builts are pending on that project as well.

The demo of the lease management software is proceeding; customizations were shown to staff on May 10th, and the program is scheduled to go live on June 1st. Staff will then input the lease details on the District's 230 hangars, the warehouse, two commercial hangars, the glider port, the deli and the Hertz building leases – including attributes related to the physical space. This trial period will allow staff to evaluate the product and determine if

benefits to the District can be realized. Purchase of the program will be included in the budget for next year, if merited.

An "Effective Employee Discipline and Termination," course was held for management on May 1st. The next trainings scheduled are "Effective Hiring Practices" (May 29), and "Conducting Workplace Investigations." The revised draft of the employee handbook has recently been received and will be reviewed. A draft will go to the GM for review by the end of June and the new handbook can hopefully be introduced to employees by the end of summer.

Property tax revenues of \$573,913 were received on May 13, 2013 from Nevada County. This brings the total amount received from Nevada County for the July 1, 2012 – June 30, 2013 tax year to \$1,426,053 – or 97% of the \$1,468,848 in their estimated allocation. The District reserves 2% of the estimate, so it is unlikely that actual revenues for the period will come in below the amount the District has been accruing. Placer County will be submitting a payment of around \$1 million on May 20, 2013

The District has one \$250,000 certificate of deposit maturing on July 8, 2013. The timing of the May property tax receipts from the Counties and the budget requirements will be considerations in reinvesting the funds. LAIF is currently paying 0.264% - while 18 to 24 month CDs are between 0.3% and 0.5%. The projects planned for the upcoming year will determine the cash requirements and investment timeline.

If you have any questions, please contact me at 587-7692.