

TRUCKEE TAHOE AIRPORT DISTRICT POLICY INSTRUCTION INDEX

100 Administration
 200 Governance
 300 Finance
 400 Maintenance
 500 Operations

<u>POLICY NUMBER</u>	<u>POLICY SUBJECT</u>	<u>EFFECTIVE DATE</u>
110	Personnel Policies <i>(Replaced PI 110.1, 110.4, 110.5 and 110.6)</i>	February 28, 1995 R April 13, 1993 R July 25, 1996 R May 27, 2004 R May 26, 2011
111	Employee Conduct <i>(Replaced PI 111.2, 111.3 and 111.4)</i>	May 26, 2011
112	General Manager <i>(Replaced PI 112.1 and 112.2)</i>	May 26, 2011
113	Organizational, Hiring and Pre-Employment Policies <i>(Replaced PI 110.3, 110.5 and 111.1)</i>	May 26, 2011
114	Employer paid CALPERS Member Contributions <i>(Renumbered only - Replaced PI 110.7)</i>	August 28, 2003 May 26, 2011
115	Public records - Inspection, duplication and purchase of District documents and fee schedule <i>(Renumbered only - Replaced PI 121.1)</i>	R December 20, 1994 R October 24, 1996 R March 27, 2003 August 25, 2011
116	Records Retention <i>(Renumbered only - Replaced PI 122.3)</i>	March 27, 2003 August 25, 2011
201	Board Operating Policy Book <i>(Renumbered - Replaced PI 100)</i>	January 24, 2007 R August 25, 2011
202	Code of Ethics <i>(Renumbered only - Replaced PI 130.0)</i>	May 24, 1994 R August 22, 1996 August 25, 2011
203	Board of Directors - Basis of Authority <i>(Renumbered only - Replaced PI 130.1)</i>	May 24, 1994 August 25, 2011
204	Conflict of Interest Code <i>(Renumbered only - Replaced PI 130.2)</i>	July 26, 1994 R December 5, 1996 R September 28, 2000 R September 28, 2006 R December 17, 2009 August 25, 2011
205	Proposed State and Federal Legislation, TTAD Position <i>(Renumbered only - Replaced PI 130.3)</i>	January 24, 1995 August 25, 2011

TRUCKEE TAHOE AIRPORT DISTRICT POLICY INSTRUCTION INDEX

100 Administration
200 Governance
300 Finance
400 Maintenance
500 Operations

<u>POLICY NUMBER</u>	<u>POLICY SUBJECT</u>	<u>EFFECTIVE DATE</u>
206	Board Meeting Agenda and agenda management <i>(Renumbered only - Replaced PI 131.1)</i>	May 24, 1994 R February 16, 2005 August 25, 2011
207	Board Meeting Date, Time and Location <i>(Renumbered - Replaced PI 131.2)</i>	R July 25, 1995 R August 25, 2011
208	Recording, retention, and dissemination of audio and video meeting records <i>(Renumbered only - Replaced PI 131.3)</i>	January 27, 2005 August 25, 2011
209	Assignment of Board President and Vice President <i>(Renumbered only - Replaced PI 132.1)</i>	R February 22, 1994 R November 18, 2004 August 25, 2011
210	Director Remuneration and Expenditure Reimbursement <i>(Renumbered - Replaced PI 132.2)</i>	February 22, 1994 R May 16, 2002 R June 22, 2006 R August 25, 2011
211	Recurrent ethics training, other training, education and conference attendance <i>(Renumbered - Replaced PI 132.3)</i>	September 6, 1995 R June 22, 2006 R August 25, 2011
212	Medical Insurance Benefits for Directors and Employees <i>(Renumbered only - Replaced PI 135.1)</i>	June 1, 2002 R March 27, 2003 R April 28, 2011 August 25, 2011
301 (122.1)	Distribution of Flyers in Monthly Hangar Bills	November 22, 1994
302 (205)	Identity Theft Prevention Policy	February 26, 2009
303 (210)	Expenditure Authorization	September 6, 1995 R January 24, 2002 R March 27, 2003 R December 17, 2009 August 25, 2011
304 (210.1)	Reimbursable Expenses	August 23, 1994 R March 24, 2005
305 (210.2)	Travel by Privately Owned Vehicles	May 28, 1998 R August 26, 1999

TRUCKEE TAHOE AIRPORT DISTRICT POLICY INSTRUCTION INDEX

100 Administration
200 Governance
300 Finance
400 Maintenance
500 Operations

<u>POLICY NUMBER</u>	<u>POLICY SUBJECT</u>	<u>EFFECTIVE DATE</u>
		R January 23, 2004 R April 24, 2008
306 (210.3)	Reimbursement of employee expenses: travel, lodging, and meals in conjunction with seminars, conference, or meeting attendance	June 22, 2006
307 (211)	Capitalization Policy	June 22, 2006
308 (212)	Investment and Capitalization Policies, Statement of Investment Policy	July 1, 1992 R March 26, 1998 R October 22, 2009
309 (213)	Designating Unrestricted Net Assets	July 23, 1998 R March 27, 2003 R October 26, 2006 R October 25, 2007 R September 25, 2008 R August 27, 2009 R September 23, 2010
310 (214)	Marketing the District	August 28, 2003 R July 26, 2007
311 (226)	User Fee Standardization	R November 7, 1985
312 (812)	Request for Credit Services	August 18, 1987
313 (220)	Community Sponsorship	February 1, 2011
401 (122.2)	Posting of Advertisements	October 26, 2006
402 (541)	Project Planning - Construction Contract Management	February 16, 2005
403 (701)	Capital Equipment Replacement Policy	May 25, 2006
404 (813)	Snow Removal	March 1, 1980 R October 27, 2005
405 (2100)	Categorical Exemptions for Environmental Review	June 25, 1998
501 (212.1)	Technology Infrastructure	May 25, 2006
502 (511)	Commercial Activity Proposals	September 22, 198

TRUCKEE TAHOE AIRPORT DISTRICT POLICY INSTRUCTION INDEX

100 Administration
200 Governance
300 Finance
400 Maintenance
500 Operations

<u>POLICY NUMBER</u>	<u>POLICY SUBJECT</u>	<u>EFFECTIVE DATE</u>
503 (600)	Temporary Use of Airport Land or Facilities	November 15, 1984
504 (621.1)	Property management policies and procedures for leases, rentals, use agreements, concession contracts, licenses, permits, rates, fees, charges	September 24, 1990 R November 23, 1999 R August 22, 2002 R September 27, 2007 R February 28, 2008
505 (641)	Use of TTAD Board Room	August 21, 1990
506 (645)	Assignments, Transfers and Use of Aircraft Hangars	March 23, 1993 R August 22, 2002 R June 19, 2003 R June 28, 2007
507 (819)	Access Control of the Airport Operations Area (AOA)	October 28, 2010
508 (910)	Airport Emergency Plan	May 24, 1994
509 (3100)	Architectural and Engineering (A&E) Consultant Selection Board Composition	December 15, 1992
510 (8251)	Hot Air Balloon Operations	December 18, 1986