



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**10356 Truckee Airport Rd.**  
**Truckee, CA 96161**  
**(530) 587-4119 tel**  
**(530) 587-2984 fax**  
**WWW.TRUCKEETAHOEAIRPORT.COM**

**DIRECTORS**  
 KATHLEEN EAGAN  
 MARY HETHERINGTON  
 JOHN JONES  
 JAMES W. MORRISON  
 J. THOMAS VAN BERKEM

**AGENDA  
 FOR  
 JUNE 23, 2011**

A meeting of the Truckee Tahoe Airport District will be held on **Thursday, June 23, 2011 at 9:00 a.m. in the Truckee Tahoe Airport District Board Room**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. Incompliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

**REGULAR MEETING:** 9:00 a.m.

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**SPECIAL ORDERS OF BUSINESS**

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name for the record. The President may limit any individual to not less than 3 minutes. Time to address the Board will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allocated expires.

**CONSENT ITEMS**

- 1.** Minutes: May 26, 2011 Regular Board Meeting ----- **TAB 1**
- 2.** Monthly Service Bills and Fees ----- **TAB 2**
- 3.** California Special Districts Association Proposed Bylaw Amendment ----- **TAB 3**
- 4.** Audit Engagement Letter ----- **TAB 4**
- 5.** Financial Report ----- **TAB 5**

**ROUTINE REPORTS FROM CONSULTANTS**

- 6.** AIRPORT COMMUNITY ADVISORY TEAM ----- **TAB 6**  
 Review of recent ACAT activities and report by Chair Terry.

7. ADMINISTRATION BUILDING CONSTRUCTION UPDATE  
Mr. Peter Beaupre, Project Manager with Prosser Building & Development, Inc. to report.

**BOARD ACTION ITEMS**

8. AD-HOC COMMITTEE APPOINTMENTS  
Appointment of Board members to Ad-Hoc Runway Committee and Ad-Hoc District Benefits Review Committee
9. Approval of Design Option for Runway 10/28-----TAB 7  
Board of Directors will deliberate and make final decision regarding the design option for Runway 10/28 Rehabilitation Project
10. AWARD OF BIDS – Hangar Rows J & K Rehabilitation; Apron Lighting -----TAB 8  
Board of Directors will consider and potentially award contracts to lowest responsible bidder for Apron Lighting /Segmented Circle and Pavement Reconstruction at Hangar Rows J & K

**BOARD GUIDANCE AND INFORMATION ITEMS**

11. RATES AND FEES-----TAB 9  
Staff will present analysis and recommendations for adjustments to the District fee schedule for services provided
12. EMPLOYEE BENEFIT PROGRAM-----TAB 10  
Analysis of employee benefit offerings based on Archer Pay Plan Update study
13. DRAFT STRATEGIC PLAN -----TAB 11  
Review of comments from the community
14. WADDLE RANCH ENDOWMENT -----TAB 12  
Staff and District Legal Counsel will present analysis of potential endowment for ongoing maintenance of Waddle Ranch
15. FLIGHT TRACKING UPDATE  
Staff will report on the progress of the multilateration flight tracking system installation.
16. GENERAL MANAGER’S REPORT -----TAB 13

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Thursday, July 28, 2011 9:00 A.M.** – Regular Meeting: Tahoe City P.U.D., 221 Fairway Drive, Tahoe City, CA
- **Thursday, August 25, 2011 9:00 A.M.** – Regular Meeting: Truckee Tahoe Airport Board Room, 10356 Truckee Airport Rd., Truckee CA

**ADJOURNMENT OF MEETING**

*NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.*

*I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on June 17, 2011.*

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**Maria Martinez, District Clerk**