

**TRUCKEE TAHOE AIRPORT DISTRICT  
BOARD OF DIRECTORS AGENDA ITEM SUMMARY**

Topic: Funding Request for Jet A Tank Lining

Purpose	Information:	Guidance:	Decision: X
Recommendation	Staff recommends reallocation of funds from Capital Expenditures to Repair and Maintenance budget to reline the Jet A Tank. Allow the General Manager to re-allocate unused budgeted funds from line item 185, Snowmobiles and Trailer (\$20,000), and line item 186, Relocation of the Modular Office Building (\$15,000) of the 2012-2013 Budget.		
Last Action	The Board of Directors, in adopting the 2012-2013 Budget, approved funds to relocate the modular office building, and for the purchase of snowmobiles and a trailer in order for staff to access remote flight tracking equipment locations in winter.		
Discussion	<p>Relocation of the modular building was intended to re-purpose surplus facilities, and perhaps provide another revenue source. Peter Beaupre of Prosser Buildings &amp; Developments, Inc. was commissioned to develop a project cost for its relocation. Various locations, availability of utilities, parking, cost, and potential revenues were considered in the analysis. Staff also considered the re-sale value of the facility, and the cost of conducting a surplus sale. The Master Plan Process and recommendations should be taken into account also. At this time Staff is of the opinion that the relocation of the modular is not advisable due to the cost, questionable demand, and uncertain revenue possibilities. Various non-profits within the district were contacted, and several inspected the modular. One organization has expressed interest and the ability to move the facility.</p> <p>After three winters, the reliability of the flight tracking equipment has shown that the need to access the remote locations in winter conditions is minimal. The availability and reasonable cost of rental of adequate snow machines is quite good. So, at this time, Staff recommends that the purchase of the budgeted snowmobiles is unwarranted.</p> <p>Staff is requesting the re-allocation of funds from the above mentioned budget items be used for the re-lining of Jet Tank #1 at the fuel farm. Petroleum industry standards require the interiors of aviation fuel storage tanks to be inspected every three years. The Petroleum Industry, NATA (National Air Transportation Association), and ATA (Air Transport Association) require that jet fuel storage tank interiors be lined with an epoxy coating. The inspection of tank #1, which was put in service in 1994, took place in October 2012. That inspection discovered that the lining had bubbled in several places and patches of the lining had separated from the tank walls, exposing bare metal in several places. Re-</p>		

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lining is a very technical task, requiring confined space entry, sandblasting, epoxy application, cleaning, and humidity and temperature control.

This condition was unforeseen at the time of the 2012-2013 budget cycle. Staff recommends having the tank lined before putting it into service for the summer, as it is currently clean and dry after the inspection that took place in November.

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**Fiscal Impact**

Very few companies specialize in this work. Staff has solicited quotes from a few of these companies. The prices range between \$17,000 and \$28,000. Staff is refining the scope of work and still in process of soliciting one more quote. Work should not exceed \$30,000.

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**Attachments**

None

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