

1 The following is a condensed version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS regular
2 meeting held Wednesday, February 25, 2015 at the Truckee Tahoe Airport District Community Room, 10356
3 Truckee Airport Road, Truckee, California at 4:30 pm.

4 **CALL MEETING TO ORDER:** 4:30 p.m.

5 **DIRECTORS PRESENT:** President John B. Jones Jr.
6 Vice President Lisa Wallace
7 Director J. Thomas Van Berkem
8 Director Mary Hetherington
9 Director James W. Morrison (arrived at 5:06pm)

10

11 **STAFF PRESENT:** Mr. Kevin Smith, General Manager
12 Mr. Phred Stoner, Director of Operations and Maintenance
13 Mr. Hardy Bullock, Director of Aviation and Community Services
14 Ms. Sally Lyon, Director of Finance and Administration
15 Mr. Brent Collinson, District Legal Counsel
16 Mr. Bill Quesnel, District Engineer
17 Mr. Mike Cooke, Aviation and Community Services Manager
18 Mr. Marc Lamb, Aviation and Community Services Associate
19 Ms. Denae Granger, District Clerk

20

21 **VISITORS PRESENT: 23**

22

23 **SPECIAL ORDERS OF BUSINESS:** Mr. Smith stated that the District has been asked to participate in a study on
24 combining mixed use flight operations safely at airports. President Jones questioned the objective of this. Mr.
25 Smith stated that it is to develop an ACRP report used to set standards in the industry.

26 Mr. Stoner mentioned the exercise that took place on the field earlier in the day. He said it was the Civil Support
27 Team (CST), in helping local agencies with emergency situations that are beyond their capability, such as nuclear,
28 biological, chemical, or terrorism.

29 **PUBLIC COMMENT:** Ms. Carol Meagher, Executive Director of KidZone, stated that the donated plane in the
30 museum has "flown" to Peru, and will go to Egypt in the spring. She thanked the Airport for their contribution.

31 Ms. Liz Shepherd, asked that when the District considers buying more open space, they look at Parcel 4 of PC-3.
32 She states that it would meet the goals of the Master Plan in creating more open space and continuing annoyance
33 mitigation programs.

34 President Jones reminded the Board of the process of presenting an item, Board clarification, public comment,
35 and then Board discussion.

36 **CONSENT CALENDAR**

37 Director Hetherington requested that the Minutes: January 28, 2015 Regular Meeting, and the Quarterly
38 Operating Revenue Report for 4th Quarter of 2014 be pulled from the Consent Calendar. She also stated that as
39 she was not present at the February 11, 2015 meeting, she cannot vote on that item. District Counsel Collinson
40 requested that the Minutes: February 11, 2015 Special Meeting be pulled from the Consent Calendar.

41 **PUBLIC COMMENT:** None

42 • Monthly Service Bills and Fees

- 43 • Financial Report
- 44 • KidZone Funding Request for Air Maze

45

46 **MOTION #1 FEB-25-15:** Director Van Berkem moved to approve the items on the Consent Calendar with the
47 exception of the Minutes: January 28, 2015, Quarterly Operating Revenue Report for 4th Quarter of 2014, and the
48 Minutes: February 11, 2015. Director Hetherington seconded the motion. President Jones, Vice President
49 Wallace, and Directors Van Berkem and Hetherington voted in favor of the motion. The motion passed.

50 **PUBLIC COMMENT:** None

- 51 • Minutes: January 28, 2015 Regular Meeting

52 Director Hetherington made two clarifications that will be reflected in the Minutes.

- 53 • Quarterly Operating Revenue Report for 4th Quarter of 2014

54 Director Hetherington would like it to tie into the rates, fees and charges. She questioned when the consideration
55 of dropping the quarterly, monthly and nightly fees will be looked at. Mr. Smith stated that in the Minimum
56 Standards, AMCG will look at that. Staff has already started an analysis of this.

