

The following is a condensed version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS regular meeting held Wednesday, February 25, 2015 at the Truckee Tahoe Airport District Community Room, 10356 Truckee Airport Road, Truckee, California at 4:30 pm.

CALL MEETING TO ORDER: 4:30 p.m.

DIRECTORS PRESENT: President John B. Jones Jr.
Vice President Lisa Wallace
Director J. Thomas Van Berkem
Director Mary Hetherington
Director James W. Morrison (arrived at 5:06pm)

STAFF PRESENT: Mr. Kevin Smith, General Manager
Mr. Phred Stoner, Director of Operations and Maintenance
Mr. Hardy Bullock, Director of Aviation and Community Services
Ms. Sally Lyon, Director of Finance and Administration
Mr. Brent Collinson, District Legal Counsel
Mr. Bill Quesnel, District Engineer
Mr. Mike Cooke, Aviation and Community Services Manager
Mr. Marc Lamb, Aviation and Community Services Associate
Ms. Denae Granger, District Clerk

VISITORS PRESENT: 23

SPECIAL ORDERS OF BUSINESS: Mr. Smith stated that the District has been asked to participate in a study on combining mixed use flight operations safely at airports. President Jones questioned the objective of this. Mr. Smith stated that it is to develop an ACRP report used to set standards in the industry.

Mr. Stoner mentioned the exercise that took place on the field earlier in the day. He said it was the Civil Support Team (CST), in helping local agencies with emergency situations that are beyond their capability, such as nuclear, biological, chemical, or terrorism.

PUBLIC COMMENT: Ms. Carol Meagher, Executive Director of KidZone, stated that the donated plane in the museum has “flown” to Peru, and will go to Egypt in the spring. She thanked the Airport for their contribution.

Ms. Liz Shepherd, asked that when the District considers buying more open space, they look at Parcel 4 of PC-3. She states that it would meet the goals of the Master Plan in creating more open space and continuing annoyance mitigation programs.

President Jones reminded the Board of the process of presenting an item, Board clarification, public comment, and then Board discussion.

CONSENT CALENDAR

Director Hetherington requested that the Minutes: January 28, 2015 Regular Meeting, and the Quarterly Operating Revenue Report for 4th Quarter of 2014 be pulled from the Consent Calendar. She also stated that as she was not present at the February 11, 2015 meeting, she cannot vote on that item. District Counsel Collinson requested that the Minutes: February 11, 2015 Special Meeting be pulled from the Consent Calendar.

PUBLIC COMMENT: None

- Monthly Service Bills and Fees

- Financial Report
- KidZone Funding Request for Air Maze

MOTION #1 FEB-25-15: Director Van Berkem moved to approve the items on the Consent Calendar with the exception of the Minutes: January 28, 2015, Quarterly Operating Revenue Report for 4th Quarter of 2014, and the Minutes: February 11, 2015. Director Hetherington seconded the motion. President Jones, Vice President Wallace, and Directors Van Berkem and Hetherington voted in favor of the motion. The motion passed.

PUBLIC COMMENT: None

- Minutes: January 28, 2015 Regular Meeting

Director Hetherington made two clarifications that will be reflected in the Minutes.

- Quarterly Operating Revenue Report for 4th Quarter of 2014

Director Hetherington would like it to tie into the rates, fees and charges. She questioned when the consideration of dropping the quarterly, monthly and nightly fees will be looked at. Mr. Smith stated that in the Minimum Standards, AMCG will look at that. Staff has already started an analysis of this.

- Minutes: February 11, 2015 Special Meeting

District Counsel Collinson made a clarification on the Minutes that will also be reflected.

Mr. Smith stated that the goal is still to get the Minutes to the Board before the meeting, but with five Board meetings in four weeks, it has been challenging.

PUBLIC COMMENT: None

MOTION #2 FEB-25-15: Vice President Wallace moved to approve the Minutes: January 28, 2015 Regular Meeting, and the Quarterly Operating Revenue Report for 4th Quarter of 2014 as amended. Director Hetherington seconded the motion. President Jones, Vice President Wallace, and Directors Van Berkem and Hetherington voted in favor of the motion. The motion passed.

