

Priority	REF#	Start Date	Project	Description	P.M.	What's Next	Board Meeting	E.T.C. / C.D.
Communication - Community Outreach - Annoyance Mitigation								
	1	May 2009	Flight Tracking	Comprehensive system to track detailed aircraft operations at the airport and within the region influenced by TRK.	Kevin B.	Final terms have been negotiated with SRA. Agreements and contracts have with ITT and the FAA have been transferred. Staff will present a final presentation on this at the Sept. Board meeting to finalize this project. Our Flight Tracking system has sparked the interest in FAA Air Traffic Control of being able to use our system to enhance their coverage down to the ground at our airport. Kevin B. will provide an update on this in Sept.	Sept. 2012	Sept. 2012
	2	Oct. 2010	Land Use Assessment and Property Acquisition Watch List	Review land use planning and zoning in Placer and Nevada Counties and Town of Truckee for compatibility and future challenges. GM will assess land use compatibility and identify future challenges in Truckee, Nevada and Placer Counties.	Kevin S.	This process is intended to assist in identifying candidate properties for acquisition along with effects of current zoning, general plan land use designations, and (TDR) Transfer Development Rights programs. Land use and zoning maps overlaid with our CLUP data is the first critical step to establishing an organized and thorough acquisition plan. Staff is in process of building a GIS tool to query specific land use and zoning data along with CLUP data to identify high priority parcels. We anticipate completion of this project this fall.	Oct. 2012	Fall 2012
	3	June 2010	Master Plan Update	Comprehensive update of 1998 Airport Master Plan.	Kevin S.	The Board of Directors has selected Mead Hunt to serve as our Consultant on the upcoming Master Plan update. The Board will approve a contract with Mead Hunt at their September 2012 Board Meeting. Master Plan meetings will begin shortly after. Opportunities to serve on Master Plan committee and how to be involved in the process will be made available in October.	Sept. 2012	Fall 2013
	4	Jan. 2007	Strategic Planning Process	Planning effort to create a strategic plan for TTAD by defining specific objectives and strategies for various planning and operational categories.	Kevin S.	Board of Directors has reviewed and incorporated comments from Staff and ACAT and Community. Board has approved Draft Strategic Plan. Finalization of Strategic Plan will be tabled until Master Plan process begins.	Sept. 2012	Fall 2013
	5	Mar. 2011	Fall News Letter	Bi-annual newsletter published late spring and fall	Kevin B.	We are scheduled to print the next newsletter in the fall. Staff will begin the newsletter process in September. This will likely parallel the Master Plan process and be used as a tool to inform the public as to upcoming Master Plan meetings and events.	Oct. 2012	Nov 2012
	6	2012	Air Show	Investigate the feasibility of an air show at TRK and the necessary level of District involvement	Kevin B.	The Air Fair Committee meetings have begun meetings for the 2013 Air Fair and Family Festival. The Air Fair Committee is preparing a Budget for the 2013 Event which is planned for July 6, 2012. The Committee has a tentative budget which will be available for review as part of the Budget Workshop for Sept. 6 th .	Monthly updates through July 2012	July 7, 2012
Airport Operations								
	7	July 2008	Runway Load Bearing Study	Study process to evaluate load bearing capacity of TRK runways.	Kevin S.	The Board approved raising the load bearing for runway 1/19 from 12500 to 35/50. And to lower the rating for 10/28 from 60/100 to 50/80. The Airport Engineer has submitted the appropriate paper work to the FAA. We are awaiting the official change. We expect this process to take 3 to 6 months to begin appearing in publications such as the Airport Facilities Directory.	Sept. 2012 – GM Update	Fall 2012
	8	July 2010	Minimum Standards Policy	Develop Minimum Standards to be used in evaluating services provided on the airport under permit or lease	Kevin B.	Staff is considering proposals for consultant assistance to create new minimum standards and update the Districts Rules and Regulations. This will be a project for the Winter of 2012/2013	Oct. 2012	March 2013
	9	July 2011	Ground Power Unit (GPU)	Purchase/lease of ground power unit	Phred	Staff is in process of researching and purchasing a ground power unit to be deployed on ramp. An appropriate cost recovery fee will be applied to service delivery. This item is more complicated than previously expected. Buy in costs, cost recovery, and expected utilization are more difficult to target.	September 2012	Dec. 2012
	10	July 2009	Alder Hill Beacon Tower	We have a beacon on the tower located on Alder Hill. There are some questions as to who owns the tower, how to access the tower, and the future of the facility.	Kevin S.	General Manager is working with various parties to clarify final agreements for tower.	Sept. 2012 – GM Update	Fall 2012
	11	July 2009	RNAV Approach/Departure	Development of special visual RNAV arrival/departure procedures	Kevin B.	There have been some new developments in regard to the RNAV procedure, coupled with FAA utilization of M-LAT data and new non-precision approach runway markings for runway 1/19. As some of these pieces are still coming together. Staff will provide an update at our August Board Meeting.	August 2012	Summer 2012

Priority	REF#	Start Date	Project	Description	P.M.	What's Next	Board Meeting	E.T.C. / C.D.
