

TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTORS AGENDA ITEM SUMMARY

Topic: Establishment of Timeline for 2013-2014 Fiscal Year Budget

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| Purpose | Information: | Guidance: X | Decision: |
| Recommendation | The Board should hold the first budget workshop on Tuesday, April 30, 2013 from 9:00 AM – 1:00 PM. | | |
| Last Action | No previous mention of the 2013-2014 budget has been made. A “Doodle” was sent to Directors and staff. The April 30, 2012, 9:00 AM – 1:00 PM time slot had the highest attendance. | | |
| Discussion | <p>In the prior year, the first budget discussion occurred April 18, 2012.</p> <p>The budget process for the prior year was as follows:</p> <ul style="list-style-type: none"> • April 18, 2012 – Presentation of staff’s draft budget goals based on strategic plan. Input sought from board. • May 24, 2012 – Presentation of budget assumptions for revenue and expenditures. Capital expenditures were listed with preliminary cost estimates. • August 2012 – Draft of budget was reviewed by staff. • September 6, 2012 – Budget workshop – Board reviews and revises draft budget. • September 27, 2012 – Final budget adoption. <p>If there are any suggested changes to the above timeline, those should be put forth at this time. Barring any changes, the timing will be similar to the prior year, with a “Doodle” being sent out soon to set the date for the budget workshop in early September.</p> | | |
| Fiscal Impact | None | | |
| Communication Strategy | All budget discussions will be held at open meetings, properly agendaized. | | |
| Attachments | None | | |