

TRUCKEE TAHOE AIRPORT DISTRICT POLICY INSTRUCTION

PI NUMBER 910508

Formerly PI 910

Effective: May 24, 1994

Approved: September 22, 2011

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SUBJECT: AIRPORT EMERGENCY PLAN

PURPOSE: To establish a guideline for District management to draft and update an Airport Emergency Plan.

POLICY:

1. The Truckee Tahoe Airport District General Manager shall establish, maintain, and keep current a Standard Procedure Instruction entitled AIRPORT EMERGENCY PLAN. All District personnel shall be briefed on the procedure twice a year, and/or whenever revisions are made.
2. This Standard Procedure Instruction shall delineate responsibilities and duties of District personnel and the relationship with mutual aid respondents.
3. This Standard Procedure Instruction may be subject to an annual review by the Board of Directors, at the discretion of the Board.

William C. Chilcott, President