



**TRUCKEE TAHOE AIRPORT DISTRICT**

**10356 Truckee Airport Rd.**

**Truckee, CA 96161**

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**DIRECTORS**

KATHLEEN EAGAN

MARY HETHERINGTON

JOHN JONES

JAMES W. MORRISON

J. THOMAS VAN BERKEM

**AGENDA  
FOR  
JUNE 28, 2012**

A meeting of the Truckee Tahoe Airport District will be held on **Thursday, June 28, 2012 at 9:00 a.m. in the Truckee Tahoe Airport District Community Room**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

**REGULAR MEETING:** 9:00 a.m.

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name for the record. The President may limit any individual to not less than 3 minutes. Time to address the Board will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allocated expires.

**CONSENT ITEMS**

- 1. Minutes: April 18, 2012 Special Meeting ----- **TAB 1**
- 2. Minutes: April 26, 2012 Regular Meeting ----- **TAB 2**
- 3. Minutes: May 3, 2012 Special Meeting ----- **TAB 3**
- 4. Minutes: May 24, 2012 Regular Meeting ----- **TAB 4**
- 5. Monthly Service Bills and Fees ----- **TAB 5**
- 6. Financial Report ----- **TAB 6**
- 7. Property Insurance Renewal ----- **TAB 7**
- 8. Ad Hoc Auditor Selection Committee Report ----- **TAB 8**
- 9. Engineer Request for Qualifications ----- **TAB 9**
- 10. Disadvantaged Business Enterprise Program ----- **TAB 10**
- 11. Café Agreement ----- **TAB 11**

**ROUTINE REPORTS FROM CONSULTANTS**

- 12. ENGINEER REPORT  
District Engineer, Jim Clague will update Board of Directors on current construction projects.
- 13. AIRPORT COMMUNITY ADVISORY TEAM----- **TAB 12**  
Review of recent ACAT activities and report by Chair Terry.
- 14. AIR FAIR COMMITTEE REPORT  
Air Fair Committee will provide a monthly report regarding activities and progress of the event.
- 15. ADMINISTRATION BUILDING CONSTRUCTION UPDATE  
Mr. Peter Beaupre, Project Manager with Prosser Building & Development, Inc. to report.

**BOARD ACTION ITEMS**

- 16. MASTER PLAN CONSULTANT PRESENTATION ----- **TAB 13**  
Board of Directors, staff and public will hear and consider presentations from Mead Hunt and C&S Consultants regarding proposals to provide services to update District Master Plan. Board of Directors will consider information and select consultant.
- 17. RESOLUTIONS CALLING GENERAL DISTRICT ELECTIONS IN PLACER AND NEVADA COUNTIES ----- **TAB 14**  
Board of directors will approve resolutions calling for general election in November 2012
- 18. EMPLOYEE BENEFIT PROGRAM REVIEW AND RENEWAL ----- **TAB 15**  
Benefit review ad hoc committee will report on employee benefit review recommendations. Board will consider Resolution of Intention to amend CalPERS contract

**BOARD GUIDANCE AND INFORMATION ITEMS**

- 19. LAND LEASE OPPORTUNITIES ----- **TAB 16**  
Staff will present information regarding current policies and options for leasing Airport District lands for non-aeronautical use
- 20. INTERNAL CONTROL REVIEW ----- **TAB 17**
- 21. GENERAL MANAGER’S REPORT ----- **TAB 18**

**CLOSED SESSION**

- GENERAL MANAGER ANNUAL PERFORMANCE REVIEW - GOVERNMENT CODE SECTION 54957

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Thursday, July 26, 2012 9:00 A.M.:** Regular Meeting: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Thursday, August 23, 2012 9:00 A.M.:** Regular Meeting: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee, CA

**ADJOURNMENT OF MEETING**

**NOTE:** A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on June 21, 2012.

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**Maria Martinez, District Clerk**