

TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTORS AGENDA ITEM SUMMARY

Topic: Amendment to General Manager Contract

Purpose	Information:	Guidance:	Decision: X
Recommendation	Amend General Manager's salary/performance review cycle to correspond to fiscal year and prorate first increase, if awarded, back to May 10, 2010 hire date.		
Last Action	Board of Directors approved current General Manager's contract on May 22, 2010. Current contract expires on Sept. 30, 2013.		
Discussion	<p>Per language in the current General Manager's contract, the first official performance/compensation review should have taken place in May of 2011 which is the one year anniversary of the General Manager's hire date. Please review page 4 paragraph V.B. This did not occur primarily due to the fact that the May review date is not in synchronization with the District's current employee evaluation process. As the District follows the Federal fiscal year, employee evaluations begin in August and September and are typically completed in early October. It is the General Manager Transition Ad Hoc Committee and General Manager's desire to amend the contract to synchronize GM performance review date with the current policy.</p> <p>Director Van Berkem will provide additional information at the meeting.</p>		
Fiscal Impact	To be determined		
Communication Strategy	N/A		
Attachments	Current General Manager Employment Contract. The specific modified language will be emailed to the Board before the meeting.		