



TRUCKEE TAHOE AIRPORT DISTRICT

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Announcement of Airport Master Plan Revision and Update Solicitation of Comments regarding Statement for Qualifications

February 2, 2012

Dear Key Community Stakeholder,

The Truckee Tahoe Airport District is pleased to announce the commencement of the Truckee Tahoe Airport Master Plan update and revision. The Airport last completed a Master Plan study in 1998. Much of the information in that plan is no longer relevant or reflective of our community. This Master Plan revision and update effort will endeavor to balance the District's mission of providing high quality aviation facilities and services while balancing community needs, quality of life, and safe guard the authenticity of Truckee and north Lake Tahoe communities.

The Airport District is poised to take a fresh look at its role in serving its constituency and reassess services and airport facility needs for the next 15 years. This planning effort will offer a focused emphasis on outreach, community awareness, and a defined public involvement campaign. This Master Plan process will officially begin in June of 2012 with public scoping and outreach meetings taking place at the Airport and throughout the Airport District in the fall of 2012.

The first step in this process is to receive public input and comments regarding the draft *Statement for Qualifications* (SOQ) which details the process and scope of work to be preformed. This is a unique opportunity for airport users, community members, and stakeholders to comment on the proposed scope of the Master Plan update before the SOQ is issued.

This SOQ will be issued to all interested parties and consulting firms in April 2012. Please review the attached copy of the draft SOQ and submit any comments by March 1, 2012. To submit suggestions or comments for consideration, please contact the Airport District General Manager, Kevin Smith, at (530) 587 4119 x105 or at ksmith@fly2trk.com. The Board of Directors will review these comments at their regularly scheduled Board of Directors Meeting on March 22, 2012.

Thank You