- 57 • Minutes: February 11, 2015 Special Meeting

58 District Counsel Collinson made a clarification on the Minutes that will also be reflected.

59 Mr. Smith stated that the goal is still to get the Minutes to the Board before the meeting, but with five Board
60 meetings in four weeks, it has been challenging.

61 **PUBLIC COMMENT:** None

62 **MOTION #2 FEB-25-15:** Vice President Wallace moved to approve the Minutes: January 28, 2015 Regular Meeting,
63 and the Quarterly Operating Revenue Report for 4th Quarter of 2014 as amended. Director Hetherington
64 seconded the motion. President Jones, Vice President Wallace, and Directors Van Berkem and Hetherington
65 voted in favor of the motion. The motion passed.

66 **MOTION #3 FEB-25-15:** President Jones moved to approve the Minutes: February 11, 2015 Special Meeting as
67 amended. Vice President Wallace seconded the motion. President Jones, Vice President Wallace, and Director
68 Van Berkem voted in favor of the motion. Director Hetherington abstained from the vote. The motion passed
69 3-0.

70 **AIRPORT COMMUNITY ADVISORY TEAM**

71 Mr. Bullock gave a summary of the February 10, 2015 ACAT meeting. ACAT is suggesting May 12, 2015 as a joint
72 meeting with the Board and ACAT. The Runway 11 pilot video was showcased by Mr. and Mrs. Lippert. ACAT has
73 also approved the Night Operations Report. Director Hetherington asked about the King Air video, if the approach
74 and departure are appropriate for a small jet. Mr. Bullock confirmed this.

75 The AdHoc Committee for ACAT in the Demand Drivers study consists of Ms. Deborah Croyle and Mr. Robert
76 Anderson. There was a brief update on the mountain top automated weather observation system project.

77 **PUBLIC COMMENT:** None

78 **PRESENTATION ON NIGHT OPERATIONS REPORT**

79 Ms. Deborah Croyle gave a brief background on the Night Operations report, stating that there were several
80 changes made from the document presented at the September 2014 Board meeting. She mentioned that initially,
81 ACAT had relied on the FAA and the state of California for the definition of night. Ms. Croyle stated that ACAT
82 then looked into the expectation of night in Placer and Nevada County, and the Town of Truckee. They also
83 looked into the HOA's in the area. The research showed that the local standard for quiet hours at is 10:00 p.m. to
84 7:00 a.m.

85 Ms. Croyle gave some examples of reasons to do something regarding the night hours, which included operational
86 safety, airport security, and the 2004 Resolution to reduced air traffic.

87 There were several recommendations given as well. These included the enhancement of UNICOM procedures,
88 some signage to educate the passengers, and creating a voluntary Prior Permission Request (PPR) for operations
89 within curfew hours. Mr. Smith clarified a PPR. Ms. Croyle stated that ACAT has approved the Night Operations
90 report.

91 **PUBLIC COMMENT:** None

92 Vice President Wallace stated that she is in favor of adopting all the recommendations presented. The Board gave
93 their thanks to the hard work put in by ACAT. Director Van Berkem questioned if anyone has been identified to
94 do anything presently. Ms. Croyle stated that they were waiting for Board acceptance before moving on.

95 Director Morrison arrived at 5:06 p.m.

96 President Jones said that to a pilot, night is when it is dark, not a timeframe. He also commented on the Fly Quiet
97 Incentive as a recommended change stating that if it is changed, most hangar tenants that are currently
98 incentivized for the Fly Quiet option will simply opt out, and still depart before 7:00 a.m. He suggested finding out
99 how many hangar tenants fall into that category and do an inquiry with that group. It may be that more night
100 operations will occur.

101 President Jones requested clarification on the RNAV impacting night operations. He questioned if it was implied
102 that an effective procedure would not be embraced because it would add operations, even if it is a safety issue.
103 Ms. Croyle clarified that in terms of any procedure, night operations are not the only thing being looked at.

