



TRUCKEE TAHOE AIRPORT DISTRICT

10356 Truckee Airport Rd.

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DIRECTORS

MARY HETHERINGTON

JOHN B. JONES, JR.

JAMES W. MORRISON

J. THOMAS VAN BERKEM

LISA WALLACE

AGENDA FOR SEPTEMBER 26, 2013

A meeting of the Truckee Tahoe Airport District will be held on **Thursday, September 26, 2013 at 9:00 a.m. in the Truckee Tahoe Airport District Community Room**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California and at **The Bushmills Inn, 9 Dunluce Road, Bushmills, Co. Antrim, N. Ireland BT57 8QG; Telephone: +44(0)28 2073 3000**. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

REGULAR MEETING: 9:00 a.m.

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

- RESOLUTION NO. 2013-05 of the Truckee Tahoe Airport District expressing appreciation to Mary-Carol Larson ----- **TAB 1**
- Update on the new Announcers' Box at the Truckee High School Athletic Field

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name for the record. The President may limit any individual to not less than 3 minutes. Time to address the Board will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allocated expires.

CONSENT ITEMS

1. Minutes: August 22, 2013 Regular Meeting ----- **TAB 2**
2. Monthly Service Bills and Fees ----- **TAB 3**
3. Financial Report ----- **TAB 4**
4. Revision of PI 309 – Designation of Unrestricted Net Assets (Annual Update)----- **TAB 5**
5. Revision of PI 206 – Board Meeting Agenda and Agenda Management ----- **TAB 6**
6. Revision of PI 113 - Organizational Chart Change----- **TAB 7**

AIRPORT COMMUNITY ADVISORY TEAM (ACAT) - MEMBER SELECTION

7. AIRPORT COMMUNITY ADVISORY TEAM - MEMBER SELECTION ----- **TAB 8**
The Board will select one community and one pilot member for a three year term of service.

ROUTINE REPORTS FROM CONSULTANTS

8. AIRPORT COMMUNITY ADVISORY TEAM ----- **TAB 9**

BOARD ACTION ITEMS

9. Fiscal 2013 – 2014 Budget Adoption----- **TAB 10**
Revised budget for approval, reflecting changes made at the September 16, 2013 Budget Workshop.
10. Facilities Master Plan Adoption ----- **TAB 11**
District Engineer Bill Quesnel will present the final draft of the Airport Facilities Maintenance Plan for consideration and adoption.
Attachments to Staff Report available at District Office for review

BOARD GUIDANCE AND INFORMATION ITEMS

11. Master Plan Update – Progress Review
Staff will provide a brief update on the Master Plan
12. Land Lease Update – Progress Review
Staff will provide a brief update on land leasing
13. GENERAL MANAGER'S REPORT ----- **TAB 12**
- Upcoming Training Opportunities
 - Aviation Safety Seminar
 - Transfer of Development Right Proposal
 - Calendaring of Future Meetings
 - Master Plan Public Workshop / Open House
 - Staff / Board of Directors Retreat
 - Tahoe Flying Club Formation
 - Project Tracking List

CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (SUBDIVISION (C) OF GOVERNMENT CODE SECTION 54956.9)
Name of case: Truckee Tahoe Airport District v. Gaylia Newcomb, et al., Nevada County Superior Court Case # TCU13-5538
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 11943 Alder Hill Road, Truckee CA
Agency Negotiator: Kevin Smith
Negotiating Parties: Truckee Tahoe Airport District and Wells Fargo Bank
Under Negotiation: Price and terms of payment

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – October 17, 2013, 9:00 AM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **There will be no Board Meeting in November 2013**
- **Regular Board Meeting** – December 5, 2013, 9:00 AM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Mtg. (New Day/Time) Wednesday, January 22, 2014, 4:00 PM: TT Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA**

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on September 20, 2013.

Maria Martinez, District Clerk