

TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTORS AGENDA ITEM SUMMARY

Topic: **APRON LIGHTING AND SEGMENTED CIRCLE**

Purpose	Information:	Guidance:	Decision:	✓
Recommendation	<p>There are three recommendations associated with this agenda item:</p> <ol style="list-style-type: none">1. Based on Staff and legal counsel analysis and review, accept the bid submitted by Koch & Koch and award the construction contract contingent on FAA approval and funding in the amount of \$379,698.78 for the Base Bid with the Deductive Alternative.2. Authorize the General Manager to enter into a contract with Atkins to provide construction management based on time and expenses not-to-exceed \$41,400.00, contingent on FAA funding.3. Authorize the General Manager to submit a grant application to the FAA to obtain \$421,098 in federal funding for the project.			
Last Action	<p>At the June 23rd Board Meeting, it was decided to investigate the bidding process and legal issues associated with accepting or rejecting the bid submitted by Koch & Koch. Additionally, it was requested that staff check the references of Koch & Koch and Royal Electric.</p>			
Discussion	<p>After review by District legal counsel and Staff, it has been determined that failure of Koch and Koch to provide their Workers Compensation form and Non-Collusion Affidavit with their initial bid should be considered an inconsequential discrepancy error. There action does not (1) affect the amount of the bid, (2) give the bidder an advantage over other bidders, (3) be a potential vehicle for favoritism, or (4) affect the ability to make bid comparisons. With these facts and associated references, Staff is confident in recommending acceptance of this bid proposal.</p> <p>References for Koch & Koch and Royal Electric were received. They are as follows:</p> <p>Koch & Koch provided a list of jobs completed between 1998 and 2010 (see attached). The average cost of the 2010 projects was \$169,147 and ranged from \$14,753 to \$613,573. Of the ten projects, none were performed on an airport and only three projects were primarily electrical projects. The Yolo Emergency Communication Agency was contacted about the installation of a communications tower (\$68,613) by Koch & Koch and they reported that they were quick, responsive, and professional. The Bear River</p>			

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Recreation and Park District was contacted about the Magnolia Sports Complex (\$613,573) and they indicated that Koch & Koch was excellent to work with and that the only change order was to increase the scope of work and not due to any claims. Two projects were performed for Caltrans (\$245,031 and \$444,594), one of which involved the installation of pedestrian activated flashing beacons, but contact with them was unsuccessful after numerous attempts to call them. All other projects performed by Koch & Koch in 2010 were either very small and/or did not include electrical work.

Royal Electric submitted a list of projects that were completed or are in progress for 2010 and 2011 (see attached). The average cost of these projects is \$1,960,170 and range from \$41,612 to \$15,521,821. All 38 projects are or were performed on airports and all projects are associated with performing electrical work. Along with the list of projects, Royal also submitted some letters of recommendation. Royal Electric performed the Runway Sign Modification project at the Truckee Tahoe Airport in 2004 at a cost of \$115,495 and there was one change order to reduce the cost of the project to account for a reduction of quantities in the work. The Reno-Tahoe Airport was contacted about Royal's performance on the Airfield Lighting Systems Upgrade project performed in 2010/2011 and they were graded as excellent.

During the mandatory pre-bid meeting, all bidders were provided with a checklist of items that were necessary to be included with their bid proposal. In addition, they were cautioned that failure to submit all the required documents would result in the rejection of their bid. In discussions with various contractors, a checklist is provided by the public agencies to assist the bidders in the preparation of their bid proposals about 50-percent of the time, however it is not required. The contractors also indicated that the checklists are provided equally in two ways, either handed out during the pre-bid meeting or they are included in the bid documents.

The agenda summary from last month's Board Meeting has been attached to provide the original backup information.

Fiscal Impact

The fiscal impact to the TTAD is 5-percent of the project cost, which will be approximately \$ 21,054.

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Communication
Strategy

N/A

Attachments

Agenda Summary from the June 23rd Board Meeting.

Koch & Koch Reference List

Royal Electric Reference List

Memorandum from Legal Counsel