

**TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTORS AGENDA ITEM SUMMARY**

Topic: **Airport Community Advisory Team Selection 2012**

Purpose	Information: X	Guidance:	Decision:
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Objective	Begin consideration of ACAT candidate appointment. Review selection process.
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Last Action	<p>In November of 2009 the Board of Directors approved an amendment to the Airport Community Advisory Team bylaws changing the term of service to three years starting and ending in September.</p> <p>The current Airport Community Advisory Team consists of six members, three pilot and three non-pilot positions. The members and their terms are outlined below, pilots in blue, community members in green.</p>
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Member	Date Appointed	Date Completed
Andrew Terry	September 2010	September 2012
Leeds Davis	September 2010	September 2013
Robert Leftwich	September 2010	September 2012
Jack Ellis	September 2010	September 2013
Gerald Herrick	September 2011	September 2014
John Adland	September 2011	September 2014

Discussion	<p>- 2 positions on the ACAT are open; 1 community positions and 1 pilot position. Staff will solicit interest from possible ACAT candidates via electronic and print media methods from approximately August 1, 2012 through September 7, 2012. Staff will collect all the candidate submissions and place them for review in the September 2012 Board book scheduled for publication September 21, 2012. The applications will also be forwarded to the General Manager as they are received. The Board of Directors will vote on the two ACAT member positions at the September 27, 2012 Regular meeting.</p>
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Fiscal Impact	N/A
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Communication Strategy	<p>Staff will be actively recruiting pilot and community members to apply. The Board of Directors may encourage participation from pilots and community members through appropriate channels. Questions regarding the ACAT selection process or commitment may be directed to staff.</p>
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Advertising will begin in the Truckee and North Lake Tahoe papers on August 1, 2012 and will conclude on September 1, 2012. In addition to our newspaper advertisements, staff will eblast the notice and ask our user groups to contact their members. We will also contact the Town of Truckee, Jennifer Montgomery and Ted Owens regarding the opening.

The Board of Directors customarily contacts and interviews candidates individually. Information contained in the candidate submission can be reviewed and verified during this process.
