



TRUCKEE TAHOE AIRPORT DISTRICT
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DIRECTORS

MARY HETHERINGTON
 JOHN B. JONES, JR.
 JAMES W. MORRISON
 J. THOMAS VAN BERKEM
 LISA WALLACE

AGENDA
FOR
September 30, 2015

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, September 30, 2015 at 4:30 p.m. in the Truckee Tahoe Airport District Community Room A**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

CLOSED SESSION: 3:00 pm

- CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION.
 - Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9. One potential case. The significant exposure is pursuant to paragraph (5) of subdivision (e) of section 54956.9; the written record of said threatened litigation is available for public inspection pursuant to section 54957.5.

REGULAR MEETING: 4:30 pm

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

- RESOLUTION NO. 2015-01 of the Truckee Tahoe Airport District expressing appreciation to Andrew Terry ----- **TAB 1**
- RESOLUTION NO. 2015-02 of the Truckee Tahoe Airport District expressing appreciation to Robert Anderson ---- **TAB 2**
- RESOLUTION NO. 2015-03 of the Truckee Tahoe Airport District expressing appreciation to Deborah Croyle ----- **TAB 3**

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

CONSENT ITEMS

1. Minutes: August 26, 2015 Special Meeting----- **TAB 4**
2. Minutes: August 26, 2015 Regular Meeting----- **TAB 5**
3. Minutes: September 4, 2015 Special Meeting----- **TAB 6**
4. Monthly Service Bills and Fees ----- **TAB 7**
5. Monthly Financial Report (July 2015) ----- **TAB 8**
6. Monthly Financial Report (August 2015)----- **TAB 9**
7. Review of PI-201 - Board Operating Policy Book-----**TAB 10**
8. CAREFLIGHT CREW QUARTERS LEASE AGREEMENT-----**TAB 11**
 Staff will present a 12 month crew quarters lease renewal for Careflight

SPECIAL ACTION ITEM

9. ACAT MEMBER SELECTIONS-----TAB 12
Airport Board will select three (3) members for the Airport Community Advisory Team

PRESENTATIONS AND ROUTINE REPORTS

10. MISSION TO MARS SUMMER CAMP RECAP
11. ACAT REPORT -----TAB 13
12. SUMMER 2015 PILOT OUTREACH REPORT -----TAB 14
13. MONTHLY OPERATIONS AND COMMENT REPORT -----TAB 15

BOARD ACTION ITEMS

14. FY 2016 BUDGET ADOPTION -----TAB 16
Staff will present the FY 2016 Budget for final adoption by the Board of Directors
15. BANK OF THE WEST – CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) PURCHASING CARD-----TAB 17
Staff will present Resolution 2015-04 Authorizing Participation in the CSDA District Purchasing Card Program

BOARD GUIDANCE AND INFORMATION ITEMS

16. AIRSPACE AUDIT STUDY PROJECT UPDATE -----TAB 18
Mr. Hardy Bullock will provide a review for the Board of the goals and objectives with this study along with a completion timeline.
17. GENERAL MANAGER’S REPORT ----- TAB 19
- UPCOMING TRAINING OPPORTUNITIES
 - AD HOC COMMITTEES STATUS UPDATE AND BOARD ASSIGNMENTS
 - Master Plan
 - Warehouse Office Building (WOB) – Progress Update (previously known as the Land Leasing Ad Hoc Committee)
 - Hangar 3 – Progress Update
 - Demand Drivers – Progress Update
 - Sponsorship Policy Revision – Progress Update
 - FAA/AIP GRANT STATUS
 - CHAMBER OF COMMERCE AWARDS DINNER
 - PC-3 OPEN SPACE LAND TRANSFER CONCEPT
 - LAFCO – MUNICIPAL SERVICE REVIEW (MSR) FOR TTAD UPDATE
 - RENO AIRSERVICE COMMITTEE MEETING UPDATE
 - UPCOMING BOARD MEETINGS

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – November 5, 4:30 PM Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Special Board Meeting** – November 12, 2015, 8:00 AM Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – December 2, 2015, 4:30 PM Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – January 27, 2015, 4:30 PM Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on September 25, 2015.

Lauren Tapia, District Clerk