



**TRUCKEE TAHOE AIRPORT DISTRICT**

**10356 Truckee Airport Rd.**

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**DIRECTORS**

KATHLEEN EAGAN

MARY HETHERINGTON

JOHN JONES

JAMES W. MORRISON

J. THOMAS VAN BERKEM

**AGENDA  
FOR  
AUGUST 23, 2012**

A meeting of the Truckee Tahoe Airport District will be held on **Thursday, August 23, 2012 at 9:00 a.m. in the Truckee Tahoe Airport District Community Room**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

**REGULAR MEETING:** 9:00 a.m.

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name for the record. The President may limit any individual to not less than 3 minutes. Time to address the Board will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allocated expires.

**CONSENT ITEMS**

- 1. Minutes: July 26, 2012 Regular Meeting ----- **TAB 1**
- 2. Monthly Service Bills and Fees ----- **TAB 2**
- 3. Financial Report ----- **TAB 3**

**100LL FUEL STATUS UPDATE**

- 4. Airport General Manager will provide an update regarding 100LL Fuel Status and events related to Airport District fueling operations for the time period between July 20, 2012 and August 23, 2012.

**ROUTINE REPORTS FROM CONSULTANTS**

- 5. AIRPORT COMMUNITY ADVISORY TEAM----- **TAB 4**  
Review of recent ACAT activities and report by Chair Terry.
- 6. ADMINISTRATION BUILDING CONSTRUCTION UPDATE  
Mr. Peter Beaupre, Project Manager with Prosser Building & Development, Inc. to report.

**BOARD ACTION ITEMS**

- 7. DISPOSITION OF MODULAR BUILDING ----- **TAB 5**  
Board of Directors will consider a recommendation from staff to relocate airport modular and provide funding for fiscal year 2013 for its relocation
  
- 8. EMPLOYEE COST OF LIVING ADJUSTMENT (COLA) ----- **TAB 6**  
Board will review and potentially approve proposed Cost of Living Adjustments to TTAD pay schedule
  
- 9. BID AWARD FOR APRON LIGHTING AND SEGMENTED CIRCLE ----- **TAB 7**  
Board of Directors will consider bids for Apron Lighting and Segmented Circle Improvements and award bid to responsible bidder contingent receiving FAA funding.
  
- 10. GENERAL ENGINEERING CONSULTANT SELECTION AD HOC COMMITTEE - APPOINTMENTS ----- **TAB 8**  
Appointment of two Board members to General Engineering Consultant Selection Ad-Hoc Committee

**BOARD GUIDANCE AND INFORMATION ITEMS**

- 11. CIVIL AIR PATROL – DAY CAMP PRESENTATION  
Ken Aaronson from the Truckee Squadron of the Civil Air Patrol will provide a presentation to the Board on the Day Camp Program of June 2012.
  
- 12. PAVEMENT MANAGEMENT PLAN UPDATE  
General Manager will provide update on progress of current maintenance projects.
  
- 13. GENERAL MANAGER’S REPORT ----- **TAB 9**
  - Katie’s Playground Dedication
  - Airport Master Plan
  - 2013 Air Fair and Family Festival Update
  - Ground Cover and Restroom on East Ramp
  - Project Tracking List

*Any item on the Project Tracking List may be discussed during the General Manager’s Report*

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Thursday, September 6, 2012 9:00 A.M.:** Budget Workshop: T-T Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Thursday, September 27, 2012 9:00 A.M.:** Regular Meeting: T-T Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA

**ADJOURNMENT OF MEETING**

**NOTE:** A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

*I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on August 17, 2012.*

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**Maria Martinez, District Clerk**