

**TRUCKEE TAHOE AIRPORT DISTRICT
FISCAL 2013-2014 BUDGET
Draft for 9/16/13 - Budget Workshop**

		AIRSIDE OPERATIONS	HANGARS	OTHER BUS. LEASES	WAREHOUSE	ADMINISTRATION	MAINTENANCE	COMMUNITY OUTREACH	LAND MANAGEMENT	CAPITAL IMPROVEMENTS	TOTAL		
	OPERATING REVENUES												
	Airside Operating Revenues												
1	Aviation Fuel Sales - 100LL	442,335		Based selling 3% more gallons then estimated to sell in the fiscal year ended 9/30/13.								442,335	1
2	Jet Fuel Sales including Prist	1,403,988		Based selling 7% more gallons then estimated to sell in the fiscal year ended 9/30/13.								1,403,988	2
3												3	
4												4	
5	Auto Parking	50,000		Based on 7/1/12 - 6/30/13 activity.								50,000	5
6	Tiedowns	90,000		Based on 7/1/12 - 6/30/13 activity, adjusted for 2012 runway closure.								90,000	6
7	Transient Use Fees	225,000		Based on 7/1/12 - 6/30/13 activity, adjusted for 2012 runway closure.								225,000	7
8												8	
9	Oil and other Merchandise Sales	2,000		Based on 7/1/12 - 6/30/13 activity.								2,000	9
10	Services	27,565		Based on 7/1/12 - 6/30/13 activity.								27,565	10
11	Misc. Revenue - Coffee/Copies/Vending	500									500	11	
12												12	
13	Hangar Rental Income		1,231,000	Includes a 12 % vacancy factor.								1,231,000	13
14	Electricity Surcharge from Hangars		40,000								40,000	14	
15												15	
16	Other Business Leasing			155,730	Estimates a 1.0% CPI increase for OBL rents.							155,730	16
17												17	
18	Warehouse Revenues				318,300	Estimates a 1.0% CPI increase for Warehouse rents.						318,300	18
19												19	
20												20	
21	TOTAL OPERATING REVENUES	2,241,388	1,271,000	155,730	318,300	0	0	0	0	0	3,986,418	21	
22												22	

**TRUCKEE TAHOE AIRPORT DISTRICT
FISCAL 2013-2014 BUDGET
Draft for 9/16/13 - Budget Workshop**

	AIRSIDE OPERATIONS	HANGARS	OTHER BUS. LEASES	WAREHOUSE	ADMINISTRATION	MAINTENANCE	COMMUNITY OUTREACH	LAND MANAGEMENT	CAPITAL IMPROVEMENTS	TOTAL		
23											23	
24											24	
25											25	
26	COST OF GOODS SOLD										26	
27											27	
28	Aviation Fuel Cost - 100LL	374,100								374,100	28	
29	Jet Fuel and Prist Cost	892,930								892,930	29	
30	Oil & Lubricant Cost	900								900	30	
31	Merchandise Purchases	1,500								1,500	31	
32	Inventory Shrinkage	14,541	Estimate 1.5% of gallons sold for 100LL and 1% for JetA							14,541	32	
33											33	
34	TOTAL COST OF GOODS SOLD	1,283,972	0	0	0	0	0	0	0	1,283,972	34	
35											35	
36											36	
37	PAYROLL AND EMPLOYEE BENEFITS										37	
38											38	
39	Salaries & Wages	358,300	69,550	28,886	28,886	296,328	184,051	173,823	12,559	1,152,383	39	
40	Overtime	3,644	641	87	87	2,953	1,484	2,304		11,200	40	
41	Other Pay	5,940	1,260	540	540	4,140	3,240	2,160	180	18,000	41	
42	Vacation, Sick, and Holiday Pay (15%)	63,229	12,273	5,098	5,098	52,293	32,480	30,675	2,216	203,362	42	
43											43	
44	TOTAL SALARIES & WAGES	431,113	83,724	34,611	34,611	355,714	221,255	208,962	14,955	0	1,384,945	44
45											45	
46	PERS Total Contributions	102,651	19,951	8,291	8,291	84,711	52,775	49,626	3,591	329,887	46	
47	PERS Employee Contributions	(34,198)	(6,647)	(2,762)	(2,762)	(28,221)	(17,582)	(16,533)	(1,196)	(109,901)	47	
48	Medicare Expense	6,251	1,214	502	502	5,267	3,208	3,135	218	20,297	48	
49	FICA Expense - Temporary Employees	250	125	25	25	500	40	446		1,411	49	
50	Employee Benefit Insurance	132,283	24,224	8,737	8,737	98,973	67,181	59,323	3,392	402,850	50	
51	Workers' Compensation Insurance	29,165	2,619	1,629	1,629	13,307	15,577	8,163	963	73,052	51	
52	State Unemployment	5,000					5,000			10,000	52	
53	Training and Education (includes travel costs)	9,850				17,900	7,550	12,700		48,000	53	
54	Other Employee Benefits	3,707				9,077	4,860	1,406		19,050	54	
55											55	
56	TOTAL PAYROLL AND BENEFITS	686,072	125,210	51,033	51,033	557,228	359,864	327,228	21,923	0	2,179,591	56
57											57	
58	GROSS PROFIT (LOSS)	271,345	1,145,789	104,697	267,267	(557,228)	(359,864)	(327,228)	(21,923)	0	522,855	58
59											59	

