



TRUCKEE TAHOE AIRPORT DISTRICT
10356 Truckee Airport Rd.
Truckee, CA 96161
(530) 587-4119 tel
(530) 587-2984 fax
WWW.TRUCKEE TAHOE AIRPORT.COM

DIRECTORS
 KATHLEEN EAGAN
 MARY HETHERINGTON
 JOHN JONES
 KATIE MORRISON
 J. THOMAS VAN BERKEM

**TRUCKEE TAHOE AIRPORT DISTRICT
 BOARD OF DIRECTORS MEETING – REGULAR
 THE NEXT MEETING WILL BE HELD AS FOLLOWS:**

DATE: FEBRUARY 24, 2011
TIME: 9:00 A.M.
PLACE: TRUCKEE TAHOE AIRPORT BOARD ROOM, 10356 TRUCKEE AIRPORT ROAD, TRUCKEE, CA 96161

Except for timed items, subjects may not be taken in the order listed. No action will be taken at the meeting on any business not appearing on the agenda. Action may be taken on any item appearing on the agenda except for Public Comments.

AGENDA

- 1.** CALL MEETING TO ORDER
- 2.** PLEDGE OF ALLEGIANCE
- 3.** ROLL CALL
- 4.** SPECIAL ORDERS OF BUSINESS
- 5.** PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Board on items of interest within the jurisdiction of the Board that have not previously been before the Board or a Board committee. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment.

6. CONSENT CALENDAR

The following items are considered to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested party may request that an item be removed from the Consent Calendar for discussion. Items pulled from the Consent Calendar will be discussed following action on consent items.

- Minutes of the January 18, 2011 Special Board Meeting ----- **TAB 1**
- Minutes of the January 27, 2011 Special Board Meeting ----- **TAB 2**
- Monthly Service Bills and Fees ----- **TAB 3**

MITIGATION OF NOISE AND ANNOYANCE

- 7.** AIRPORT COMMUNITY ADVISORY TEAM ----- **TAB 4**
 Review of recent ACAT activities and report by Chair Terry.

CAPITAL BUDGET

- 8.** FLIGHT TRACKING UPDATE
 Staff will report on the progress of the multilateration flight tracking system installation.
- 9.** DISTRICT ENGINEER’S REPORT ----- **TAB 5**
 The District Engineer will provide review of current AIP grants and projects in process and/or underway.
- 10.** ADMINISTRATION BUILDING AND FUEL ISLAND CONSTRUCTION UPDATE
 Mr. Peter Beaupre, Project Manager with Prosser Building & Development, Inc. to report.
- 11.** RUNWAY 10/28 DESIGN & PAVEMENT MANAGEMENT PLAN CONSULTANT SELECTION ----- **TAB 6**
 Staff and Runway Ad Hoc Committee will present recommendation for Board action on selection of consultant for Pavement Management Plan and Runway 10/28 Design.

AIRPORT OPERATIONS

- 12.** AD-HOC RUNWAY COMMITTEE REPORT
This is an opportunity for the ad-hoc committee to give a verbal report, if any, and receive Board guidance.
- 13.** STRATEGIC PLAN COMMENT REVIEW -----**TAB 7**
Comments from ACAT and Staff regarding the Draft Strategic Plan will be reviewed by the Board.
- 14.** SURPLUS SNOWBLOWER SALE -----**TAB 8**
Potential sale of surplus equipment to local government agency.

SERVICES AND RATES

- 15.** AD-HOC RATES AND FEES COMMITTEE REPORT
This is an opportunity for the ad-hoc committee to give a verbal report, if any, and receive Board guidance.

OPERATING BUDGET, FUNDING SOURCES AND STRATEGIES

- 16.** FINANCIAL REPORT -----**TAB 9**
Review of financial and administrative issues.
- 17.** INTERNAL CONTROL REVIEW
This is an opportunity for the assigned Board Member to provide a verbal update, if any, and receive Board guidance.
- 18.** DIRECTOR INSURANCE – P.I. 135.1 ----- **TAB 10**
Draft of P.I. 135.1 submitted for guidance.

OTHER ITEMS

- 19.** BOARD MEMBER ANNOUNCEMENTS *(Informational items only)*
Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.
- 20.** MANAGER’S REPORT AND ACTION ITEMS ----- **TAB 11**
- 21.** CLOSED SESSION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTIONS
 - **GOVERNMENT CODE SECTION 54957.6 CONFERENCE WITH LABOR NEGOTIATORS**
Agency designated representatives: J. Thomas Van Berkem and Kevin Smith.
Unrepresented Employees: all employees of the District.
- 22.** ADJOURN

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161.

NOTE: Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting. The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

THU: 24 MAR 2011 9:00 A.M.: Truckee Tahoe Airport Board Room, 10356 Truckee Airport Road, Truckee CA 96161
THU: 28 APR 2011 9:00 A.M.: REGULAR MEETING - North Tahoe Event Center, 8318 North Lake Blvd., Kings Beach, CA 96143

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Manager at 530-587-4119. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the meeting.

NOTE: I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on February 18, 2011.

Maria Martinez, District Clerk