104 **MOTION #4 FEB-25-15:** Vice President Wallace moved to accept the Night Operations report as presented.
105 Director Van Berkem seconded the motion. President Jones, Vice President Wallace and Directors Van Berkem,
106 Hetherington, and Morrison voted in favor of the motion. The motion passed.

107 **TRUCKEE DONNER RECREATION AND PARKS DISTRICT – AQUATICS CENTER FUNDING REQUEST**

108 District Engineer Bill Quesnel stated that the request of the Truckee Donner Recreation and Parks District (TDRPD)
109 is for the Airport District to consider funding the building requirements to meet the Truckee Tahoe Airport Land
110 Use Commission (TTALUC) requirements. He gave a background and history of the aquatics center. Mr. Smith
111 stated that he is on the Board of the TTALUC by statute, and District Counsel Collinson stated that he is the Placer
112 County representative for the Airport. District Engineer Quesnel stated that the aquatics center is located in the
113 **Compatible** Land Use Plan (CLUP) Zone D, which is considered overall low risk. There must be design features to
114 help protect building occupants in the event of a small aircraft crash. These include concrete construction, no
115 skylights, and limiting the number and size of the windows.

116 District Engineer Quesnel gave a presentation on what the building will look like, the recommendations for other
117 occupant features, and the history of the bids and the budget triggered redesign effort. The current design shows
118 two walls facing the airport that have additional reinforcement. The Truckee Donner Recreation and Parks District
119 is asking the Airport to contribute \$405,000, consistent with the Airport District Policy Instruction 312. There is
120 available funding in the Unrestricted Net Asset Funds.

121 Vice President Wallace questioned if the \$405,000 is a not to exceed amount. District Engineer Quesnel clarified
122 that the District contribution is limited to that amount. Vice President Wallace asked what the thinking is about
123 the recognition of the Airport District contribution. Director Van Berkem questioned if the \$405,000 is included in
124 the \$6.7 million for the facility.

125 Mr. Steve Randall, the General Manager of the Truckee Donner Recreation and Parks District, spoke to Director
126 Van Berkem's question. He said that the bid was \$6.7 million, the Recreation and Parks District has approximately
127 \$5.7 million, the Town of Truckee approved approximately \$124,000 and a non-profit entity has committed
128 \$200,000. It was confirmed that the \$405,000 is included in the \$6.7 million. Director Van Berkem questioned
129 the original proposed design. Mr. Randall stated it is not the building originally proposed building. The original
130 plan was for two bodies of water; a lap pool and a recreational pool. Because of the shortage of funds, only the
131 lap pool will be a part of the building, however, the building will be built to house both bodies of water. There will
132 be a temporary indoor turf until the second pool can be built. President Jones questioned the price of adding the
133 second pool. Mr. Randall said approximately \$1 million, and the kids' area is \$50,000. The current pool, located
134 at Truckee High School, will ultimately be made into the indoor field house. Mr. Randall spoke to Vice President
135 Wallace's question about recognition stating that he will work with everyone to find the appropriate recognition.
136 Director Hetherington questioned the timeline of breaking ground. Mr. Randall said this spring, with nine months
137 to a year of construction.

138 **PUBLIC COMMENT**

139 Mr. Terry stated that technically, there is a little triangle in the CLUP that would be in Zone C. He also said that
140 the CLUP recognizes worst case scenarios, and he encouraged the Board to consider the ongoing scenario of
141 planes flying over and creating noise. He suggested thicker glass windows, or considering enhancements for more
142 recognition, such as funding the children's area.

143 Mr. Kevin Murphy, the Vice Chair of the Truckee Donner Recreation and Parks District, commented that this is the
144 first time he has seen multi-Districts, a non-profit fund, and the Town of Truckee come together to make
145 something for the community. The deadline is March 2, 2015 at which time the bid will expire. If the deadline is
146 missed, the project will have to go out to bid again, costing more money.

147 Mr. Peter Werbel, a Board member for the Truckee Donner Recreation and Parks District, stated that there is a
148 timeline with the money from the Town of Truckee if the March 2 deadline is not met.

