



**TRUCKEE TAHOE AIRPORT DISTRICT**

**10356 Truckee Airport Rd.**

**Truckee, CA 96161**

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**DIRECTORS**

KATHLEEN EAGAN

MARY HETHERINGTON

JOHN JONES

JAMES W. MORRISON

J. THOMAS VAN BERKEM

**AGENDA  
FOR  
AUGUST 25, 2011**

A meeting of the Truckee Tahoe Airport District will be held on **Thursday, August 25, 2011 at 9:00 a.m. in the Truckee Tahoe Airport District Board Room**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

**REGULAR MEETING:** 9:00 a.m.

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**SPECIAL ORDERS OF BUSINESS**

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name for the record. The President may limit any individual to not less than 3 minutes. Time to address the Board will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allocated expires.

**CONSENT ITEMS**

- 1.** Minutes: July 28, 2011 Regular Board Meeting ----- **TAB 1**
- 2.** Monthly Service Bills and Fees ----- **TAB 2**
- 3.** Financial Report ----- **TAB 3**
- 4.** Policy Instruction 210.0 – Expenditure Authorization ----- **TAB 4**  
Approval of revised PI 210.0 – Expenditure Authorization
- 5.** Policy Instruction Revisions – 200 Governance ----- **TAB 5**

**ROUTINE REPORTS FROM CONSULTANTS**

- 6.** AIRPORT COMMUNITY ADVISORY TEAM ----- **TAB 6**  
Review of recent ACAT activities and report by Chair Terry.
- 7.** ADMINISTRATION BUILDING CONSTRUCTION UPDATE  
Mr. Peter Beaupre, Project Manager with Prosser Building & Development, Inc. to report.

**BOARD ACTION ITEMS**

- 8.** SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA)ELECTION BALLOT ----- **TAB 7**  
Review and approve resolution voting for new members of SDRMA Board of Directors
- 9.** SOARING WAY RESOLUTION 2011-06 ----- **TAB 8**  
Review and approval of Resolution authorizing Board President to sign Certificate of Acceptance for real property
- 10.** COST OF LIVING ADJUSTMENT (COLA) ----- **TAB 9**  
Board will review and potentially approve proposed Cost of Living Adjustments to TTAD pay schedule
- 11.** AD-HOC DISTRICT BENEFITS REVIEW COMMITTEE REPORT ----- **TAB 10**  
Ad-hoc committee to give report on analysis of employee benefits program - Possible Board action on recommendations.
- 12.** AD-HOC COMMITTEE APPOINTMENTS  
Appointment of Board members to Ad-Hoc Pavement Management Plan Ad-hoc Committee

**BOARD GUIDANCE AND INFORMATION ITEMS**

- 13.** FLIGHT TRACKING UPDATE ----- **TAB 11**  
Staff report on the progress of the multilateration flight tracking system installation
- 14.** ACAT SELECTION ----- **TAB 12**  
Board and staff will review upcoming ACAT Member selection process
- 15.** GENERAL MANAGER’S REPORT ----- **TAB 13**

**CLOSED SESSION**

- CONFERENCE WITH REAL PROPERTY NEGOTIATORS GOVERNMENT CODE SECTION 54956.8  
Property: Old Town Corporate Yard Property Acquisition, Nevada County APN 19-440-79  
Agency negotiator: Kevin Smith  
Negotiating parties: Truckee Tahoe Airport District and the Town of Truckee  
Under negotiation: Price and purchase considerations

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Thursday, September 8, 2011 6:00 P.M.** – Budget Workshop: Truckee Tahoe Airport Board Rm., 10356 Truckee Airport Rd., Truckee CA
- **Thursday, September 22, 2011 9:00 A.M.** – Regular Meeting: Truckee Tahoe Airport Board Rm., 10356 Truckee Airport Rd., Truckee CA

**ADJOURNMENT OF MEETING**

**NOTE:** A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

*I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on August 19, 2011.*

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**Maria Martinez, District Clerk**