

TRUCKEE TAHOE AIRPORT DISTRICT POLICY INSTRUCTION

PI NUMBER 503

Formerly PI 600

Effective: November 15, 1984

Approved: September 22, 2011

SUBJECT: TEMPORARY USE OF TRUCKEE TAHOE AIRPORT LAND OR FACILITIES

PURPOSE: To establish the policy for granting temporary use of the Truckee Tahoe Airport District land or facilities

POLICY:

1. New requests for temporary use of Airport land or facilities shall be directed to the Airport Manager.
2. The Airport Manager shall provide the requestor with a copy of this Policy Instruction, the related Standard Procedure Instruction, a copy of all other applicable TTAD directives, and determine the requirements for presentation to the District Board. Single small event or minor usage of airport land and facilities may be approved by the General Manager.
3. Previously approved regularly scheduled events or community meetings, ground school classes, and other small gatherings that do not present any financial or safety problems to the District may be approved by the Airport Manager without prior Board approval.
4. The District supports the use of airport land and facilities for emergency management and public safety training and readiness. Where possible, the District will accommodate local public safety, emergency management and other public service district request to utilize airport property for training and readiness purposes.
5. Approval for the temporary use of Airport land or facilities shall be granted by a majority decision of the TTAD Board of Directors prior to the commencement of the requested use. Fees, if any, will be included in the conditions of approval.

Kathleen Eagan, President