149 Mr. Dan Kates, with the Truckee Aquatic Coalition, said that this is a window of opportunity that is about to close,
150 and this amenity could be useful for infants to 90 year olds.

151 Director Morrison clarified that the \$200,000 is from a non-profit fund he created called the Kawyha Foundation.
152 Mr. Randall stated that the extra \$50,000 from the \$405,000 (which comes from the CLUP), would go to the
153 contingency fund, making it 6% instead of 5%.

154 Director Morrison stated that he is abstaining from the vote by choice. District Counsel Collinson stated that it is
155 not a conflict of interest because it is voluntary, therefore he does not have to abstain. Director Morrison stated

156 that he will personally match the funds that the Airport puts in to help fund the warm water pool. President
157 Jones suggested offering \$500,000 as a matching fund, and asked if the District is allowed to do that. District
158 Counsel Collinson stated that yes, the main issue is that under the California Constitution, a public agency cannot
159 make a gift of public funds, but the courts do not look into the equality of funds. As long as the District gets
160 something in return, recognition for example, it is within the legal requirements. Director Morrison stated that
161 there is a good way to recognize the Airport as well as the Kawyha Foundation, as the Foundation is prepared to
162 match up to \$500,000. He believes this would be great community outreach. Director Hetherington commented
163 that by supporting the aquatic center, the TDPRD needs to meet the needs of the TTAD constituents. Vice
164 President Wallace reminded the Board and the public that this project does not cut short or preclude any other
165 work projects that are possibly to come in the future. Mr. Smith stated that every year, the Board has allocated
166 \$1 million to community outreach and annoyance mitigation, and the Board has never spent all of it.

167 **MOTION #5 FEB-25-15:** Director Van Berkem moved to approve \$405,000 as recommended for the Truckee
168 Donner Recreation and Parks District Aquatics building. Director Hetherington seconded the motion. President
169 Jones, Vice President Wallace, and Directors Van Berkem and Hetherington voted in favor of the motion. Director
170 Morrison abstained from the vote. The motion passed 4-0.

171 **MOTION #6 FEB-25-15:** President Jones made a motion to approve \$525,000 so long as other participants can
172 match the money dollar for dollar. Director Hetherington seconded the motion.

173 Director Van Berkem questioned if the District approves approximately \$1 million for this, what would be the
174 impact for Clear Capital. Mr. Smith stated that the District has \$1.1 million forecasted for property acquisition and
175 community outreach on an annual basis for ten years. He said there is also \$1 million in Unrestricted Net Assets
176 that is renewed every year. Director Van Berkem stated that the money the Airport District is proposing should
177 go towards the warm water pool. Mr. Murphy stated that the \$1,050,000 would build the warm water pool as
178 well as the kids' party room. He also said that the TDRPD has two 501(c)3 organizations that can be used for
179 public outreach to seek out matching donations. Director Hetherington suggested talking to other Special
180 Districts to see if they have funds to contribute.

181 President Jones withdrew his motion.

182 **MOTION #7 FEB-25-15:** Vice President Wallace made a motion to approve \$525,000 as a matching fund grant to
183 the aquatic center to be used for the warm water pool and party room, such that it is consistent with PI 312 and
184 before the release of funds, have the TDRPD document the matching funds received. Director Hetherington
185 seconded the motion. Mr. Smith clarified PI 312, as well as stating that the pool benefits would need to be
186 extended to the entire Airport District community. President Jones, Vice President Wallace and Directors Van
187 Berkem and Hetherington voted in favor of the motion. Director Morrison abstained from the vote. The motion
188 passed 4-0.

189 **REPORT ON NBAA SCHEDULERS AND DISPATCHERS**

190 Mr. Bullock gave an overview of the conference he and Mr. Cooke attended earlier in February. He went over the
191 goals as well as the takeaway from the conference. Overall, the conference should be attended by District staff
192 but without a booth presence.

