

TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS AGENDA ITEM SUMMARY

Topic: Airport Operations Monitoring Systems Data Use Policy

Purpose	Information:	Guidance:	Decision: XX
Recommendation	Approve the final policy draft.		
Last Action	<p>In April, 2010 staff collected use policy information from airports with flight tracking systems and discussed policy with other airport operators. Use policy, public information portal examples, and discussions with system operators were aggregated, summarized and offered to ACAT for use in their policy discussions.</p> <p>At the October, 2010 regular meeting of the Airport Community Advisory Team it was decided that the Airport Operations Monitoring Systems Data Use Policy would be incorporated into the current work plan and prioritized accordingly.</p> <p>At the February, 2011 regular meeting of the Airport Community Advisory Team, a collaborative subcommittee was formed to draft the Airport Operations Monitoring Systems Data Use Policy.</p> <p>In April of 2011 at the regular meeting of the Board of Directors the Airport Operations Monitoring Systems Data Use policy guiding principals were outlined by ACAT Chair Terry. The Board directed staff to continue forward with the draft using the guiding principles.</p> <p>In May of 2011 a rough policy draft was formulated with the help of our Airport Support Network Coordinator Rick Tavan. Staff, ACAT, and Mr. Tavan worked through the draft process together and produced a final draft in late July. Mr. Tavan circulated this draft with the pilot community and discussed his concerns with all involved parties. Changes to the policy reflect Mr. Tavan's concerns and the draft attached has been disseminated for comment to the pilot community.</p>		
Discussion	Findings related to policy use by other agencies was nil. Other airport and system operators had little supporting information for the creation or use of policy surrounding data usage from noise and operations monitoring systems. After discussion with District Counsel it has been determined that the California Public Records Act applies to the information generated by our current Airport Operations Monitoring Systems.		
Fiscal Impact	Requests for data will be charged in accordance with District policy.		
Communication Strategy	This policy is in draft form. This draft was created and reviewed by the Truckee Tahoe Airport pilot community by way of AOPA representative Rick Tavan. Further methods of public dissemination include electronic and paper media.		
Attachments	1) Draft Policy dated September 22, 2011.		