MOTION #3 FEB-25-15: President Jones moved to approve the Minutes: February 11, 2015 Special Meeting as amended. Vice President Wallace seconded the motion. President Jones, Vice President Wallace, and Director Van Berkem voted in favor of the motion. Director Hetherington abstained from the vote. The motion passed 3-0.

AIRPORT COMMUNITY ADVISORY TEAM

Mr. Bullock gave a summary of the February 10, 2015 ACAT meeting. ACAT is suggesting May 12, 2015 as a joint meeting with the Board and ACAT. The Runway 11 pilot video was showcased by Mr. and Mrs. Lippert. ACAT has also approved the Night Operations Report. Director Hetherington asked about the King Air video, if the approach and departure are appropriate for a small jet. Mr. Bullock confirmed this.

The AdHoc Committee for ACAT in the Demand Drivers study consists of Ms. Deborah Croyle and Mr. Robert Anderson. There was a brief update on the mountain top automated weather observation system project.

PUBLIC COMMENT: None

PRESENTATION ON NIGHT OPERATIONS REPORT

Ms. Deborah Croyle gave a brief background on the Night Operations report, stating that there were several changes made from the document presented at the September 2014 Board meeting. She mentioned that initially, ACAT had relied on the FAA and the state of California for the definition of night. Ms. Croyle stated that ACAT then looked into the expectation of night in Placer and Nevada County, and the Town of Truckee. They also looked into the HOA's in the area. The research showed that the local standard for quiet hours at is 10:00 p.m. to 7:00 a.m.

Ms. Croyle gave some examples of reasons to do something regarding the night hours, which included operational safety, airport security, and the 2004 Resolution to reduced air traffic.

There were several recommendations given as well. These included the enhancement of UNICOM procedures, some signage to educate the passengers, and creating a voluntary Prior Permission Request (PPR) for operations within curfew hours. Mr. Smith clarified a PPR. Ms. Croyle stated that ACAT has approved the Night Operations report.

PUBLIC COMMENT: None

Vice President Wallace stated that she is in favor of adopting all the recommendations presented. The Board gave their thanks to the hard work put in by ACAT. Director Van Berkem questioned if anyone has been identified to do anything presently. Ms. Croyle stated that they were waiting for Board acceptance before moving on.

Director Morrison arrived at 5:06 p.m.

President Jones said that to a pilot, night is when it is dark, not a timeframe. He also commented on the Fly Quiet Incentive as a recommended change stating that if it is changed, most hangar tenants that are currently incentivized for the Fly Quiet option will simply opt out, and still depart before 7:00 a.m. He suggested finding out how many hangar tenants fall into that category and do an inquiry with that group. It may be that more night operations will occur.

President Jones requested clarification on the RNAV impacting night operations. He questioned if it was implied that an effective procedure would not be embraced because it would add operations, even if it is a safety issue. Ms. Croyle clarified that in terms of any procedure, night operations are not the only thing being looked at.

MOTION #4 FEB-25-15: Vice President Wallace moved to accept the Night Operations report as presented.

Director Van Berkem seconded the motion. President Jones, Vice President Wallace and Directors Van Berkem, Hetherington, and Morrison voted in favor of the motion. The motion passed.

TRUCKEE DONNER RECREATION AND PARKS DISTRICT – AQUATICS CENTER FUNDING REQUEST

District Engineer Bill Quesnel stated that the request of the Truckee Donner Recreation and Parks District (TDRPD) is for the Airport District to consider funding the building requirements to meet the Truckee Tahoe Airport Land Use Commission (TTALUC) requirements. He gave a background and history of the aquatics center. Mr. Smith stated that he is on the Board of the TTALUC by statute, and District Counsel Collinson stated that he is the Placer County representative for the Airport. District Engineer Quesnel stated that the aquatics center is located in the **Compatible** Land Use Plan (CLUP) Zone D, which is considered overall low risk. There must be design features to help protect building occupants in the event of a small aircraft crash. These include concrete construction, no skylights, and limiting the number and size of the windows.

District Engineer Quesnel gave a presentation on what the building will look like, the recommendations for other occupant features, and the history of the bids and the budget triggered redesign effort. The current design shows two walls facing the airport that have additional reinforcement. The Truckee Donner Recreation and Parks District is asking the Airport to contribute \$405,000, consistent with the Airport District Policy Instruction 312. There is available funding in the Unrestricted Net Asset Funds.

