



TRUCKEE TAHOE AIRPORT DISTRICT

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DIRECTORS

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AGENDA

FOR

JANUARY 29, 2014

Board of Director Staff Workshop/Retreat

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, January 29, 2014 at 10:00 a.m. in the Truckee Tahoe Airport District Community Room**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

SPECIAL MEETING: 10:00 AM

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name for the record. The President may limit any individual to not less than 3 minutes. Time to address the Board will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allocated expires.

"It all Starts with Why...."

Retreat Goals

- Reflect on the "Why," of the District and implications to mission + values
- Review Strategic Plan in context of new Why statement + other feedback tools (MP Outreach Summary Report, Godbe)
- Board input on future programming

10:00 AM **Retreat Welcome & Opening Remarks, John Jones Chair of the Board and Kevin Smith, General Manager**

10:10 to 11:00 AM ***"It All Starts With Why..."(Video, Discussion, Group Session)***

- Why are some organizations more innovative, more influential, and command greater Loyalty
- When **What** you do becomes disconnected from a clear sense of **Why** you do it.
- Define the "Why" for the Airport--Exercise

11:00-12:00 PM Implications of the new “Why” statement to:

Mission + Core Values

Strategic Plan (as updated per Godbe, Master Plan Outreach Summary Report documents)

Reflect, Discussion, Plan

12:00 to 12:45 PM Lunch Break – All Airport Staff Members are invited for Lunch with the Board of Directors.

12:45 to 2:30 PM Fast Pitch Session

- Building on the “*It all Starts with Why...*” theme, Board of Directors and staff will give 2 minute presentations on projects, initiatives, ideas and concepts they are most excited about

Select/Vote on Fast Pitch Ideas

- Board and staff will select a few fast pitch ideas to discuss and evaluate in more detail.

2:30 to 2:45 PM Summarize Retreat and Discuss Next Steps

2:45 PM BREAK for REFRESHMENTS

Combined Meeting with Truckee Town Council and Airport District Board of Directors

Truckee Town Council Members; Brown, deRyk Jones, Wallace Dee, Vice Mayor Barr, and Mayor Flora

3:00PM TO 5:00PM

1. Welcome and opening comments – Kevin Smith and Tony Lashbrook
2. Presentation: Update on the Truckee Tahoe Airport Master Plan Process – Kevin Smith
3. Explanation/Discussion on the CLUP process – how does it work and what’s next for Truckee – Kevin Smith
4. Presentation: Development projects in relationship to the CLUP, and overall in the community – Town of Truckee
5. Discussion: Good governance and best practices – Round table Discussion by all.
6. Wrap up: General Questions and Final Comments

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – February 19, 2014, 5:30 PM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Combined ACAT / Board Meeting** – March 26, 2014, 2:00 – 4:00 PM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – March 26, 2014, 5:30 PM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on January 16, 2014.

Maria Martinez, District Clerk