



AGENDA ITEM: 5

MEETING DATE: July 22, 2015
TO: Board of Directors
FROM: Lauren Tapia, District Clerk
SUBJECT: Review of PI 207 – Board Meeting Date, Time, and Location

OBJECTIVE: Approve revised Policy Instruction 207 – Board Meeting Date, Time, and Location to be consistent with current schedule.

DISCUSSION: Over the past two years, the Board has adjusted the Board meeting time and date. Last year the District moved the meeting from the 4th Thursday morning of each month to the 4th Wednesday evening. Most recently the Board adjusted the meeting start time from 5:30 to 4:30 PM. In a review of District Policy Instructions, staff proposes to amend PI 207 to reflect and formalize the 4:30 Meeting start time as well as the new date of the meeting which will continue to be the 4th Wednesday.

A note was also added stating the Board of Directors typically combines the Nov. and Dec. Board Meeting. This note was added to give some formality and additional transparency to this common practice.

FISCAL IMPACT: No significant fiscal impact

PUBLIC COMMUNICATIONS: The public's ability to attend and participate in meetings is a high priority for both the Board and staff. Should the Board decide to alter or change the Board Meeting start time, staff will assure the new start time is updated and notice to the public and interested parties, as well as revise PI 207.

ATTACHMENTS:

PI 207 – Board Meeting Date, Time and Location