**TRUCKEE TAHOE AIRPORT DISTRICT
FISCAL 2013-2014 BUDGET
Draft for 9/16/13 - Budget Workshop**

	AIRSIDE OPERATIONS	HANGARS	OTHER BUS. LEASES	WAREHOUSE	ADMINISTRATION	MAINTENANCE	COMMUNITY OUTREACH	LAND MANAGEMENT	CAPITAL IMPROVEMENTS	TOTAL		
60	OPERATING, GENERAL, AND ADMINISTRATIVE EXPENSES											60
61	Amounts designated by a ◀ require Board Approval prior to any contract commitment.											61
62	ACAT: See note A below											62
63	Meetings						15,800			15,800	63	
64	Professional Services						14,000			14,000	64	
65	Projects						104,700	A		104,700	65	
66	Training and Education						13,500			13,500	66	
67	Access Control / Security	1,000					500	500		2,000	67	
68	Accidents and Damage	500	500		500	500				2,000	68	
69	Air Show						130,000			130,000	◀ 69	
70	Annoyance Reduction Programs (Includes Fly QT Program)						128,000			128,000	70	
71	Aviation Safety Initiatives	10,000			5,000					15,000	71	
72	Cash Over/Short	100								100	72	
73	Communications - Phone/Radio/Internet	6,000	500		29,500	7,000	5,000			48,000	73	
74	Conventions & Conferences				20,000		10,000			30,000	74	
75	County Support - Tax Collection Fees				95,000					95,000	75	
76	Credit Card Processing Fees	67,242	21,056							88,298	76	
77	Directors' Fees & Board Meeting Expenses				20,000		20,000			40,000	77	
78	Directors' Medical Insurance				76,000					76,000	78	
79	Dues & Subscriptions	2,500			8,400	2,500	5,000			18,400	79	
80	Employee Relations Activities	3,000	400		3,600	3,000	1,500			11,500	80	
81	Employment Expenses	1,250			1,250	1,000				3,500	81	
82	Equipment Rental				15,100					15,100	82	
83	Geographic Information System	6,000			15,000	8,000	8,000			37,000	83	
84	Homebasing Incentive	500	85,500							86,000	84	
85	Insurance	11,200	25,600	1,600	3,200	32,000	6,400			80,000	85	
86	Library and Reference Materials	1,000			500					1,500	86	
87	Office Equipment - R & M & Purchase	2,000	500		28,000	2,500	7,500			40,500	87	
88	Office Supplies	2,000	2,000		11,000	1,000	2,000			18,000	88	
89	Operating Supplies/ Small Tools	6,500	500	250	250	4,500	9,500			21,500	89	
90	Operating Supplies - Shop towels, laundry						4,000			4,000	90	
91	Operations Monitoring				25,000		216,488			241,488	91	
92	Outreach Program:										92	
93	Consultant	5,000	3,000		6,000		10,000			24,000	93	
94	Internet, Print, Broadcast and Direct Mail	4,000	1,000		9,250		40,000			54,250	94	
95	Events and Programs						18,250			18,250	95	
96	Sponsorships						25,000			25,000	96	
97	Promotional Items						14,900			14,900	97	
98	Pilot Outreach (includes EAA payment in-kind)						13,650			13,650	98	
99	Website	30,000	5,000		15,000		10,000			60,000	99	
100	Permits, Licenses, & Fees (Includes LAFCO fees)	2,500			33,100	2,700				38,300	100	
101	Postage, Freight, and Delivery	100	1,200		2,200	500				4,000	101	
102	Printing & Copying	1,000			3,000		1,000			5,000	102	
103	Professional Services:										103	
104	Accounting & Auditing				22,000					22,000	104	
105	Legal				70,000		10,000			80,000	105	
106	Computer Support / Network Administration	9,000	12,000		38,000		2,500			61,500	106	
107	Other Professional Fees	80,000	7,500	7,500	7,500	39,500	30,000	85,000	22,000	279,000	107	
108	Engineering	5,000	1,000			13,000	42,429			61,429	108	
109	Fiscal Analyst - Sustainability Evaluation	8,000	3,000	2,000	2,000	25,000	5,000			45,000	109	
110	Travel & Business Meals Expense (Local)	200				3,000	300			3,500	110	
111	Utilities:										111	
112	Electricity	34,500	67,500	4,500	6,000	15,000	16,500	6,000		150,000	112	
113	Gas	2,750	250	3,250	250	4,250	9,250	2,000		22,000	113	
114	Water & Sewer	2,000				10,000	1,000	2,000		15,000	114	
115	Garbage	3,000	12,000			3,000	2,000	500		20,500	115	
116	Fire Monitoring Service		4,000		400	2,200	900			7,500	116	
117	Other (Income) and Expense					2,000				2,000	117	
118											118	
119	TOTAL OPERATING, G & A EXP	307,842	254,006	19,100	19,600	705,850	150,679	928,088	22,500	0	2,407,665	119
120											120	
121	NET CASH TO HERE	(36,497)	891,783	85,597	247,667	(1,263,078)	(510,543)	(1,255,316)	(44,423)	0	(1,884,810)	121

