

TRUCKEE TAHOE AIRPORT DISTRICT POLICY INSTRUCTION

PI NUMBER: ~~100~~ 201
Formerly PI 100

Effective: January 24, 2007
Approved: August 25, 2011

SUBJECT: BOARD OPERATING POLICY BOOK

PURPOSE: ~~The purpose of this policy is to~~ define the Board's basic operating policies/bylaws and provide Directors a basic operating reference for their position.

POLICY:

- A. The business of the District shall be conducted in a professional manner consistent with the provisions of federal, state, and local laws, regulations, and policies.
- B. The Board shall review this policy at least every four (4) years, and note in the minutes of a regular Board meeting that the policy was reviewed.
- C. The Board creates this operating policy by reference to existing documentation listed below. All Board Policy Instructions numbered 130.0 to 139.9 shall be included.
 - 1) Nevada County Resolution 58-15 May 1, 1958, and Placer County Resolution, April 15, 1958: Declaring the Truckee Tahoe Airport District Formed and Established.
 - 2) California PUC 22001-22017; this part may be cited as the "California Airport District Act."
 - 3) PI ~~130.0~~ 202 Code of Ethics (including professional conduct)
 - 4) PI ~~130.1~~ 203 Board of Directors - Basis of Authority
 - 5) PI ~~130.2~~ 204 Conflict of Interest Code
 - 6) PI ~~130.3~~ 205 Proposed State and Federal Legislation, TTAD Position
 - 7) PI ~~131.1~~ 206 Board meeting agenda and agenda management
 - 8) PI ~~131.2~~ 207 Board Meeting Date, Time and Location
 - 9) PI ~~131.3~~ 208 Recording, retention, and dissemination of audio and video meeting records
 - 10) PI ~~132.1~~ 209 Assignment of Board President and Vice President
 - 11) PI ~~132.2~~ 210 Director Remuneration and Expenditure Reimbursement
 - 12) PI ~~132.3~~ 211 Recurrent ethics training, other training, education-conference attendance
 - 13) PI ~~135.1~~ 212 Insurance benefits for Directors
 - 14) Strategic Plan
 - 15) Brown Act

Mary Hetherington, President

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