



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**10356 Truckee Airport Rd.**  
**Truckee, CA 96161**  
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**DIRECTORS**  
 MARY HETHERINGTON  
 JOHN JONES  
 JAMES W. MORRISON  
 J. THOMAS VAN BERKEM  
 LISA WALLACE

**AGENDA  
 FOR  
 JANUARY 24, 2013**

A meeting of the Truckee Tahoe Airport District will be held on **Thursday, January 24, 2013 at 9:00 a.m. in the Truckee Tahoe Airport District Community Room**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

**REGULAR MEETING:** 9:00 a.m.

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

- RESOLUTION NO. 2013-01 of the Truckee Tahoe Airport District commending Robert Leftwich ----- **TAB 1**

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name for the record. The President may limit any individual to not less than 3 minutes. Time to address the Board will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allocated expires.

**CONSENT ITEMS**

1. Minutes: November 29, 2012 Regular Meeting ----- **TAB 2**
2. Monthly Service Bills and Fees ----- **TAB 3**
3. Financial Report ----- **TAB 4**
4. Financial Report – Rates and Fees End of Year Report----- **TAB 5**
5. Communication and Outreach Efforts – Q4 2012 ----- **TAB 6**
6. Operations and Comment Report – Q4 2012 ----- **TAB 7**
7. Master Plan Ad Hoc Committee Formation ----- **TAB 8**
8. Master Plan Outreach Committee Final Participant Selection----- **TAB 9**

**ROUTINE REPORTS FROM CONSULTANTS**

9. AIRPORT COMMUNITY ADVISORY TEAM ----- **TAB 10**  
 Review of recent ACAT activities and report by Hardy Bullock.
10. AIR FAIR COMMITTEE REPORT  
 Air Fair Committee will provide a monthly report regarding activities and progress of the event.

- 11. ENGINEER'S REPORT ----- TAB 11**  
Airport District Engineer will present report on various engineering related projects and activities.

**BOARD ACTION ITEMS**

- 12. 2013 SUMMER PAVEMENT MANAGEMENT PROJECTS AND SCHEDULE ----- TAB 12**  
Airport Engineer, Bill Quesnel will present budget and schedule for this summer's pavement maintenance work program.
- 13. RESOLUTION 2013-01 – NEW BANK SIGNATURE CARDS WITH BANK OF THE WEST-----TAB 13**  
Change to Bank of the West Signature Cards
- 14. AIRPORT LAND LEASING----- TAB 14**  
Board of Directors will review proposal from JMA & Associates to enter into 180 day non-exclusive agreement to consider land leasing on airport property
- 15. OPEN SPACE ENDOWMENT – AD HOC COMMITTEE SELECTION----- TAB 15**  
Appointment of Board members to Ad-Hoc Open Space Endowment Review Committee

**BOARD GUIDANCE AND INFORMATION ITEMS**

- 16. FOREST MANAGEMENT PLAN ----- TAB 16**  
Airport District Consulting Forester, Danielle Banchio will present the update to the Airport District Forest Management Plan
- 17. GENERAL MANAGER'S REPORT -----TAB 17**
- Board Retreat Update
  - Aviation Safety Seminar Update
  - Runway Load Bearing Update
  - Emergency Service Helipad Update
  - Truckee Tahoe Airport Aviation Exhibit – Kid Zone Museum
  - American Association of Airport Executives – Annual Convention
  - Project Tracking List

**CLOSED SESSION**

- CONSIDERATION OF INITIATION OF LITIGATION PURSUANT TO SUBDIVISION (C) OF SECTION 54956.9: TWO POTENTIAL CASES
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS GOVERNMENT CODE SECTION 54956.8  
Property: Alder Hill Estates Subdivision, Parcel 8 Property Acquisition, Nevada County APN 19-390-45  
Agency negotiator: Kevin Smith  
Negotiating parties: Truckee Tahoe Airport District and Rich Wood  
Under negotiation: Real Property – Price and Terms of Payment
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS GOVERNMENT CODE SECTION 54956.8  
Property: Michelle Schwartz Property Acquisition, Nevada County APN 19-380-07  
Agency negotiator: Kevin Smith  
Negotiating parties: Truckee Tahoe Airport District and Michelle Schwartz  
Under negotiation: Real Property – Price and Terms of Payment
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS GOVERNMENT CODE SECTION 54956.8  
Property: Old Town Corporate Yard Property Acquisition, Nevada County APN 19-440-79  
Agency negotiator: Kevin Smith  
Negotiating parties: Truckee Tahoe Airport District and the Town of Truckee  
Under negotiation: Real Property – Price and Terms of Payment

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Tuesday, January 29, 2013 9:00 A.M.:** Board Workshop: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Thursday, February 28, 2013 9:00 A.M.:** Regular Meeting: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Wednesday, February 13, 2013 12:00 P.M.:** Board of Director/Employee Training Meeting, TTAD Community Rm., 10356 Truckee Airport Rd., Truckee CA

**ADJOURNMENT OF MEETING**

**NOTE:** A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on January 18, 2012.

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Maria Martinez, District Clerk