



TRUCKEE TAHOE AIRPORT DISTRICT

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DIRECTORS

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MARY HETHERINGTON

JOHN JONES

KATIE MORRISON

J. THOMAS VAN BERKEM

**TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTORS MEETING – REGULAR
THE NEXT MEETING WILL BE HELD AS FOLLOWS:**

DATE: MAY 26, 2011

TIME: 9:30 A.M.

PLACE: TRUCKEE TAHOE AIRPORT BOARD ROOM, 10356 TRUCKEE AIRPORT ROAD, TRUCKEE, CA 96161

Except for timed items, subjects may not be taken in the order listed. No action will be taken at the meeting on any business not appearing on the agenda. Action may be taken on any item appearing on the agenda except for Public Comments.

AGENDA

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. SPECIAL ORDERS OF BUSINESS

- RESOLUTION NO. 2011-03: In recognition of Director Katie Morrison
- PRESENTATION OF FLAG TO JIM MORRISON
- Honoring Katie Morrison through the International Forest of Friendship by the Lake Tahoe 99s

5. PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Board on items of interest within the jurisdiction of the Board that have not previously been before the Board or a Board committee. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment.

6. CONSENT CALENDAR

The following items are considered to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested party may request that an item be removed from the Consent Calendar for discussion. Items pulled from the Consent Calendar will be discussed following action on consent items.

- Minutes of the April 14, 2011 Special Board Meeting -----**TAB 1**
- Minutes of the April 28, 2011 Regular Board Meeting -----**TAB 2**
- Monthly Service Bills and Fees -----**TAB 3**

7. FILLING BOARD SEAT OF KATIE MORRISON ----- **TAB 4**

Review of submitted applications and selection of new Board member. – (Board decision)

MITIGATION OF NOISE AND ANNOYANCE

8. AIRPORT COMMUNITY ADVISORY TEAM ----- **TAB 5**

Review of recent ACAT activities and report by Chair Terry. – (Board information)

CAPITAL BUDGET

9. ADMINISTRATION BUILDING CONSTRUCTION UPDATE ----- **TAB 6**

Mr. Peter Beaupre, Project Manager with Prosser Building & Development, Inc. to report. – (Consideration and possible action on adjustments to architectural contingency fund)

- 10. FLIGHT TRACKING UPDATE
Staff report on the progress of the multilateration flight tracking system installation. – (Board information)
- 11. DISTRICT ENGINEER’S REPORT
District Engineer report on capital projects and other engineering related issues. – (Board information)
- 12. MEDEVAC CREW FACILITY OPTIONS ----- **TAB 7**
Staff will present a proposal and cost estimate to improve facilities for medivac crews and equipment. - (Board guidance)
- 13. PAVEMENT WORK PROGRAM ----- **TAB 8**
Review of staff recommended pavement rehabilitation and maintenance to be completed summer of 2011. - (Board decision)
- 14. FOREST MANAGEMENT PLAN
Staff report on UC Davis graduate seminar progress to update District Forest Management Plan. – (Board information)

AIRPORT OPERATIONS

- 15. AD-HOC RUNWAY COMMITTEE REPORT
Report on recent meeting regarding design options for Runway 10/28. Board to consider and take action on design option – (Board decision)
- 16. STRATEGIC PLAN REVIEW ----- **TAB 9**
Review of comments from Airport Users and Community. – (Board guidance)

OPERATING BUDGET, FUNDING SOURCES AND STRATEGIES

- 17. FINANCIAL REPORT ----- **TAB 10**
Review of financial and administrative issues. – (Board information)
- 18. INTERNAL CONTROL REVIEW
This is an opportunity for the assigned Board Member to provide a verbal update and receive Board guidance.
- 19. RESOLUTION 2011-04: DEFERRED COMPENSATION PLAN ----- **TAB 12**
Review and adoption of resolution to incorporate changes to 457 Plan Sponsor Documents – (Board decision)

OTHER ITEMS

- 20. BOARD MEMBER ANNOUNCEMENTS *(Informational items only)*
Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.
- 21. MANAGER’S REPORT AND ACTION ITEMS ----- **TAB 13**
- 22. ADJOURN

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161.

NOTE: Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting. The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- Thursday, June 13, 2011 2:00 P.M. - BUDGET WORKSHOP: Truckee Tahoe Airport Board Rm., 10356 Truckee Airport Rd., Truckee CA 96161
- Thursday, June 23, 2011 9:00 A.M. - REGULAR MEETING: Truckee Tahoe Airport Board Rm., 10356 Truckee Airport Rd., Truckee CA 96161

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Manager at 530-587-4119. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the meeting.

NOTE: I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on May 20, 2011.

Maria Martinez, District Clerk