193 Director Van Berkem questioned how staff can impact scheduling. Mr. Bullock responded saying that when
194 planes come here, staff has to react to them. But staff has the ability to reach out to people handling the
195 destination selection for the aircraft. Director Van Berkem asked if staff is doing anything from this year's

196 conference. Mr. Bullock stated that he is sending emails to all the aircraft in the domestic registry. He is
197 designing email campaigns and putting all the information gathered at the conference into these emails. Staff can
198 reach approximately 15,000 people with these emails. Staff continues to get information out in front of the
199 operators of aircraft prior to arrival. The Airport needs a way to annually review what the FAA is defining in terms
200 of airspace design, to find the balance between capacity for the airport, safety, community, and annoyance
201 reduction.

202 **PUBLIC COMMENT:** None

203 Vice President Wallace is supportive of staff doing whatever they can to proactively get in front of the operators,
204 whether it is emails, or conferences. Mr. Bullock stated that as more projects come up, the sustainability of old
205 projects becomes difficult. Director Van Berkem would like staff to be cognizant of and careful in analyzing the
206 adverse impact of what is done in terms of unintentionally increasing operations.

207 **QUARTERLY ENGINEERS REPORT**

208 District Engineer Quesnel presented the engineers report. The plow truck will be completed at the end of May
209 2015, with delivery in mid-June 2015. Regarding the Tahoe City Golf Course Helipad, the application is currently
210 going through TRPA review. In relation to the obstruction clearance **at the airport**, there are two trees that need
211 to be removed as they are too high. District Engineer Quesnel is working with an arborist to get them removed.
212 There is ongoing Americans with Disabilities Act compliance, Hangar 2 is being surveyed, and the rental car
213 building has been removed from the project as it is now planned to be demolished.

214 Vice President Wallace questioned when the fire truck will be ready. Mr. Smith stated that the truck is here and
215 there will be a presentation at the March 25, 2015 Board meeting. Director Hetherington questioned if the
216 District is paying for the ADA upgrades to Hangar 1. District Engineer Quesnel confirmed that the District is the
217 lessor and it is the lessor responsibility.

218 **PUBLIC COMMENT:** None

219 **MONTHLY OPERATING AND COMMENT REPORT**

220 Mr. Cooke stated that he was directed by the Board to bring this comment report back on a monthly basis, as well
221 as continuing the quarterly reports. He reviewed his report. Operations were increased by 260 over the
222 operations in January 2014. Mr. Cooke said that there will be a proposal coming for arrival cameras to identify
223 the incoming aircraft. As far as outreach, Mr. Cooke reaches out to every non-compliant track, as well as some of
224 the compliant tracks. Most, if not all, interactions have been positive. Director Van Berkem suggested exploring
225 with the software vendors regarding the identification of aircraft and compliance. Mr. Bullock stated that he has
226 met with Bridgenet regarding this and they talked about doing some aggregate flight tracking analysis. In the UC
227 Davis Noise Symposium, Mr. Bullock will meet with the current vendor, Vector, about some solutions for this.
228 Director Hetherington suggested having a weather report for the same month in the previous year for comparison
229 and to capture trends. This could be in the form of a comment section below the table. Director Van Berkem also
230 suggested having local pilots talk to the non-compliant pilots if staff is unable to make contact.

231 **PUBLIC COMMENT**

232 Mr. Terry commented on the ANR noise reports saying that there are interesting articles regarding noise, one
233 specific article on a study in England. Mr. Bullock will distribute these reports to the Board. Mr. Terry also stated
234 that there is an ongoing series of articles about East Hampton and their attempts at a curfew.