A The ACAT budget was prepared by the ACAT. The Projects budget contains \$18,700 to fund new projects; expenses in this category would be subject to Board approval before any funds are expended.

**TRUCKEE TAHOE AIRPORT DISTRICT
FISCAL 2013-2014 BUDGET
Draft for 9/16/13 - Budget Workshop**

	AIRSIDE OPERATIONS	HANGARS	OTHER BUS. LEASES	WAREHOUSE	ADMINISTRATION	MAINTENANCE	COMMUNITY OUTREACH	LAND MANAGEMENT	CAPITAL IMPROVEMENTS	TOTAL		
122	REPAIRS AND MAINTENANCE											122
123												123
124	Vehicles Expense (includes insurance \$7,200)	16,300				16,300				32,600		124
125	Equipment Expense	37,250				48,000				85,250		125
126	Airfield Equipment, Lights and Signs	86,000								86,000		126
127	Aviation Safety Related Equipment	5,000								5,000		127
128	R & M - Pavement Maintenance & Cracksealing	730,750								730,750		128
129	Anticipated Grant Funding for Eligible Pavement Maintenance	0								0		129
130												130
131	Repair and Maintenance - Facilities	13,000	284,420	100,860	54,500	53,800	21,600			528,180		131
132	Hazardous Material & Waste Disposal	6,000	500			7,500				14,000		132
133	Land Management							266,800		266,800		133
134												134
135	TOTAL REPAIRS & MAINTENANCE	894,300	284,920	100,860	54,500	53,800	93,400	0	266,800	0	1,748,580	135
136												136
137												137
138												138
139	NET CASH FLOW FROM OPERATIONS	(930,797)	606,863	(15,263)	193,167	(1,316,878)	(603,943)	(1,255,316)	(311,223)	0	(3,633,390)	139
140												140
141						(\$2,066,851)						141
142						-47.4%						142
143												143
144						-16.8%						144
145						-10.7%						145
146												146
147							Net Cash Flow Related to Community Outreach	(\$1,255,316)				147
148							Related Percentage of Property Taxes	-28.8%				148
149												149
150												150
151	OTHER INCOME AND EXPENSE											151
152												152
153	Interest Income				30,000					30,000		153
154	Receipt of Long-Term Receivable from Joerger Family									0		154
155	Operating Grants									0		155
156												156
157	TOTAL OTHER INCOME AND EXPENSE	0	0	0	0	30,000	0	0	0	0	30,000	157
158												158
159	NET CASH FLOW BEFORE CAPITAL EXPENDITURES AND PROPERTY TAXES											159
160		(930,797)	606,863	(15,263)	193,167	(1,286,878)	(603,943)	(1,255,316)	(311,223)	0	(3,603,390)	160
161												161
162												162