Capital Projects and Facilities Planning								
	12	Jan. 2012	2012 Pavement Work Program	Staff will supervise the completion of the 2012 pavement work program as outlined in the PMP and approved by the Board of Directors	Phred	Hangar Rows J&K are complete, all pavement work in the east hangar areas are complete aside from the crack repair work. West Coast Asphalt will begin work next week on Hangar rows crack repair and will the mill and fill in front of the Administration Building.	August 2012 – GM Update	Sept. 2012
	13	2008	Apron Lighting and Segmented Circle Improvements	This is an FAA AIP project to upgrade and improve the existing ramp lighting and segmented Circle.	Kevin S.	Bids were received on August 15, 2012. The apparent low bidder is Koch and Koch at \$427,886. The Board of Directors will consider accepting the bid contingent on FAA funding at their August 23, 2012 Board Meeting.	August 2012	Summer 2012
	14	2009	Runway 10/28 Project	This project will rehabilitate the Pavement on the western 4000 feet of Runway 10/28. This is an FAA funded Project.	Kevin S. & Phred	The base course and subgrade were found to be in good condition and did not require any modifications. All pavement work is complete and the asphalt is curing for 2 weeks in preparation of grooving. The project is on time, on schedule, and on budget. As part of this project, Runway 10/28 will become 11/29 and Runway 1/19 will become 2/20. We have been talking to pilots about this for a few months now.	August 2012 – GM update	Sept. 2012
	15	2008	New Administration Building	Design and construct new admin building	Kevin S.	Building is complete. Staff and contractor are working through final punch list. We will continue monthly updates until final completion which is expected in Sept. 2012.	Sept. 2012	Sept. 2012
	16	Nov. 2011	Capital Facility Plan - Structures	Create a Capital Facilities Plan to provide ongoing guidance on the care and maintenance of all District structures.	Phred	Staff will work with a contractor to inspect all Airport structures and provide an annual plan for the upkeep and maintenance of these buildings. It is anticipated that this will be a 10 year plan similar in form to the Pavement Maintenance Plan.	August 2012 – GM Update	Fall 2012
	17	March 2012	Airport landscaping and park	Landscape the east lawn and create a park like setting that is inviting to the community and enhances the visitor experience.	Kevin S	New playground and landscaping project is complete.	Aug. 2012	Aug. 2012
	18	June 2010	Forrest Management Plan	Update to Forest Management Plan taking into consideration accelerated work schedule in 2009 and 2010.	Phred	The Forester and staff are currently working on plan update. Forester and staff plan to present updated plan to the Board at the August or possibly September Board Meeting.	August 2012 – GM Update	Fall 2012
Operating Budget, Funding Sources and Strategies								
	19	April 2012	FY2013 Budget	Prepare and adopt the FY2013 Airport District Budget.	Jane	The Board and Staff reviewed Budget Assumptions at the May 2012 Board Meeting. Staff will be working on analyzing information and preparing the draft budget for the September work session.	September 2012	Sept. 2012
	20	July 2010	Trust/Annuity for Waddle Ranch	Creation of Endowment for the maintenance and preservation of Waddle Ranch	Jane	Staff is continuing to consider the option of an annuity or trust for Waddle Ranch. Staff is exploring the concept with legal counsel and the Airport District Auditor. More information will be provided in October 2012.	October 2012	Fall 2012
Other Items								
	21	July 2010	Non-Compete Policy	Adopt a Policy to clarify Boards position on community vs. TTAD competition with local businesses with similar services.	Kevin S.	GM will seek further clarification from Board at future meeting and then provide a draft policy for Board review. Staff is considering tackling this issue with the upcoming revisions to land use portion of the PI504 revision.	Nov. 2012	Spring 2013