235 **SUMMER 2015 PAVEMENT MAINTENANCE WORK PROGRAM APPROVAL**

236 District Engineer Quesnel gave an update on the 2015 pavement maintenance. Currently, Brandley Engineering is
237 in the process of updating the 2015 Pavement Maintenance Plan. Potential pavement projects for summer 2015
238 include, removing Taxiway E and widening Aprons A1 and A2, the reconstruction of hangar taxi lanes G and H,
239 replacing Runway 20 VASI with PAPI, among other things. The total cost for these projects is approximately \$2
240 million. The Jet Ramp has been postponed until there is a decision on Hangar 3. There will be a separate bid
241 package for the replacement loader, costing approximately \$460,000. District Engineer Quesnel broke down the
242 project funding to meet the \$2 million, which includes FAA funding. The snow removal equipment will be
243 included in the 2016 capital budget. He recommends authorizing staff to complete the design and solicit bids for
244 the 2015 Pavement Maintenance Projects, as well as authorizing the expenditure of up to \$967,300 of
245 Unrestricted Net Asset Funds for a portion of the Pavement Maintenance projects not funded by the FAA.

246 **PUBLIC COMMENT:** None

247 Director Morrison questioned the status of the reclamite. Mr. Smith stated that there is approximately \$70-
248 90,000 of such work to be done this year.

249 The discussion of widening and lengthening the runway will be put on an agenda for an upcoming Board meeting.

250 **MOTION #8 FEB-25-15:** Director Morrison moved to approve the recommendations of the 2015 Pavement
251 Maintenance as presented. Director Van Berkem seconded the motion. President Jones, Vice President Wallace,
252 and Directors Van Berkem, Hetherington, and Morrison voted in favor of the motion. The motion passed.

253 **CLEAR CAPITAL OFFICE BUILDING FUNDING ALLOCATION AND RENTAL FACILITIES DISCUSSION**

254 Mr. Smith provided some background from the February 11, 2015 meeting with Clear Capital. The option of
255 adding the rental car facility to the building was discussed and approved. This would increase the return on the
256 building by approximately 7-9%, and would also provide a second facility for car rental operators. In reaching out
257 to both Hertz and Enterprise, they are both very interested in having a rental facility on the airfield. It is the
258 recommendation of staff to expand the building that includes the car rental option.

259 The design of the building and the inclusion of the rental car facilities was discussed. Mr. Larry Young, with Ward-
260 Young Architects, stated that there has been discussion with Clear Capital regarding the addition of the car rental
261 facilities, as well as a south facing building instead of the originally proposed north facing building. He stated that
262 the offices should face north to avoid the glare, but the entrance of the building should face south. There are a lot
263 of site plan ramifications that have yet to be discussed, including the parking. Mr. Peter Beaupre, with Prosser
264 Building & Development, spoke about the fire truck access to the building and turnaround, stating that it is
265 improved if the building has a south facing entrance. Mr. Smith will talk to Clear Capital to assume they are in
266 agreement. Mr. Lamb questioned if there will be a foot traffic door to shorten the walk to Red Truck. Mr. Young
267 answered that it is not currently proposed, Clear Capital only wants one entrance and exit. He also pointed out
268 that the proposed long term parking lot will be relocated further down Chandelle Way to the west.

269 Director Morrison questioned how the District will work with the Town of Truckee on the building. Mr. Smith
270 stated that the Town is supportive of the design the District is working with. He suggested having an AdHoc
271 Committee to keep the process moving. It was decided that President Jones and Director Van Berkem will
272 continue on this Committee as they were on the Land Leasing Committee. The next step is the design and the site
273 plan. Staff is requesting \$1,612,000 of Unrestricted Net Assets for anticipated expenditures for the office building
274 this fiscal year.

275 **PUBLIC COMMENT**

276 Mr. Terry stated that it is still early in the year and the Board is spending a lot of money.

277 **MOTION #9 FEB-25-15:** Director Van Berkem motioned to approve the transfer of \$1,612,000 from Unrestricted
278 Net Assets to funding the design, permitting and construction of an approximately 12,640 square foot office
279 building to include car rental facilities. President Jones seconded the motion. President Jones, Vice President
280 Wallace and Directors Hetherington, Van Berkem and Morrison voted in favor of the motion. The motion passed.

281 Director Morrison stated that while the building is being built in partnership with Clear Capital, the building will
282 belong to the Airport District and so it needs to be built in a manner that is best for the District.

