

TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTORS AGENDA ITEM SUMMARY

Topic: Consultant Selection for Pavement Management Plan and Runway 10/28 Design

Purpose	Information:	Guidance:	Decision: X
Recommendation	Review RFQ proposals and recommendation from Runway Ad Hoc Committee and select final consultant to complete Pavement Management Plan and design services for Runway 10/28 pavement rehabilitation. Authorize General Manager to negotiate an appropriate scope and fee and enter into a contract with selected consultant.		
Last Action	The Board of Directors met on January 18, 2010 to discuss strategies for pavement rehabilitation for Runway 10/28. It was decided at that meeting to move forward with pavement work this fiscal year and to take advantage of available federal funding. Staff was directed to issue a new Request for Qualifications (RFQ) and Scope of Work for the Pavement Management Plan (PMP) and Runway 10/28 design work.		
Discussion	Staff issued the new PMP and Design RFQ on January 28, 2011. Final qualifications were due on February 16, 2011. The RFQ was advertised in local and Reno newspapers and posted on the Aviation Consultants Council web site. There was a high level of interest in this project based on requests by consultants for the more detailed Scope of Work. The District received 6 qualification submittals from various different consultants and teams of consultants. The ad hoc committee is currently in the process of reviewing qualifications and will prepare a formal recommendation for Board consideration and action. Staff and the Ad Hoc Committee anticipate having a recommendation ready for Board review by Wednesday morning, February 23, 2010.		
Fiscal Impact	The current RFQ is for study and design services. The District currently has an FAA AIP grant for \$156,773 for Runway 10/28 design services and approximately \$80,000 for the Pavement Management Plan. The District's share is \$11,839 combined for both projects. We are in process of submitting FAA matching grants to CalTrans Aeronautics for 2.5% of our FAA local share requirement.		

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**Communication
Strategy**

It will be essential to communicate with our local and transient airport users regarding upcoming runway closures potentially in the months of August and September 2011. Staff will take every opportunity to publicize this project with these groups, including soliciting comments from our local users regarding the design process.

Attachments

- RFQ Proposals
- Ad hoc Committee Recommendation – To be emailed to Board Members on February 23, 2011 by 12:00 PM.