

Priority	REF#	Start Date	Project	Description	P.M.	What's Next	Board Meeting	E.T.C. / C.D.
<b>Communication - Community Outreach - Annoyance Mitigation</b>								
	1	May 2009	Flight Tracking	Comprehensive system to track detailed aircraft operations at the airport and within the region influenced by TRK.	Kevin B.	Final terms have been negotiated with SRA. We are waiting for final documents novating the ITT agreement and final assignment of MOA with FAA from SRA to TTAD.	July 2012	Aug. 2012
	2	Oct. 2010	Land Use Assessment and Property Acquisition Watch List	Review land use planning and zoning in Placer and Nevada Counties and Town of Truckee for compatibility and future challenges. GM will assess land use compatibility and identify future challenges in Truckee, Nevada and Placer Counties.	Kevin S.	This process is intended to assist in identifying candidate properties for acquisition along with effects of current zoning, general plan land use designations, and (TDR) Transfer Development Rights programs. Land use and zoning maps overlaid with our CLUP data is the first critical step to establishing an organized and thorough acquisition plan. Staff is in process of building a GIS tool to query specific land use and zoning data along with CLUP data to identify high priority parcels. We anticipate completion of this project this fall.	Oct. 2012	Fall 2012
	3	June 2010	Master Plan Update	Comprehensive update of 1998 Airport Master Plan.	Kevin S.	Proposals were received on May 17 <sup>th</sup> . A combined ACAT/Staff/Board of Director committee reviewed the proposals and selected the firms to present to the full Board and public in June. C&S and Mead Hunt were selected to present. Board, staff and public will hear proposals and final selection of consultant will take place at either the June 28, 2012 Meeting or July 26, 2012.	June 2012	Fall 2013
	4	Jan. 2007	Strategic Planning Process	Planning effort to create a strategic plan for TTAD by defining specific objectives and strategies for various planning and operational categories.	Kevin S.	Board of Directors has reviewed and incorporated comments from Staff and ACAT and Community. Board has approved Draft Strategic Plan. Finalization of Strategic Plan will be tabled until Master Plan process begins.	Sept. 2012	Fall 2013
	5	April 2011	Old Town Corp Yard Acquisition	Analysis and review regarding the acquisition of Town of Truckee Old Town Corp yard.	Kevin S.	The Town Council will consider offering to sell a deed restriction restricting residential use of the property at their June 21 <sup>st</sup> Council meeting. Staff will provide a brief update at the June 28, 2012 Board meeting and we potentially will hold a closed session on this item at the July Board Meeting.	July 2012	Sept 2012
	6	Mar. 2011	Spring News Letter	Bi-annual newsletter published late spring and fall	Kevin B.	News letter is in the mail. We are scheduled to print the next news letter in the fall.	Oct. 2012	Nov 2012
	7	2007	Air Show	Investigate the feasibility of an air show at TRK and the necessary level of District involvement	Kevin B.	The Truckee Tahoe Air Fair and Family Festival Committee is actively meeting and will provide monthly updates in our Board meetings through August.	Monthly updates through July 2012	July 7, 2012
<b>Airport Operations</b>								
	8	July 2008	Runway Load Bearing Study	Study process to evaluate load bearing capacity of TRK runways.	Kevin S.	The Board approved raising the load bearing for runway 1/19 from 12500 to 35/50. And to lower the rating for 10/28 from 60/100 to 50/80. The Airport Engineer has submitted the appropriate paper work to the FAA. We are awaiting the official change. We expect this process to take 3 to 6 months to begin appearing in publications such as the Airport Facilities Directory	Sept. 2012 – GM Update	Fall 2012
	9	July 2010	Minimum Standards Policy	Develop Minimum Standards to be used in evaluating services provided on the airport under permit or lease	Kevin B.	We are currently reviewing <i>Minimum Standards</i> documents from other GA airports. Staff is currently working on incorporating these into the new draft of PI 621.1 (504). Staff's current proposal is to divide our Rates and Fees section of PI 621.1 (504) from the real estate portion of the policy. Kevin S. and Kevin B. will be attending a two day workshop on Minimum Standards in June. We will use information from this meeting and other information we have collected to craft the policy this summer.	July 2012 – Project Update	Sept 2012
	10	July 2011	Ground Power Unit (GPU)	Purchase/lease of ground power unit	Phred	Staff is in process of researching and purchasing a ground power unit to be deployed on ramp. An appropriate cost recovery fee will be applied to service delivery. This item is more complicated than previously expected. Buy in costs, cost recovery, and expected utilization are more difficult to target.	August 2012	Dec. 2012