Vice President Wallace questioned if the \$405,000 is a not to exceed amount. District Engineer Quesnel clarified that the District contribution is limited to that amount. Vice President Wallace asked what the thinking is about the recognition of the Airport District contribution. Director Van Berkem questioned if the \$405,000 is included in the \$6.7 million for the facility.

Mr. Steve Randall, the General Manager of the Truckee Donner Recreation and Parks District, spoke to Director Van Berkem's question. He said that the bid was \$6.7 million, the Recreation and Parks District has approximately \$5.7 million, the Town of Truckee approved approximately \$124,000 and a non-profit entity has committed \$200,000. It was confirmed that the \$405,000 is included in the \$6.7 million. Director Van Berkem questioned the original proposed design. Mr. Randall stated it is not the building originally proposed building. The original plan was for two bodies of water; a lap pool and a recreational pool. Because of the shortage of funds, only the lap pool will be a part of the building, however, the building will be built to house both bodies of water. There will be a temporary indoor turf until the second pool can be built. President Jones questioned the price of adding the second pool. Mr. Randall said approximately \$1 million, and the kids' area is \$50,000. The current pool, located at Truckee High School, will ultimately be made into the indoor field house. Mr. Randall spoke to Vice President Wallace's question about recognition stating that he will work with everyone to find the appropriate recognition. Director Hetherington questioned the timeline of breaking ground. Mr. Randall said this spring, with nine months to a year of construction.

PUBLIC COMMENT

Mr. Terry stated that technically, there is a little triangle in the CLUP that would be in Zone C. He also said that the CLUP recognizes worst case scenarios, and he encouraged the Board to consider the ongoing scenario of planes flying over and creating noise. He suggested thicker glass windows, or considering enhancements for more recognition, such as funding the children's area.

Mr. Kevin Murphy, the Vice Chair of the Truckee Donner Recreation and Parks District, commented that this is the first time he has seen multi-Districts, a non-profit fund, and the Town of Truckee come together to make something for the community. The deadline is March 2, 2015 at which time the bid will expire. If the deadline is missed, the project will have to go out to bid again, costing more money.

Mr. Peter Werbel, a Board member for the Truckee Donner Recreation and Parks District, stated that there is a timeline with the money from the Town of Truckee if the March 2 deadline is not met.

Mr. Dan Kates, with the Truckee Aquatic Coalition, said that this is a window of opportunity that is about to close, and this amenity could be useful for infants to 90 year olds.

Director Morrison clarified that the \$200,000 is from a non-profit fund he created called the Kawyha Foundation. Mr. Randall stated that the extra \$50,000 from the \$405,000 (which comes from the CLUP), would go to the contingency fund, making it 6% instead of 5%.

Director Morrison stated that he is abstaining from the vote by choice. District Counsel Collinson stated that it is not a conflict of interest because it is voluntary, therefore he does not have to abstain. Director Morrison stated

that he will personally match the funds that the Airport puts in to help fund the warm water pool. President Jones suggested offering \$500,000 as a matching fund, and asked if the District is allowed to do that. District Counsel Collinson stated that yes, the main issue is that under the California Constitution, a public agency cannot make a gift of public funds, but the courts do not look into the equality of funds. As long as the District gets something in return, recognition for example, it is within the legal requirements. Director Morrison stated that there is a good way to recognize the Airport as well as the Kawyha Foundation, as the Foundation is prepared to match up to \$500,000. He believes this would be great community outreach. Director Hetherington commented that by supporting the aquatic center, the TDPRD needs to meet the needs of the TTAD constituents. Vice President Wallace reminded the Board and the public that this project does not cut short or preclude any other work projects that are possibly to come in the future. Mr. Smith stated that every year, the Board has allocated \$1 million to community outreach and annoyance mitigation, and the Board has never spent all of it.

MOTION #5 FEB-25-15: Director Van Berkem moved to approve \$405,000 as recommended for the Truckee Donner Recreation and Parks District Aquatics building. Director Hetherington seconded the motion. President Jones, Vice President Wallace, and Directors Van Berkem and Hetherington voted in favor of the motion. Director Morrison abstained from the vote. The motion passed 4-0.

MOTION #6 FEB-25-15: President Jones made a motion to approve \$525,000 so long as other participants can match the money dollar for dollar. Director Hetherington seconded the motion.

