

TRUCKEE-TAHOE AIRPORT DISTRICT POLICY INSTRUCTION

PI NUMBER 226311

Formerly PI 226

Effective: December 1983

Revised: November 7, 1985

Approved: January 26, 2012

SUBJECT: USER FEE STANDARDIZATION

PURPOSE: To provide standard equitable charges for the various categories of rental facilities available at the Truckee Tahoe Airport.

POLICY:

1. The District Board shall establish and maintain a schedule of square footage user fees based on the types of facilities made available by the District.
2. The District Board shall review this policy periodically to assess currency of both the categories and their square footage user fees.
3. The establishment and maintenance of square footage user fees shall consider all District related user costs such as snow removal, building maintenance and other District overhead costs.
4. The square footage user fee will also be used as a basis for lease agreement negotiations. The District will however, consider all factors in determining lease costs such as construction costs per foot, District need and overall Airport desirability for the service being considered.

Barbara K. Northrop, President