	11	July 2009	Alder Hill Beacon Tower	We have a beacon on the tower located on Alder Hill. There are some questions as to who owns the tower, how to access the tower, and the future of the facility.	Kevin S.	General Manager is working with various parties to clarify final agreements for tower. Staff anticipates final agreements to be signed within the next two months.	July 2012 – GM Update	Fall 2012
	12	July 2009	RNAV Approach/Departure	Development of special visual RNAV arrival/departure procedures	Kevin B.	ACAT and Staff continue to work on this project. The RNAV approach to Runway 28 currently is in the queue at the FAA Procedures Office. Andrew Terry will discuss current ACAT discussions regarding new departure procedure.	June 2012	Summer 2012

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<b>Capital Projects and Facilities Planning</b>								
	13	Jan. 2012	2012 Pavement Work Program	Staff will supervise the completion of the 2012 pavement work program as outlined in the PMP and approved by the Board of Directors	Phred	Final contract documents are out to West Coast Asphalt and engineering specifications and designs are complete for the additional work. Reinard Brandley is soliciting change order requests from West Coast and Sierra Nevada Construction for this additional work. Work on these projects will begin in mid July.	August 2012 – GM Update	Sept. 2012
	14	July 2006	Hangar Rows J and K	Review and analysis of pavement and drainage condition of pavement between hangar rows. Pavement is currently in very poor condition.	Phred	Construction is 60% complete and about 2 weeks ahead of schedule. We expect the project to be complete before the Air Fair and before work begins on Runway 10/28 and other pavement projects.	June 2012	Aug. 2012
	15	2008	Apron Lighting and Segmented Circle Improvements	This is an FAA AIP project to upgrade and improve the existing ramp lighting and segmented Circle.	Kevin S.	Based on Council from FAA we are preparing to bid apron lighting and segmented circle this summer and submit project for funding to FAA program Manager in mid-summer. Staff anticipates an opportunity to secure "end of year" funding for this project.	July 2012	Summer 2012
	16	2009	Runway 10/28 Project	This project will rehabilitate the Pavement on the western 4000 feet of Runway 10/28. This is an FAA funded Project.	Kevin S. & Phred	Construction is scheduled to begin on this project on July 9 <sup>th</sup> with a late August pavement date. Final grant documents are circulating between the District and the FAA. Final completion will occur in early September.	June 2012 – GM update	Sept. 2012
	17	2008	New Administration Building	Design and construct new admin building	Kevin S.	Building is complete. Staff and contractor are working through final punch list. We will continue monthly updates until final completion.	Monthly updates through construction	Sept. 2012
	18	Nov. 2011	Capital Facility Plan - Structures	Create a Capital Facilities Plan to provide ongoing guidance on the care and maintenance of all District structures.	Phred	Staff will work with a contractor to inspect all Airport structures and provide an annual plan for the upkeep and maintenance of these buildings. It is anticipated that this will be a 10 year plan similar in form to the Pavement Maintenance Plan.	June 2012 – GM Update	Fall 2012
	19	March 2012	Airport landscaping and park	Landscape the east lawn and create a park like setting that is inviting to the community and enhances the visitor experience.	Kevin S	Landscaping is installed. New fence and playground will be installed over the next 3 weeks.	July 2012	July 2012
	20	June 2010	Forrest Management Plan	Update to Forest Management Plan taking into consideration accelerated work schedule in 2009 and 2010.	Phred	The Forester and staff are currently working on plan update. Forester and staff plan to present updated plan to the Baord at the August or possibly September Board Meeting.	August 2012	Fall 2012
<b>Operating Budget, Funding Sources and Strategies</b>								
	21	April 2012	FY2013 Budget	Prepare and adopt the FY2013 Airport District Budget.	Jane	The Board and Staff reviewed Budget Assumptions at the May 2012 Board Meeting. Staff will be working on analyzing information and preparing the draft budget for the August Board Meeting. The Benefits Review Committee has met and will be providing a recommendation to the Board at the June Board Meeting.	June 2012	Sept. 2012
	22	July 2010	Trust/Annuity for Waddle Ranch	Creation of Endowment for the maintenance and preservation of Waddle Ranch	Jane	As was discussed at the February 2012 Board Meeting, staff will begin dialogue with the Community Foundation to understand what an endowment might look like. By early Fall we will have an updated management plan to assist with the creation of an endowment.	June 2012 – Update, GM Report	Fall 2012
<b>Other Items</b>								
	23	July 2010	Non-Compete Policy	Adopt a Policy to clarify Boards position on community vs. TTAD competition with local businesses with similar services.	Kevin S.	GM will seek further clarification from Board at future meeting and then provide a draft policy for Board review. Staff is considering tackling this issue with the upcoming revisions to land use portion of the PI504 revision.	July 2012	Sept 2012