Director Van Berkem questioned if the District approves approximately \$1 million for this, what would be the impact for Clear Capital. Mr. Smith stated that the District has \$1.1 million forecasted for property acquisition and community outreach on an annual basis for ten years. He said there is also \$1 million in Unrestricted Net Assets that is renewed every year. Director Van Berkem stated that the money the Airport District is proposing should go towards the warm water pool. Mr. Murphy stated that the \$1,050,000 would build the warm water pool as well as the kids' party room. He also said that the TDRPD has two 501(c)3 organizations that can be used for public outreach to seek out matching donations. Director Hetherington suggested talking to other Special Districts to see if they have funds to contribute.

President Jones withdrew his motion.

MOTION #7 FEB-25-15: Vice President Wallace made a motion to approve \$525,000 as a matching fund grant to the aquatic center to be used for the warm water pool and party room, such that it is consistent with PI 312 and before the release of funds, have the TDRPD document the matching funds received. Director Hetherington seconded the motion. Mr. Smith clarified PI 312, as well as stating that the pool benefits would need to be extended to the entire Airport District community. President Jones, Vice President Wallace and Directors Van Berkem and Hetherington voted in favor of the motion. Director Morrison abstained from the vote. The motion passed 4-0.

REPORT ON NBAA SCHEDULERS AND DISPATCHERS

Mr. Bullock gave an overview of the conference he and Mr. Cooke attended earlier in February. He went over the goals as well as the takeaway from the conference. Overall, the conference should be attended by District staff but without a booth presence.

Director Van Berkem questioned how staff can impact scheduling. Mr. Bullock responded saying that when planes come here, staff has to react to them. But staff has the ability to reach out to people handling the destination selection for the aircraft. Director Van Berkem asked if staff is doing anything from this year's

conference. Mr. Bullock stated that he is sending emails to all the aircraft in the domestic registry. He is designing email campaigns and putting all the information gathered at the conference into these emails. Staff can reach approximately 15,000 people with these emails. Staff continues to get information out in front of the operators of aircraft prior to arrival. The Airport needs a way to annually review what the FAA is defining in terms of airspace design, to find the balance between capacity for the airport, safety, community, and annoyance reduction.

PUBLIC COMMENT: None

Vice President Wallace is supportive of staff doing whatever they can to proactively get in front of the operators, whether it is emails, or conferences. Mr. Bullock stated that as more projects come up, the sustainability of old projects becomes difficult. Director Van Berkem would like staff to be cognizant of and careful in analyzing the adverse impact of what is done in terms of unintentionally increasing operations.

QUARTERLY ENGINEERS REPORT

District Engineer Quesnel presented the engineers report. The plow truck will be completed at the end of May 2015, with delivery in mid-June 2015. Regarding the Tahoe City Golf Course Helipad, the application is currently going through TRPA review. In relation to the obstruction clearance **at the airport**, there are two trees that need to be removed as they are too high. District Engineer Quesnel is working with an arborist to get them removed. There is ongoing Americans with Disabilities Act compliance, Hangar 2 is being surveyed, and the rental car building has been removed from the project as it is now planned to be demolished.

Vice President Wallace questioned when the fire truck will be ready. Mr. Smith stated that the truck is here and there will be a presentation at the March 25, 2015 Board meeting. Director Hetherington questioned if the District is paying for the ADA upgrades to Hangar 1. District Engineer Quesnel confirmed that the District is the lessor and it is the lessor responsibility.

PUBLIC COMMENT: None

MONTHLY OPERATING AND COMMENT REPORT

Mr. Cooke stated that he was directed by the Board to bring this comment report back on a monthly basis, as well as continuing the quarterly reports. He reviewed his report. Operations were increased by 260 over the operations in January 2014. Mr. Cooke said that there will be a proposal coming for arrival cameras to identify the incoming aircraft. As far as outreach, Mr. Cooke reaches out to every non-compliant track, as well as some of the compliant tracks. Most, if not all, interactions have been positive. Director Van Berkem suggested exploring with the software vendors regarding the identification of aircraft and compliance. Mr. Bullock stated that he has met with Bridgenet regarding this and they talked about doing some aggregate flight tracking analysis. In the UC Davis Noise Symposium, Mr. Bullock will meet with the current vendor, Vector, about some solutions for this. Director Hetherington suggested having a weather report for the same month in the previous year for comparison and to capture trends. This could be in the form of a comment section below the table. Director Van Berkem also suggested having local pilots talk to the non-compliant pilots if staff is unable to make contact.