283 President Jones suggested having a District marketing campaign to offset the negative comments that are going
284 around. Mr. Smith stated that it is important to tell the story of the Airport. The deal with Clear Capital is a good
285 business deal, not a “sweetheart deal”. President Jones said that the rate for Clear Capital all in is \$1.86 per
286 square foot.

287 **GENERAL MANAGER’S REPORT**

288 Mr. Smith reviewed the upcoming training opportunities. President Jones suggested re-naming the land leasing
289 AdHoc committee. This will be discussed. He also gave an update on the AdHoc Committees that continue to
290 meet regarding the Master Plan, land leasing, Hangar 3, and the Demand Drivers. The CEQA process of the
291 Master Plan is wrapping up.

292 The dates for a second Board workshop, the joint ACAT and Board meeting, as well as the budget workshop were
293 discussed. Final dates are April 2 for the Board workshop, May 12 for the joint meeting, and May 27 for the
294 budget workshop. President Jones is unable to make the joint meeting.

295 Mr. Smith informed the Board that the Boys and Girls Club of North Lake Tahoe has a funding request to enhance
296 the STEM coordinator. The proposal will be presented at the March 25, 2015 Board meeting.

297 Regarding the regional transit service, Mr. Smith is looking for Board interest in moving forward to collaborate
298 with TART and the Town of Truckee for a year round service that connects the Airport to Kings Beach, Truckee,
299 and Tahoe City. A formal proposal will come at a future meeting.

300 In connection with the Director’s Insurance, there will be a revision to PI 212 that will clarify the policy. This will
301 be presented at the March Board meeting. There are options that the Board could use for insurance.

302 Mr. Smith stated that he is considering marketing with the Reno-Tahoe International Air Service Committee to
303 possibly drive traffic there. This Committee meets quarterly. The funding levels of this Committee starts at
304 \$15,000 per year and go up to \$50,000. There was Board interest to pursue into this. Vice President Wallace
305 stated that there is the potential benefit to reduce the pressure on this Airport.

306 Regarding the standing agenda item, the Board discussed during the February 12, 2015 retreat about a
307 placeholder on the agenda each month. Mr. Smith was looking for direction from the Board on this. This will be
308 discussed at the April 2 Board retreat.

309 Mr. Smith stated that while there was a lot of money spent during this meeting on the community based projects,
310 there was also approximately \$2 million spent on pavement and other airfield improvements.

311 **PUBLIC COMMENT:** None

312 **BREAK:** At 8:05 p.m. the Board recessed for a short break. At 8:15 p.m. President Jones reconvened the meeting.

313 **CLOSED SESSION**

314 At 8:15 p.m., the Board entered closed session pursuant to government code section:

315 • GOVERNMENT CODE SECTION 54957 – GENERAL MANGER QUARTERLY PERFORMANCE REVIEW

316 • CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

317 Name of Case: Audrey McKenzie v. Truckee Tahoe Airport District, U.S. District Court, Eastern District of
318 California Case # 2:14-cv-00480-JAM-DAD

319

320 **PUBLIC COMMENT:** None

321 At 9:15 p.m., the Board recessed out of closed session and report the following actions:

322 • GOVERNMENT CODE SECTION 54957 – GENERAL MANAGER QUARTERLY PERFORMANCE REVIEW

323 • *The Board reported that direction was given to staff.*

324 • CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

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326 California Case # 2:14-cv-00480-JAM-DAD

327 • *The Board reported that direction was given to staff.*

328 **BOARD MEMBER ANNOUNCEMENTS:** None

329 **PUBLIC COMMENT:** None

330 **ADJOURN**

331 **MOTION #10 FEB-25-15:** Director Van Berkem moved to adjourn. Director Hetherington seconded the motion.

332 President Jones, Vice President Wallace, and Directors Van Berkem, Morrison and Hetherington voted in favor of
333 the motion. The motion passed.

334 At 9:15 p.m. the February 25, 2015 regular meeting of the Truckee Tahoe Airport Board of Directors adjourned.