



**TRUCKEE TAHOE AIRPORT DISTRICT**

**10356 Truckee Airport Rd.**

**Truckee, CA 96161**

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**DIRECTORS**

KATHLEEN EAGAN

MARY HETHERINGTON

JOHN JONES

KATIE MORRISON

J. THOMAS VAN BERKEM

**TRUCKEE TAHOE AIRPORT DISTRICT  
BOARD OF DIRECTORS MEETING – REGULAR  
THE NEXT MEETING WILL BE HELD AS FOLLOWS:**

**DATE:** APRIL 28, 2011

**TIME:** 9:00 A.M.

**PLACE:** NORTH TAHOE EVENT CENTER, 8318 NORTH LAKE BLVD., KINGS BEACH, CA 96143

*Except for timed items, subjects may not be taken in the order listed. No action will be taken at the meeting on any business not appearing on the agenda. Action may be taken on any item appearing on the agenda except for Public Comments.*

**AGENDA**

**1. CALL MEETING TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. SPECIAL ORDERS OF BUSINESS**

- RESOLUTION NO. 2011-03 of the Truckee Tahoe Airport District in recognition of Director Katie Morrison
- PRESENTATION OF FLAG TO JIM MORRISON

**5. PUBLIC COMMENT**

*This portion of the agenda provides an opportunity for members of the public to address the Board on items of interest within the jurisdiction of the Board that have not previously been before the Board or a Board committee. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment.*

**6. CONSENT CALENDAR**

*The following items are considered to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested party may request that an item be removed from the Consent Calendar for discussion. Items pulled from the Consent Calendar will be discussed following action on consent items.*

- Minutes of the September 9, 2010 Special Board Meeting-----**TAB 1**
- Minutes of the February 24, 2011 Regular Board Meeting-----**TAB 2**
- Monthly Service Bills and Fees-----**TAB 3**

**7. BENEFIT AND OUTREACH TO LAKE TAHOE BASIN ----- **TAB 4****

The General Manager will present concepts and ideas for potential benefit and outreach opportunities to Lake Tahoe Basin.

**8. TRANSITION OPTIONS FOR FILLING BOARD SEAT OF KATIE MORRISON ----- **TAB 5****

Airport District Legal Counsel will review and discuss options to replace Katie Morrison's Director seat.

**MITIGATION OF NOISE AND ANNOYANCE**

**9. AIRPORT COMMUNITY ADVISORY TEAM REPORT ----- **TAB 6****

Chair Andrew Terry to report on recent ACAT activities. Chair Terry will present ACAT analysis, cost estimate and a proposal for approval to purchase iPad's and a community outreach trailer.

**10. OPERATIONS AND COMMENT REPORT – Q1 2011 ----- **TAB 7****

The Airport District Environmental and Technology Specialist will present the quarterly *Aircraft Operations Activity and Community Comment Report* to Board of Directors.

**CAPITAL BUDGET**

- 11.** ADMINISTRATION BUILDING FACILITIES AD-HOC  
This is an opportunity for the ad-hoc committee to give a verbal report, if any, and receive Board guidance.
- 12.** FLIGHT TRACKING UPDATE  
Staff will report on the progress of the multilateration flight tracking system installation.
- 13.** DISTRICT ENGINEER'S REPORT  
The District Engineer will report on capital projects and other engineering related issues.

**AIRPORT OPERATIONS**

- 14.** AD-HOC RUNWAY COMMITTEE REPORT  
This is an opportunity for the ad-hoc committee to give a verbal report, if any, and receive Board guidance.

**OPERATING BUDGET, FUNDING SOURCES AND STRATEGIES**

- 15.** FINANCIAL REPORT----- **TAB 8**  
Review of current year to date status of District financial and administrative issues
- 16.** INTERNAL CONTROL REVIEW  
This is an opportunity for the assigned Board Member to provide a verbal update, if any, and receive Board guidance.
- 17.** DIRECTOR INSURANCE – P.I. 135.1 ----- **TAB 9**  
Board of Directors will give guidance to staff regarding proposed amended P.I. 135.1 related to insurance benefits provided to District Board of Directors.
- 18.** PENSION / CALPERS UPDATE ----- **TAB 10**  
This is an informational item to update Board of Directors on the District’s pension program including recent developments with CalPERS.
- 19.** TOTAL COMPENSATION STUDY – FINAL REVIEW ----- **TAB 11**  
Board will consider and take action on adoption of new employee pay schedule

**COMMUNICATIONS AND OUTREACH**

- 20.** AIRPORT DISTRICT COMMUNICATION AND OUTREACH EFFORTS ----- **TAB 12**  
Communication and Outreach Report – Q1 2011
- 21.** AD-HOC TOTAL COMPENSATION STUDY COMMITTEE REPORT  
This is an opportunity for the ad-hoc committee to give a verbal update, if any, and receive Board guidance.
- 22.** REPORT ON UC DAVIS SYMPOSIUM  
Board attendees of UC Davis Symposium will report on information received at the conference

**OTHER ITEMS**

- 23.** BOARD MEMBER ANNOUNCEMENTS *(Informational items only)*  
*Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.*
- 24.** MANAGER’S REPORT AND ACTION ITEMS----- **TAB 13**  
District General Manager will report on various items.
- 25.** CLOSED SESSION:
  - GOVERNMENT CODE SECTION 54957 - GENERAL MANAGER QUARTERLY PERFORMANCE REVIEW
- 26.** ADJOURN

**NOTE:** A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161.

**NOTE:** Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting. The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

**THU: 26 MAY 2011 9:00 A.M.: REGULAR - Truckee Tahoe Airport Board Room, 10356 Truckee Airport Road, Truckee CA 96161**

**THU: 13 JUN 2011 2:00 P.M.: BUDGET WORKSHOP - Truckee Tahoe Airport Board Room, 10356 Truckee Airport Road, Truckee CA 96161**

**NOTE:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Manager at 530-587-4119. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the meeting.

**NOTE:** I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on April 22, 2011.

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**Maria Martinez, District Clerk**