PUBLIC COMMENT

Mr. Terry commented on the ANR noise reports saying that there are interesting articles regarding noise, one specific article on a study in England. Mr. Bullock will distribute these reports to the Board. Mr. Terry also stated that there is an ongoing series of articles about East Hampton and their attempts at a curfew.

SUMMER 2015 PAVEMENT MAINTENANCE WORK PROGRAM APPROVAL

District Engineer Quesnel gave an update on the 2015 pavement maintenance. Currently, Brandley Engineering is in the process of updating the 2015 Pavement Maintenance Plan. Potential pavement projects for summer 2015 include, removing Taxiway E and widening Aprons A1 and A2, the reconstruction of hangar taxi lanes G and H, replacing Runway 20 VASI with PAPI, among other things. The total cost for these projects is approximately \$2 million. The Jet Ramp has been postponed until there is a decision on Hangar 3. There will be a separate bid package for the replacement loader, costing approximately \$460,000. District Engineer Quesnel broke down the project funding to meet the \$2 million, which includes FAA funding. The snow removal equipment will be included in the 2016 capital budget. He recommends authorizing staff to complete the design and solicit bids for the 2015 Pavement Maintenance Projects, as well as authorizing the expenditure of up to \$967,300 of Unrestricted Net Asset Funds for a portion of the Pavement Maintenance projects not funded by the FAA.

PUBLIC COMMENT: None

Director Morrison questioned the status of the reclamite. Mr. Smith stated that there is approximately \$70-90,000 of such work to be done this year.

The discussion of widening and lengthening the runway will be put on an agenda for an upcoming Board meeting.

MOTION #8 FEB-25-15: Director Morrison moved to approve the recommendations of the 2015 Pavement Maintenance as presented. Director Van Berkem seconded the motion. President Jones, Vice President Wallace, and Directors Van Berkem, Hetherington, and Morrison voted in favor of the motion. The motion passed.

CLEAR CAPITAL OFFICE BUILDING FUNDING ALLOCATION AND RENTAL FACILITIES DISCUSSION

Mr. Smith provided some background from the February 11, 2015 meeting with Clear Capital. The option of adding the rental car facility to the building was discussed and approved. This would increase the return on the building by approximately 7-9%, and would also provide a second facility for car rental operators. In reaching out to both Hertz and Enterprise, they are both very interested in having a rental facility on the airfield. It is the recommendation of staff to expand the building that includes the car rental option.

The design of the building and the inclusion of the rental car facilities was discussed. Mr. Larry Young, with Ward-Young Architects, stated that there has been discussion with Clear Capital regarding the addition of the car rental facilities, as well as a south facing building instead of the originally proposed north facing building. He stated that the offices should face north to avoid the glare, but the entrance of the building should face south. There are a lot of site plan ramifications that have yet to be discussed, including the parking. Mr. Peter Beaupre, with Prosser Building & Development, spoke about the fire truck access to the building and turnaround, stating that it is improved if the building has a south facing entrance. Mr. Smith will talk to Clear Capital to assume they are in agreement. Mr. Lamb questioned if there will be a foot traffic door to shorten the walk to Red Truck. Mr. Young answered that it is not currently proposed, Clear Capital only wants one entrance and exit. He also pointed out that the proposed long term parking lot will be relocated further down Chandelle Way to the west.

Director Morrison questioned how the District will work with the Town of Truckee on the building. Mr. Smith stated that the Town is supportive of the design the District is working with. He suggested having an AdHoc Committee to keep the process moving. It was decided that President Jones and Director Van Berkem will continue on this Committee as they were on the Land Leasing Committee. The next step is the design and the site plan. Staff is requesting \$1,612,000 of Unrestricted Net Assets for anticipated expenditures for the office building this fiscal year.

PUBLIC COMMENT

Mr. Terry stated that it is still early in the year and the Board is spending a lot of money.

MOTION #9 FEB-25-15: Director Van Berkem motioned to approve the transfer of \$1,612,000 from Unrestricted Net Assets to funding the design, permitting and construction of an approximately 12,640 square foot office building to include car rental facilities. President Jones seconded the motion. President Jones, Vice President Wallace and Directors Hetherington, Van Berkem and Morrison voted in favor of the motion. The motion passed.

Director Morrison stated that while the building is being built in partnership with Clear Capital, the building will belong to the Airport District and so it needs to be built in a manner that is best for the District.

President Jones suggested having a District marketing campaign to offset the negative comments that are going around. Mr. Smith stated that it is important to tell the story of the Airport. The deal with Clear Capital is a good business deal, not a "sweetheart deal". President Jones said that the rate for Clear Capital all in is \$1.86 per square foot.

GENERAL MANAGER'S REPORT

Mr. Smith reviewed the upcoming training opportunities. President Jones suggested re-naming the land leasing AdHoc committee. This will be discussed. He also gave an update on the AdHoc Committees that continue to meet regarding the Master Plan, land leasing, Hangar 3, and the Demand Drivers. The CEQA process of the Master Plan is wrapping up.

The dates for a second Board workshop, the joint ACAT and Board meeting, as well as the budget workshop were discussed. Final dates are April 2 for the Board workshop, May 12 for the joint meeting, and May 27 for the budget workshop. President Jones is unable to make the joint meeting.

Mr. Smith informed the Board that the Boys and Girls Club of North Lake Tahoe has a funding request to enhance the STEM coordinator. The proposal will be presented at the March 25, 2015 Board meeting.

Regarding the regional transit service, Mr. Smith is looking for Board interest in moving forward to collaborate with TART and the Town of Truckee for a year round service that connects the Airport to Kings Beach, Truckee, and Tahoe City. A formal proposal will come at a future meeting.

In connection with the Director's Insurance, there will be a revision to PI 212 that will clarify the policy. This will be presented at the March Board meeting. There are options that the Board could use for insurance.

Mr. Smith stated that he is considering marketing with the Reno-Tahoe International Air Service Committee to possibly drive traffic there. This Committee meets quarterly. The funding levels of this Committee starts at \$15,000 per year and go up to \$50,000. There was Board interest to pursue into this. Vice President Wallace stated that there is the potential benefit to reduce the pressure on this Airport.

Regarding the standing agenda item, the Board discussed during the February 12, 2015 retreat about a placeholder on the agenda each month. Mr. Smith was looking for direction from the Board on this. This will be discussed at the April 2 Board retreat.

Mr. Smith stated that while there was a lot of money spent during this meeting on the community based projects, there was also approximately \$2 million spent on pavement and other airfield improvements.

PUBLIC COMMENT: None

BREAK: At 8:05 p.m. the Board recessed for a short break. At 8:15 p.m. President Jones reconvened the meeting.

CLOSED SESSION

At 8:15 p.m., the Board entered closed session pursuant to government code section:

- GOVERNMENT CODE SECTION 54957 – GENERAL MANGER QUARTERLY PERFORMANCE REVIEW
- CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
Name of Case: Audrey McKenzie v. Truckee Tahoe Airport District, U.S. District Court, Eastern District of California Case # 2:14-cv-00480-JAM-DAD

PUBLIC COMMENT: None

At 9:15 p.m., the Board recessed out of closed session and report the following actions:

- GOVERNMENT CODE SECTION 54957 – GENERAL MANAGER QUARTERLY PERFORMANCE REVIEW
- *The Board reported that direction was given to staff.*
- CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
Name of Case: Audrey McKenzie v. Truckee Tahoe Airport District, U.S. District Court, Eastern District of California Case # 2:14-cv-00480-JAM-DAD
- *The Board reported that direction was given to staff.*

BOARD MEMBER ANNOUNCEMENTS: None

PUBLIC COMMENT: None

ADJOURN

MOTION #10 FEB-25-15: Director Van Berkem moved to adjourn. Director Hetherington seconded the motion. President Jones, Vice President Wallace, and Directors Van Berkem, Morrison and Hetherington voted in favor of the motion. The motion passed.

At 9:15 p.m. the February 25, 2015 regular meeting of the Truckee Tahoe Airport Board of Directors adjourned.

John B. Jones, Jr., President of the Board

Kevin Smith, Secretary of the Board
